

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

May 11, 1939

Memorandum No. 820

The personnel of the Departmental Committee on Agricultural Labor, appointed in my memorandum dated June 17, 1937, to members of the Committee, is hereby reconstituted as follows:

Roy F. Hendrickson, Director of Personnel, Chairman
Carl Robbins, Asst. Director, Marketing and Regulatory Work
R. M. Evans, Administrator, AAA
W. T. Ham, AAA
Mercer Evans, Farm Security Administration
F. A. Silcox, Chief, Forest Service
L. H. Bean, Office of the Secretary

This committee was appointed to make suggestions regarding the development of the labor phases of agricultural economics and to give thought to the general field of problems relating to agricultural labor.

H. A. Wallace

Secretary

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UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

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Secretary's File Room

March 19, 1940.

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Memorandum No. 820, Supl. 1

Departmental Committee on Agricultural Labor

Mr. George S. Mitchell, Farm Security Administration, and Mr. Ray C. Smith, Bureau of Agricultural Economics, hereby are appointed members of the Departmental Committee on Agricultural Labor, vice Mr. F. A. Silcox, Chief of the Forest Service and Mr. Mercer Evans, Farm Security Administration, deceased.

Other members of the Committee appointed in Memorandum No. 820, issued May 11, 1939, when the Committee was reconstituted, who will continue to serve on the Committee are:

Mr. Roy F. Hendrickson, Director of Personnel,
Chairman

Mr. Carl Robbins, President of Commodity Credit
Corporation

Mr. R. M. Evans, Administrator, Agricultural
Adjustment Administration

Mr. W. T. Ham, Bureau of Agricultural Economics

Mr. L. H. Bean, Bureau of Agricultural Economics

Mr. Otis E. Mulliken, Agricultural Adjustment Admin-
istration

J. A. Waller
Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

March 18, 1939

Memorandum No. 830, April 1

Department of Agriculture, Agricultural Labor

Mr. George S. Mitchell, Farm Security Administration, and
Mr. Ray C. Smith, Bureau of Agricultural Economics, hereby are ap-
pointed members of the Departmental Committee on Agricultural Labor,
vice Mr. T. A. Silcox, Chief of the Forest Service and Mr. Walter Evans,
Farm Security Administration, deceased.

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issued May 11, 1938, when the Committee was reconstituted, who will continue
to serve on the Committee are:

Mr. Roy T. Hendrickson, Director of Personnel,
Chairman
Mr. Carl Robbins, President of Commodity Credit
Corporation
Mr. H. M. Evans, Administrator, Agricultural
Adjustment Administration
Mr. W. T. Hays, Bureau of Agricultural Economics
Mr. L. H. Dean, Bureau of Agricultural Economics
Mr. Otis E. Mulliken, Agricultural Adjustment Admin-
istration

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

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March 10, 1941.

MEMORANDUM NO. 820, Supplement 2.

Reorganization of Department's Agricultural Labor Committee and Procedure for Dealing with Problems of Farm Labor Supply

National defense activities are exerting various effects upon the agricultural population. Particularly noticeable are the effects upon supply and demand for farm labor. This stems from at least two results of the present emergency -- the absorption of man power into the Army through the Selective Service Act, and increased demands for labor by general industrial expansion and special defense industries.

While there is no reason for believing that any widespread shortage of essential farm labor will develop during the 1941 crop year, it is possible that there will be a number of local and seasonal shortages. Farm labor supplies will be less abundant relative to demand than in previous years, although our most recent information indicates that in general our supply of farm labor for planting and harvesting is sufficient for the production of necessary crops. It is probable, however, that there will be numerous complaints of farm labor shortages, and in some areas there may be an actual physical shortage of labor, even though more generally the apparent shortage will be a reduction in labor supply which is reflected by a tendency toward higher wage rates and by apprehension and fear on the part of farmers and groups interested in farm problems that labor will not be available.

In order for the Department to take aggressive steps to meet any situations which may develop promptly and effectively, and to cooperate with other agencies in a position to contribute to a solution of these problems, I am reorganizing the membership of the Department's Agricultural Labor Committee. The Committee, as reorganized, will include the Administrator of the Agricultural Adjustment Administration, the Chief of the Agricultural Marketing Service, the Chief of the Bureau of Agricultural Economics, the Administrator of the Farm Security Administration, the President of Commodity Credit Corporation, the Director of the Federal Extension Service, and the Director of Personnel of the Office of the Secretary. Mr. Roy F. Hendrickson will continue as chairman of the Department's Agricultural Labor Committee. Each member of the Committee should assign a staff member who will be available to serve continuously on the Department's Agricultural Labor Committee when it is impossible for the Bureau Chief to do so himself.

March 10, 1941

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This Committee will have the following specific responsibilities:

(a) To develop uniform policies and suggested courses of action for the guidance of State Subcommittees on Farm Labor and Department personnel. *107*

(b) To give particular assistance to State Subcommittees on Farm Labor and Department personnel where the problem extends beyond State lines. *10*

(c) To recommend to appropriate research divisions of the Department research projects which may be deemed advisable or necessary from time to time in connection with farm labor supply.

(d) To act as liaison with other Governmental agencies, such as the Farm Placement Service of the U. S. Employment Service, the Conciliation Service, the Social Security Board, the Selective Service System, the Bureau of Labor Statistics, the Works Projects Administration, the Defense Advisory Commission and others.

(e) To assist State Subcommittees on Farm Labor in meeting actual farm labor supply problems that are beyond the powers of these committees to solve.

(f) To advise the Secretary of Agriculture as to appropriate policies where action by other Departments of the Federal Government (referred to above) is necessary in resolving problems of farm labor supply.

I am also recommending the appointment of farm labor subcommittees by the State Land-Use Planning Committees to develop plans for dealing with the problems of farm labor shortages on the State and local levels, and to coordinate the necessary action to this end--the ex-officio membership of such subcommittee to consist of the State Director of the Farm Security Administration, State BAE Representative, State Statistician of the Agricultural Marketing Service, a representative of the State Extension Service, a representative of the Federal-State Employment Service, and a State representative of the Works Projects Administration. A specific procedure for the proper functioning of these committees in anticipating localized shortages, determining the magnitude of the problem, and planning for definite action is attached.

I believe it is very important that employees heading field units of the Department continuously appraise local situations in order to anticipate where local farm labor shortages appear to be imminent, and that such employees should be informed, first, of the organization being established to assist in the handling of critical problems of farm labor supply; second, what service agencies of the Government are in a position

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- (c) To recommend to appropriate research divisions of the Department research projects which may be deemed advisable or necessary from time to time in connection with farm labor supply.
- (d) To act as liaison with other governmental agencies, such as the Farm Placement Service of the U. S. Employment Service, the Civilian Conservation Corps, the Social Security Board, the Selective Service System, the Bureau of Labor Statistics, the Works Projects Administration, the Defense Advisory Commission and others.
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to aid directly farm operators and laborers, such as the U. S. Employment Service which, through its affiliated State Employment Services, made one and one-half million farm placements in 1940; the Farm Security Administration which, through stationary and mobile labor camps and other aids, has been of real service to both farm laborers and farm operators; and the Conciliation Service of the U. S. Department of Labor, which stands ready at all times, upon request of either party, to assist in the development of satisfactory employer and employee relationships where conflicts appear probable.

In order to bring this information to all the people that will be involved, I am asking Mr. Baldwin, Administrator of the Farm Security Administration, to bring it to the attention of the regional and local personnel in the Farm Security Administration; Mr. Wilson, Director of Extension, to State Land-Use Planning Committees and to State Directors of Extension; Mr. Kitchen, Chief of the Agricultural Marketing Service, to State Statisticians and officials of inspection and market news offices; Mr. Tolley, Chief of the Bureau of Agricultural Economics, to regional and State representatives of the Bureau of Agricultural Economics; Mr. Evans, Administrator of the Agricultural Adjustment Administration, to every State [REDACTED] AAA office. Other agencies are requested to distribute the information where they feel it will be useful.

Claude R. Weekard
Secretary

attach:

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Charles R. Wickard
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

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Please return to
the Secretary's File Room

June 7, 1941.

MEMORANDUM NO. 820, Supplement 3

Enlargement of Department's Agricultural Labor Committee

In view of the recent creation of an Office of Agricultural Defense Relations and the close relationships between certain agricultural labor problems and national defense, Memorandum No. 820, Supplement 2, of March 10, 1941, is hereby amended to include the Director of that Office as a member of the Department's Agricultural Labor Committee.

Paul H. Huppelby
Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

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Please return to
the Secretary's Office

MEMORANDUM NO. 820, Supplement 3

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Respectfully,
Assistant Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

October 18, 1941

MEMORANDUM NO. 820, Supplement 4

Handling Farm Labor Problems in the Field

Assuring ample production of every farm commodity necessary to national defense is the chief order of business in the Department of Agriculture today. A major objective, therefore, is to insure the most efficient utilization of agriculture's manpower, and to insure that needed labor is available for achieving the production goals which have been set.

In the past year increased industrial activity and, to a lesser extent, the operation of the Selective Service Act have decreased the number of workers available for farm employment. Even though the total number of persons working on farms in 1941 has been the lowest in many years, farm production has reached an all-time high this year. This is due, in part, to the increasing use of labor saving machinery and, in part, to the efforts farmers have made to achieve more efficient production. While labor stringencies have been noted in certain localities and for certain types of workers, no general farm labor shortage has occurred this year. Although many communities will continue to have some surplus workers during 1942, the forces which have caused the movement of workers out of agricultural areas will continue. We may expect a further reduction in the number of workers available for farm production.

In the coming year, therefore, we may anticipate problems which will require better distribution and more efficient use of the available supply of farm labor. Farm people and public agencies need to plan ahead now for next year so that local labor shortages and surpluses may be prevented, and agriculture may be geared to make fully effective the labor of every man working on a farm.

These plans, of necessity, must be worked out first in the counties and communities in the light of local conditions. Some counties will require outside labor next year; in others farm workers will be available for employment elsewhere. The determination of local requirements for outside labor, or the availability of surplus local workers is a local matter. Similarly, farm adjustments to promote efficient operation in attaining agriculture's 1942 goals must be worked out in light of local conditions.

The key to effective over-all planning and action to meet farm labor problems, therefore, is in the counties and communities. In developing effective plans to meet local farm labor problems, four steps will be involved:

1. Farmers and representatives of the government agencies concerned will have to sit down together and analyze the factors involved in their local situation, and anticipate the types of problems which will arise during the coming year.
2. On the basis of this analysis, the courses of action which will best handle the anticipated problems should be determined.
3. When the plans have been agreed upon, specific responsibilities should be assumed by farm people or recommended to local representatives of appropriate governmental agencies.
4. A follow-up should be made to see that each responsibility is appropriately fulfilled and that the actions taken by the various agencies are properly coordinated.

The development of effective plans at the State level will also involve the four steps listed above. The local solution of all problems which can be acted upon in the counties is necessary to effective planning and action at the State level. Problems which require action beyond the county, such as the movement of seasonal workers into the county or locating of jobs for surplus local workers, should be promptly referred for action at the State level. Agricultural Planning Committees and USDA Defense Boards should work together in this program in the States and counties.

Early this spring I recommended that agricultural planning committees in the States and counties should assume active leadership in developing plans and programs of action for farm labor. The response to this recommendation has been most encouraging. Farm Labor Subcommittees of State Agricultural Planning Committees have been organized in nearly every State. Farm Labor Subcommittees have been established in many counties, while the agricultural planning committees themselves have been doing the job in other counties.

In addition to farmers and agency representatives of the Department of Agriculture, representatives of the Federal and State Employment Services, the Work Projects Administration, and other governmental agencies have participated in this work as committee members. In most instances close liaison has been established with the Selective Service System, Civilian Conservation Corps, National Youth Administration, and State and local Welfare agencies. The various governmental agencies which should be able to take action as the need arises have in this way worked effectively together with farm people this year throughout the country. Experience during the past summer demonstrates that agricultural planning committees or their Farm Labor Subcommittees can carry out the first three of the steps listed above.

Agricultural Planning Committees and Farm Labor Subcommittees should continue to have the responsibility for analyzing and studying farm labor problems, and for developing plans for meeting these problems, as assigned in my Memorandum 820, Supplement 2, of March 10, 1941. In view of the subsequent establishment of the Defense Boards, it is now desirable that the Boards should work with the agricultural planning committees and subcommittees to consider recommendations made to agencies of the Department of Agriculture and to see that those recommendations which are approved are effectively coordinated and carried out. The State and County Labor Subcommittees through their members who are also members of Defense Boards are to keep the Defense Boards, as well as the Planning Committees of which they are a part, fully informed concerning information on the farm labor situation and plans that are developed to meet farm labor problems.

The USDA Defense Boards, composed of representatives of various bureaus or agencies of the Department, devote their attention to the over-all defense problems relating to agriculture. Among these defense problems is the question of farm labor supply. I am holding the Defense Boards responsible for expediting and coordinating in the field administration of Department activities in furtherance of farm labor programs that involve the national defense, in the same manner that they are responsible for the coordination of other activities of the Department that involve the national defense as outlined in Memorandum No. 921 of July 5, 1941.

Coordination and follow-through on recommendations relating to farm labor made to agencies outside the Department of Agriculture can be done most effectively by agricultural planning committees and their subcommittees, in view of their wider representation of farm people and State and Federal agencies. The close working relationships which have been established, through these committees and subcommittees, with the Federal and State Employment Services, the Work Projects Administration, and other agencies, have resulted in the solution of many different problems during the past year.

The Defense Boards will quite frequently want to call the attention of agricultural planning committees or their Farm Labor Subcommittees to certain situations which effect the total defense situation. The Defense Boards should look to the agricultural planning committees and their subcommittees for current information as to plans being developed requiring action by Department agencies.

There are many aspects of the farm problems which are of a long-run character, and not directly related to the defense effort. I have in mind problems of housing, sanitation, annual earnings, regularization and stabilization of employment, and social and economic status. These are continuing problems which have been approached by agricultural planning committees and Farm Labor Subcommittees in a number of States and counties this year. I am particularly hopeful that these committees and subcommittees may continue to work on such problems, as well as on the more immediate problems facing us next year.

I want to emphasize again that farm labor problems must first be approached in the counties and communities. Agricultural planning committees, acting as a whole or through Farm Labor Subcommittees, should take the initiative in aggressively attacking their problems.

There is much to be done by all agencies in the field, and I am relying upon their cooperation with each other and with farm people in bringing about the best possible distribution and utilization of our manpower in our effort to achieve production goals necessary to defense.

Claude R. Wickard

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D. C.

COPY

October 20, 1941

MEMORANDUM NO. 820, Supplement 5

Designation of Departmental Representatives to Regional Labor
Supply Committees of the Office of Production Management

The Office of Production Management has established a Labor Supply Committee in Washington to formulate plans of operation for meeting employment problems arising from national defense efforts. Regional Labor Supply Committees have also been established to give unified direction to area labor supply programs. Among the responsibilities assigned to these Committees by the Office of Production Management are the development of plans for supplying workers to all industries, for training workers in occupations in which shortages arise, and for retraining workers unemployed because of priority displacements.

Farm Labor Subcommittees of State Agricultural Planning Committees have similar responsibilities in the agricultural field at the state level. To assure proper consideration of agricultural employment problems at all levels of planning, it is essential that the Department participate in developing the plans and that the activities of State Farm Labor Subcommittees and of the Department of Agriculture be closely integrated with the over-all labor supply program. In order that this may be implemented, I am designating certain individuals to act as representatives on the Regional Labor Supply Committees of the Office of Production Management. The list showing representatives designated and the Regional Committee on which they will serve is given on the reverse side of this memorandum.

These representatives will be charged with the dual responsibility of acting in a liaison capacity between State Farm Labor Subcommittees and appropriate Regional Labor Supply Committees and as liaison officers between Regional Labor Supply Committees and the U. S. Department of Agriculture. In carrying out the latter function, they will communicate directly with W. J. Rogers, Chief, Division of Labor and Rural Industries of the Office of Agricultural Defense Relations. That Office represents the Department on the Labor Supply Committee of the Office of Production Management in Washington and will issue supplementary instructions to regional representatives as necessary.

(s) Claude R. Wickard

Secretary

REGIONAL LABOR SUPPLY COMMITTEE MEMBERS

<u>Representative</u>	<u>Address</u>	<u>Region</u>	<u>States Covered</u>
Basil E. Gilbert State BAE Representative	P.O. Box 31 Rhode Island State College Kingston, Rhode Island	I Boston	Maine, New Hampshire, Vt. Mass. Conn. Rhode Island
George B. Robinson State BAE Representative	Room 427, Warren Hall Cornell University Ithaca, N. Y.	II New York	New York
W. S. Middaugh Regional BAE Representative	217 Center Building Upper Darby, Pa.	III Philadelphia	Pennsylvania, New Jersey, Delaware
Fred H. Drayer Labor Relations Specialist Farm Security Administration	Patterson Hall State College Campus Raleigh, North Carolina	IV Washington	Maryland, West Virginia, Virginia, North Carolina
Paul M. Barrett State BAE Representative	426 Agricultural Bldg. Michigan State College East Lansing, Michigan	V Cleveland	Michigan Ohio Kentucky
Gladwin E. Young Regional BAE Representative	4650 N. Port Washington Rd. Milwaukee, Wisconsin	VI Chicago	Wisconsin Illinois Indiana
Tom Elder Labor Relations Specialist Farm Security Administration	Farm Security Building Montgomery, Alabama	VII Birmingham	Tennessee, Mississippi, Alabama, Georgia, South Carolina, Florida
Donald G. Hay Regional Representative Division of Farm Population and Rural Welfare, BAE	900 North 16th Street Lincoln, Nebraska	VIII Minneapolis	Minnesota, Iowa, North Dakota, South Dakota, Nebraska
Ross J. Silkett State BAE Representative	319 Mumford Hall University of Missouri Columbia, Missouri	IX Kansas City	Missouri, Kansas, Oklahoma, Arkansas
B. J. Walker Labor Relations Specialist Farm Security Admin.	Administration Building State Fair Park Dallas, Texas	X San Antonio	Texas Louisiana New Mexico
C. E. Hazard Labor Relations Specialist Farm Security Admin.	1025 - 14th Street Denver, Colorado	XI Denver	Colorado, Wyoming, Montana, Idaho, Utah, Arizona
Varden Fuller Acting Representative Division of Farm Population and Rural Welfare, BAE	222 Mercantile Building Berkeley, California	XII San Francisco	California, Nevada, Oregon, Washington

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

October 20, 1941.

MEMORANDUM NO. 820, Supplement 6

ESTABLISHMENT OF THE DIVISION OF LABOR AND RURAL INDUSTRIES IN THE DEPARTMENT'S OFFICE OF AGRICULTURAL DEFENSE RELATIONS AND REORGANIZATION OF THE DEPARTMENTAL COMMITTEE ON AGRICULTURAL LABOR

The Division of Labor and Rural Industries, of which Mr. W. J. Rogers is Chief, has been established in the Office of Agricultural Defense Relations to facilitate the coordination of operations related to defense farm labor problems carried on by the various agencies of the Department; to serve as a clearinghouse to bring into common focus the consideration of farm labor problems as they relate to the defense program; to assist the Secretary in the maintenance of effective channels of communication between the Department and the several agencies of the Office for Emergency Management, the U. S. Employment Service, the Departments of War and Navy, and other defense agencies; and to assist in the planning of farm labor programs in order to meet defense needs.

That part of Supplement 2 to Memorandum No. 820 dated March 10, 1941, which refers to the organization, membership, and functioning of the Department's Agricultural Labor Committee is hereby amended as follows:

I am requesting Mr. Howard R. Tolley, Chief of the Bureau of Agricultural Economics, the agency which is responsible for leadership in general planning for the Department, to form an interbureau planning committee on farm labor, the committee to be made up of appropriate representatives of the various agencies in the Department that have an interest in the farm labor problem. This committee will take the place of the present Departmental Agricultural Labor Committee. It will make reports from time to time to the Secretary and the Program Board, the reports to contain recommendations as to Department policy and appropriate action in connection with farm labor problems.

I should like to have the committee give special attention to

- (a) Developing plans for the utilization of farm labor in such a way as to make it most effective in contributing to the accomplishment of agricultural production goals in the Food for Defense program, and
- (b) Developing plans looking to the welfare of farm laborers, an important group in our farm population, in the future as well as in the present emergency.

Claude R. Wickard
Secretary.

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The purpose of this report is to provide information on the results of the study conducted by the Department of Health and Human Services. The study was designed to evaluate the effectiveness of the new program in reducing the incidence of disease. The results of the study are presented in the following sections. The first section describes the study design and the methods used to collect data. The second section presents the results of the study, and the third section discusses the implications of the findings. The study found that the new program was effective in reducing the incidence of disease. This finding is significant because it suggests that the program can be used to improve public health. The results of the study are discussed in more detail in the following sections.

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UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

October 29, 1941

MEMORANDUM NO. 820, Supplement 7

Transfer of Personnel of Departmental Agricultural Labor
Committee to Office of Agricultural Defense Relations

I recently requested Howard R. Tolley, Chief of the Bureau of Agricultural Economics, to form an interbureau planning committee on farm labor to take the place of the present Departmental Agricultural Labor Committee (Memorandum No. 820, Supplement 6), and outlined the duties and responsibilities of the Division of Labor and Rural Industries in the Office of Agricultural Defense Relations.

In furtherance of this program, I am transferring the full-time, paid personnel of the Departmental Agricultural Labor Committee to the Division of Labor and Rural Industries of the Office of Agricultural Defense Relations.

All funds and equipment of the Farm Labor Unit of the Committee will be transferred at the same time.

Claude R. Weekard

1914-15

REVENUE DEPARTMENT

REVENUE DEPARTMENT
OFFICE OF THE SECRETARY

I hereby certify that the following is a true and correct copy of the original as the same appears in the records of the Department of the Interior, Bureau of Land Management, at Washington, D.C.

In testimony whereof, I have hereunto set my hand and the seal of the Department of the Interior, at Washington, D.C., this 1st day of January, 1915.

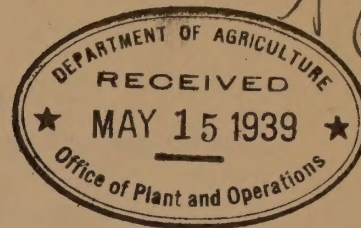
ALL RIGHTS AND INTERESTS IN THE LANDS HEREIN DESCRIBED ARE RESERVED TO THE UNITED STATES.

Charles R. Woodford

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UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

May 12, 1939



Memorandum No. *821*

(Amending Membership of the Bread Flavor Committee)

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Secretary's File Room

The membership of the Bread Flavor Committee, appointed by Mr. M. L. Wilson's Memorandum to the Secretary dated June 21, 1935, is hereby amended to include Mr. Colburn C. Fifield of the Bureau of Plant Industry, to fill the vacancy which exists by reason of the death of Mr. D. A. Coleman. The membership of the Committee as now constituted is as follows:

Florance B. King, Home Economics, Chairman

Colburn C. Fifield, Plant Industry

J. A. LeClerc, Chemistry and Soils

H. A. Waller

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



MAY 12, 1933

Memorandum No. 111

(Amending Membership of the Food Flavor Committee)

The membership of the Food Flavor Committee, appointed by Mr. M. L. Wilson's Memorandum to the Secretary dated June 21, 1932, is hereby amended to include Mr. Colburn G. Willard of the Bureau of Plant Industry, to fill the vacancy which exists by reason of the death of Mr. D. A. Coleman. The membership of the Committee is now constituted as follows:

Flornice E. King, Home Economics, Chairman
Colburn G. Willard, Plant Industry
J. A. Ledwith, Chemistry and Soils

Secretary

UNITED STATES
DEPARTMENT OF AGRICULTURE
OFFICE OF THE UNDER SECRETARY
WASHINGTON, D. C.

May 8, 1939

Memorandum to Mr. J. D. LeCron, Assistant
to the Secretary.

Dear Mr. LeCron:

A few years ago an inter-Bureau committee was set up dealing with bread flavor and quality. I had a good deal to do with setting up this committee. Miss King of the Bureau of Home Economics is Chairman of this Committee. One of the members died last winter and I recommend that Mr. Colburn C. Fifield of the Bureau of Plant Industry, be appointed to fill the vacancy which now exists.

Since this type of committee appointment is sent by the Secretary, I recommend that you prepare the proper memorandum and put it through the regular committee appointment channel.

I have consulted Dr. Knight on this matter, and he and I both feel that Mr. Fifield is an outstanding person.

Sincerely yours,

M. A. Wilson
Under Secretary.

If an employee is absent on leave or official business at the time the notice of his efficiency rating--or the notice of the decision of the Board of Review in the case of an appeal--is sent to his office, the time limits of 15 and 25 days respectively shall apply beginning upon the date of his return to the office.

Secretary.

UNITED STATES
DEPARTMENT OF AGRICULTURE
OFFICE OF THE UNDER SECRETARY
WASHINGTON, D. C.

May 11, 1933

Memorandum to Mr. J. B. Jackson, Assistant
to the Secretary

Dear Mr. Jackson:

A few years ago an inter-departmental committee was set up dealing with special flavor and quality. I had a good deal to do with setting up this committee. Miss King of the Bureau of Home Economics is Chairman of this committee. One of the members died last winter and I recommended that Mr. Johnson C. Hildreth of the Bureau of Plant Industry be appointed to fill the vacancy which now exists.

Since this type of committee appointment is sent by the Secretary, I recommend that you prepare the proper memorandum and put it through the usual committee appointing channel.

I have consulted Mr. Hildreth on this matter, and he and I both feel that Mr. Hildreth is an outstanding person.

Sincerely yours,

J. B. Jackson
Under Secretary

2 files
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★ MAY 19 1939 B
Please return to the
Secretary's File Room

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

Chiefs of Bureaus
Ordered #1149
May 15, 1939
5/16/39
@

MEMORANDUM NO. 822

Memorandum No. 753, issued on May 4, 1938, relative to Personnel Relations Policy and Procedure, is hereby amended as follows:

In a case where an employee is dissatisfied with his efficiency rating, he should appeal in writing to the Board of Review of the bureau or office to which he is assigned within 15 days after receiving notice of his rating. The Board of Review will investigate the case as necessary and shall determine whether the rating shall be sustained or changed. In notifying the employee of its decision, the Board of Review in all cases shall notify the employee at the same time that if he is dissatisfied with the decision of the Board of Review, he may appeal pursuant to the provisions of Memorandum No. 753, issued May 4, 1938, providing that he appeals within 20 days after notice to him of the decision of the Board of Review. In availing himself of this right of appeal, the employee will within that period notify the chief of the bureau or office in writing that the employee desires to appeal pursuant to Memorandum No. 753 and shall indicate whom he (the employee) has arranged to represent him as a member of the bureau or office Appeal Board.

If an employee is absent on leave or official business at the time the notice of his efficiency rating--or the notice of the decision of the Board of Review in the case of an appeal--is sent to his office, the time limits of 15 and 20 days respectively shall apply beginning upon the date of his return to the office.

H A Wallace

Secretary.

MEMORANDUM NO. 757

Memorandum No. 757, issued on May 11, 1938, relative to Personnel

Relations Policy and Procedure, is hereby amended as follows:

In a case where an employee is dissatisfied with his efficiency

rating, he should appeal in writing to the Board of Review of the

Bureau or office to which he is assigned within 15 days after receiving

notice of his rating. The Board of Review will investigate the case

as necessary and shall determine whether the rating shall be sustained

or changed. In notifying the employee of its decision, the Board of

Review in all cases shall notify the employee at the same time that if

he is dissatisfied with the decision of the Board of Review, he may

appeal pursuant to the provisions of Memorandum No. 757, issued May 11,

1938, providing that he appeals within 30 days after notice to him of

the decision of the Board of Review. In availing himself of this right

of appeal, the employee will within that period notify the chief of the

Bureau or office in writing that the employee desires to appeal pursuant

to Memorandum No. 757 and shall indicate whether (the employee) has

arranged to represent him as a member of the Bureau or office (name)

Board.

If an employee is absent on leave or official business at the

time the notice of his efficiency rating--or the notice of the decision

of the Board of Review in the case of an appeal--is sent to his office,

the time limits of 15 and 30 days respectively shall apply beginning

upon the date of his return to the office.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Chiefs of Bureaus

June 3, 1939

FILED

★ JUN 7-1939 P

Please return to the
Secretary's File Room

MEMORANDUM NO. 823

With the concurrence of the President, the Secretary of Agriculture hereby delegates to the Governor of the Farm Credit Administration all the powers conferred upon the Secretary of Agriculture and upon the Department of Agriculture with respect to the functions and activities, and the personnel, records, and property, of the Farm Credit Administration and the Federal Farm Mortgage Corporation by section 401, part 4, of Reorganization Plan No. 1, which was transmitted by the President to the Congress on April 25, 1939, pursuant to the provisions of the Reorganization Act of 1939: Provided, That the Governor of the Farm Credit Administration shall report to the Secretary of Agriculture, rather than to the President, concerning the exercise of his powers: and Provided, further, That the Secretary of Agriculture shall retain authority to modify or rescind the provisions of this memorandum at any time.

H. A. Wallace
Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

JUN 7 1933

17th Floor in the
Secretary's Room

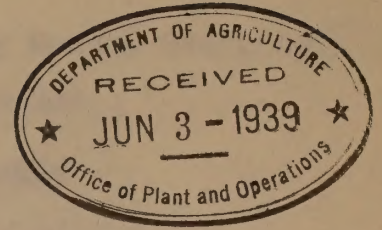
With the concurrence of the President, the Secretary of
Agriculture hereby delegates to the Governor of the Farm Credit
Administration all the powers conferred upon the Secretary of
Agriculture and upon the Department of Agriculture with respect
to the functions and activities, and the personnel, records, and
property, of the Farm Credit Administration and the Federal Farm
Mortgage Corporation by section 401, part 4, of Reorganization
Plan No. 1, which was transmitted by the President to the Congress
on April 25, 1933, pursuant to the provision of the Reorganization
Act of 1933: Provided, that the Governor of the Farm Credit Ad-
ministration shall report to the Secretary of Agriculture, rather
than to the President, concerning the exercise of his powers; and
Provided, further, that the Secretary of Agriculture shall retain
authority to modify or rescind the provisions of this memorandum
at any time.

Secretary of Agriculture



DEPARTMENT OF AGRICULTURE
WASHINGTON

June 1, 1939.



MEMORANDUM FOR MR. APPLEBY.

Dear Paul:

The attached order was drafted by Mastin White. Please note his memorandum to me. I believe that the Secretary should issue this memorandum. While legally there is apparently no distinction between this order and the press release which the Secretary previously issued, it does seem that the records should contain some such formal statement.

Sincerely,

A handwritten signature in dark ink, appearing to be "M. S. Eisenhower", is written over the word "Sincerely,".

M. S. Eisenhower,
Land Use Coordinator. ✓

(Enclosure)

DEPARTMENT OF AGRICULTURE
WASHINGTON



June 1, 1939.

MEMORANDUM FOR MR. APLEY.

Dear Paul:

The attached order was drafted by Martin White. Please note his memorandum to me. I believe that the Secretary should issue this memorandum. While legally there is apparently no distinction between this order and the press release which the Secretary previously issued, it does seem that the records should contain some such formal statement.

Sincerely,

M. S. Eisenhower,
Land Use Coordinator.

(Enclosure)

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

GPO

May 23, 1939.

MEMO FOR MR. EISENHOWER

Dear Milton:

Attached is a form of memorandum which the Secretary can issue, if it is satisfactory to him, in an effort to divest himself of the power and responsibility imposed upon him by Reorganization Plan No. 1 in connection with the Farm Credit Administration and the Federal Farm Mortgage Corporation.

From a strictly legal standpoint, it seems rather clear that the Farm Credit Administration, on and after the effective date of Reorganization Plan No. 1, will occupy the same status in the Department of Agriculture as the Agricultural Adjustment Administration, the Food and Drug Administration, and the other bureaus of the Department.

Consequently, I am extremely doubtful as to whether the Secretary can legally divest himself of authority and responsibility to the extent indicated in the Department's recent

Subject

Page No.

Page No.

Page No.

There is a large number of people who are interested in the study of the history of the world. They are interested in the events that have shaped the world as we know it today. They are interested in the lives of the great men and women who have made their mark on the world. They are interested in the progress of science and technology. They are interested in the art and literature of the past. They are interested in the customs and traditions of different cultures. They are interested in the changes that have taken place over the centuries. They are interested in the future of the world. They are interested in everything that makes up the human experience.

Respectfully yours,

[Signature]

[Name]

MEMORANDUM NO. 824

(Compliance with New Provisions of Law Applying to the Penalty Mailing Privilege.)

Section 6 of the Treasury-Post Office Appropriation Act,
fiscal year 1940, (Public No. 65, 76th Congress) which places
limitations upon the penalty mailing privilege, reads as follows:

"SEC. 6. On and after July 1, 1939, no executive department or independent establishment of the Government shall transmit through the mail, free of postage, any book, report, periodical, bulletin, pamphlet, list, or other article or document (except official letter correspondence, mail concerning the sale of Government securities, and all forms and blanks necessary in the administration of such departments and establishments), unless a request therefor has been previously received by such department or independent establishment or such transmission is required by law. For each quarter, beginning with the quarter commencing July 1, 1939, the head of each independent establishment and executive department (other than the Post Office Department) shall submit to the Postmaster General, within thirty days after the close of the quarter, a statement of the weight of the mail matter by classes of mail that the independent establishment or department has transmitted free of postage during such quarter, and he shall also certify to the Postmaster General at the end of each such quarter that nothing was transmitted through the mail free of postage by the independent establishment or department in violation of the provisions of this section: Provided, That nothing herein shall be construed to prohibit the mailing free of postage of lists of agricultural bulletins or of lists of public documents which are offered for sale by the Superintendent of Documents: Provided further, That this prohibition shall not apply to the transmission of such books, reports, periodicals, bulletins, pamphlets, lists, articles, or documents to educational institutions or public libraries."

All members of this Department are instructed faithfully
to observe both the letter and the spirit of the foregoing require-

(Compliance with New Provisions of Law Applying to the Penalty Mailings Privilege)

Section 6 of the Treasury-Post Office Appropriation Act,

fiscal year 1940, (Public No. 65, 76th Congress) which places

limitations upon the penalty mailing privilege, reads as follows:

"SEC. 6. (a) and after July 1, 1939, no executive department or independent establishment of the Government shall transmit through the mail, free of postage, any book, report, periodical, pamphlet, list, or other article or document (except official letter correspondence, mail concerning the sale of Government securities, and all forms and blanks necessary in the administration of such departments and establishments), unless a request therefor has been previously received by such department or independent establishment or such transmission is required by law. For each quarter beginning with the quarter commencing July 1, 1939, the head of each independent establishment and executive department (other than the Post Office Department) shall submit to the Postmaster General, within thirty days after the close of the quarter, a statement of the weight of the mail matter by classes of mail that the independent establishment or department has transmitted free of postage during such quarter, and he shall also certify to the Postmaster General at the end of each such quarter that nothing was transmitted through the mail free of postage by the independent establishment or department in violation of the provisions of this section: Provided, That nothing herein shall be construed to prohibit the mailing free of postage of lists or alphabetical bulletins or of lists of public documents which are offered for sale by the Superintendent of Documents: Provided further, That this prohibition shall not apply to the transmission of such books, reports, periodicals, bulletins, pamphlets, lists, articles, or documents to educational institutions or public libraries."

All members of this Department are instructed faithfully

to observe with the letter and the spirit of the foregoing regulation-

ment of law. It is recognized, however, from questions that have been raised by various agencies in the Department, that numerous points of interpretation are involved, and in order that uniform and orderly procedure may be followed, the following instructions are issued for the guidance of all concerned in this Department:

1. There is an obvious difference between employees of this Department and others to whom the matter specified in the Act might be mailed. It is not necessary to receive requests from Department employees in order to make permissible the mailing under penalty privilege to them of any book, report, periodical, bulletin, pamphlet, list, or other article or document necessary in the conduct of the public business.

2. Mailing under penalty privilege of official letter correspondence is permissible. Any official message signed by a Department officer and addressed to any individual or organization shall be regarded as official letter correspondence. The letters may be circular letters, identical in content for mailing to a list of addressees.

3. Enclosures will be regarded as a part of official letter correspondence and therefore appropriate for mailing under penalty privilege.

4. Any written request or recorded oral indication that a person or organization desires a specified publication or series

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2. Mailing under penalty privilege of official letter correspondence is permissible. Any official message signed by a Department officer and addressed to any individual or organization shall be regarded as official letter correspondence. The letters may be circular letters, identical in content for mailing to a list of addressees.

3. Enclosures will be regarded as a part of official letter correspondence and therefore appropriate for mailing under penalty privilege.

4. Any written request or record and indication that a person or organization desires a specified publication or series

of publications or information on a specified subject or subjects will be regarded by this Department as a request that, under the terms of the Act, will permit mailing under penalty privilege of the matter necessary to give adequate information on the specified subject or subjects.

5. A request to be placed on a mailing list for the purpose of receiving matter on specified subjects will be regarded as sufficient to cover all mailings under penalty privilege until such request is withdrawn either through failure to answer a Department inquiry or by letter or otherwise. The Department policy will continue to ^{to} be/maintain no mailing lists of addressees to receive all or any substantial part of the Department's publications, except as required by law or provided in this Act.

6. To make certain that addressees on mailing lists wish their requests for material to remain effective, mailing lists will be considered as expiring each June 30, unless revised prior to June 30 during the fiscal year, and the names of addressees who do not repeat their requests will be dropped.

7. The Act permits the mailing under penalty privilege of any material required by law to be transmitted. Books, reports, periodicals, bulletins, pamphlets, lists or other articles or documents "required by law" to be transmitted are only those for which there is express statutory direction and not those printed under general authority to disseminate or to make public information.

of publications or information on a specified subject or subjects will be regarded by this Department as a request that, under the terms of the Act, will permit mailing under penalty privilege of the matter necessary to give adequate information on the specified subject or subjects.

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8. Forms and blanks necessary in the administration of the work of the Department are mailable under penalty privilege.

9. Lists of agricultural bulletins or lists of public documents offered for sale by the Superintendent of Documents may be mailed under penalty privilege. (The term "agricultural bulletins" does not apply only to the Farmers' Bulletin series.)

10. Department publications and other material designated in the Act may be mailed under penalty privilege to educational institutions and public libraries without express request.

11. All mailing under penalty privilege shall, of course, be done in accordance with postal regulations and laws governing mailing by the Superintendent of Documents.

12. Mailing under penalty privilege of printed or duplicated publications to addressees or lists of addressees who have not requested the material, is not permissible except as set forth herein.

8. Forms and blanks necessary in the administration of the work of the Department are available under penalty privilege.
9. Lists of agricultural bulletins or lists of public documents offered for sale by the Superintendent of Documents may be mailed under penalty privilege. (The term "agricultural bulletins" does not apply only to the Farmers' Bulletin series.)
10. Department publications and other material designated in the Act may be mailed under penalty privilege to educational institutions and public libraries without express request.
11. All mailing under penalty privilege shall, of course, be done in accordance with postal regulations and laws governing mailing by the Superintendent of Documents.
12. Mailing under penalty privilege of printed or duplicated publications to addressees or lists of addressees who have not requested the material, is not permissible except as set forth herein.

13. In connection with the quarterly reports required by the Act, the Chief of each bureau or office will be required to submit to the Chief, Office of Plant and Operations within 15 days after the close of the quarter, a statement of the weight of mail matter by classes of mail that the bureau (including field offices) has transmitted free of postage during such quarter, and shall certify that nothing was transmitted through the mail free of postage in violation of the Act. A standard form for use by the bureaus and offices in submitting the reports is being developed and will be available for issuance by the Central Supply Section in the near future. In the meantime, the attached copy of a proposed form will indicate the extent of records which should be maintained.

~~Minneapolis~~

J. A. W. Allen

Secretary.

(Enclosure)

12. In connection with the quarterly reports required by the Act, the Chief of each Bureau or Office will be required to submit to the Chief, Office of Plant and Operations within 15 days after the close of the quarter, a statement of the weight of mail matter by classes of mail that the Bureau (including Field Offices) has transmitted free of postage during such quarter, and shall certify that nothing was transmitted through the mail free of postage in violation of the Act. A standard form for use by the Bureau and Offices in submitting the reports is being developed and will be available for issuance by the Central Supply Section in the near future. In the meantime, the attached copy of a proposed form will indicate the extent of records which should be maintained.

Very truly yours,

Secretary.

(Enclosure)

UNITED STATES DEPARTMENT OF AGRICULTURE

Bureau or Office

Location

Date _____

Pursuant to Sec. 6, Act of May 6, 1939 (Pub. No. 65 - 76th Congress), there is submitted below a statement of official matter mailed free of postage under the penalty privilege during the quarter ended _____, 19____, by this bureau or office.

Matter in form of : Letters and other matter to which letter :
post cards to which : rate would apply if subject to postage :

post carus to which	rate would apply if subject to	postage
1-cent rate would	:	:Matter to which third:- Matter to which fourth:-
apply if subject to	:	:class rate would apply: class rate would apply
postage	:	:if subject to postage: if subject to postage
	Local	Local
	Other	Other
	Than Local	Than Local

[illegible]

Total number of pieces included above registered free: 1

(Title)

I hereby certify that during the quarter covered by this report no book, report, periodical, bulletin, pamphlet, list, or other article or document was transmitted through the mail free of postage in violation of section 6 of the Post Office Appropriation Act, approved May 6, 1939 (Publ. No. 65 - 76th Congress).

(Title)

REPORT OF THE COMMISSION

CHINA

1945

The Commission has the honor to acknowledge the receipt of the report of the Chinese Government on the acts of violence committed by the Chinese Army in the Province of Sichuan, dated 1945. The Commission has carefully examined the report and has found it to be a complete and accurate statement of the facts.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100

(1945)

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(1945)

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

~~XXXXXXXXXXXX~~

OFFICE OF PLANT AND OPERATIONS

MEMORANDUM FOR CHIEFS OF BUREAUS AND OFFICES

Section 6 of the Act making appropriations for the Post Office Department, approved May 6, 1939 (Pub. No. 65, 76th. Cong.) prescribes that on and after July 1, 1939, no executive department or independent establishment of the Government shall transmit through the mail, free of postage, any book, report, periodical, bulletin, pamphlet, list, or other article or document (except official letter correspondence, mail concerning the sale of Government securities, and all forms and blanks necessary in the administration of such departments and establishments), unless a request therefor has been previously received by such department or independent establishment or such transmission is required by law or the matter is sent to educational institutions or public libraries.

The Act further prescribes that after each quarter, beginning with the quarter commencing July 1, 1939, the head of each independent establishment and executive department shall submit to the Postmaster General, within 30 days after the close of the quarter, a statement of the weight of the mail matter by classes of mail that the independent establishment or department has transmitted free of postage during such quarter, and he shall certify to the Postmaster General at the end of each such quarter that nothing was transmitted through the mail free of postage by the independent establishment or department in violation of the provisions of such law.

Instructions to guide bureaus and offices in operating under the limitation placed upon the franking privilege by the Act are in course of preparation and will be issued in the near future.

A standard form for use by the bureaus and offices in submitting the quarterly report required, is being developed and will be available for issuance by the Central Supply Section soon. In the meantime, all field offices, as well as those in the District of Columbia, should be instructed to maintain necessary records for all mail sent out free of postage, on and after July 1, 1939. A consolidated report of such mailings should be submitted to this office by the chief of each bureau, within 15 days after the close of the quarter.

The attached copy of a proposed form will indicate the extent of records which should be maintained.

Arthur B. Thatcher
Chief, Office of Plant and Operations.

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C.

MINISTERIAL
Office of Plant and Operations

MEMORANDUM FOR CHIEFS OF BUREAUS AND OFFICES

Section 6 of the Act making appropriations for the Post Office Department, approved May 2, 1939 (Pub. No. 65, 76th Cong.) prescribes that on and after July 1, 1939, no executive department or independent establishment of the Government shall transmit through the mail, free of postage, any book, report, periodical, bulletin, pamphlet, list, or other article or document (except official letter correspondence, mail containing the sale of Government securities, and all forms and blanks necessary in the administration of such departments and establishments), unless a request therefor has been previously received by such department or independent establishment or such transmission is required by law or the matter is sent to educational institutions or public libraries.

The Act further prescribes that after each quarter, beginning with the quarter commencing July 1, 1939, the head of each independent establishment and executive department shall submit to the Postmaster General, within 30 days after the close of the quarter, a statement of the weight of the mail matter by classes of mail that the independent establishment or department has transmitted free of postage during such quarter, and he shall certify to the Postmaster General at the end of each such quarter that nothing was transmitted through the mail free of postage by the independent establishment or department in violation of the provisions of such law.

Instructions to guide bureaus and offices in operating under the limitation placed upon the franking privilege by the Act are in course of preparation and will be issued in the near future.

A standard form for use by the bureaus and offices in submitting the quarterly report required, is being developed and will be available for issuance by the Central Supply Section soon. In the meantime, all field offices, as well as those in the District of Columbia, should be instructed to maintain necessary records for all mail sent out free of postage, on and after July 1, 1939. A consolidated report of such mailings should be submitted to this office by the chief of each bureau, within 15 days after the close of the quarter.

The attached copy of a proposed form will indicate the extent of records which should be maintained.

Arthur B. Thatcher
Chief, Office of Plant and Operations

Attachment.

OH

Bureau or Office

Location

Date _____

Pursuant to Sec. 6, Act of May 6, 1939 (Pub. No. 65 - 76th Congress), there is submitted below a statement of official matter mailed free of postage under the penalty privilege during the quarter ended , 19 , by this bureau or office.

[illegible]

Total number of pieces included above registered free: _____.

(Title)

I hereby certify that during the quarter covered by this report no book, report, periodical, bulletin, pamphlet, list, or other article or document was transmitted through the mail free of postage in violation of section 6 of the Post Office Appropriation Act, approved May 6, 1939 (Pub. No. 65 - 76th Congress).

(Title)

STATEMENT OF OFFICIAL MATTER MAILED FREE OF POSTAGE

Bureau or Office

Location

Date

Pursuant to Sec. 6, Act of May 6, 1939 (Pub. No. 65 - 76th Congress), there is submitted below a statement of official matter mailed free of postage under the penalty privilege during the quarter ended 19 . . . by this bureau or office.

Matter in form of : Letters and other matter to which letter:

post cards to which 1-cent rate would apply if subject to postage	rate would apply if subject to postage	Matter to which third-class rate would apply if subject to postage	Matter to which fourth-class rate would apply if subject to postage
1-cent rate would apply if subject to postage	Other than local	Other than local	Other than local

Number	Total	Number	Total	Number	Total	Number	Total	Number	Total
of cards	weight	of pieces	weight	of pieces	weight	of pieces	weight	of pieces	weight
: in ounces	: in ounces	: in ounces	: in ounces	: in ounces	: in ounces	: in ounces	: in ounces	: in ounces	: in ounces
1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
2	2.00	2	2.00	2	2.00	2	2.00	2	2.00
3	3.00	3	3.00	3	3.00	3	3.00	3	3.00
4	4.00	4	4.00	4	4.00	4	4.00	4	4.00
5	5.00	5	5.00	5	5.00	5	5.00	5	5.00
6	6.00	6	6.00	6	6.00	6	6.00	6	6.00
7	7.00	7	7.00	7	7.00	7	7.00	7	7.00
8	8.00	8	8.00	8	8.00	8	8.00	8	8.00
9	9.00	9	9.00	9	9.00	9	9.00	9	9.00
10	10.00	10	10.00	10	10.00	10	10.00	10	10.00
11	11.00	11	11.00	11	11.00	11	11.00	11	11.00
12	12.00	12	12.00	12	12.00	12	12.00	12	12.00
13	13.00	13	13.00	13	13.00	13	13.00	13	13.00
14	14.00	14	14.00	14	14.00	14	14.00	14	14.00
15	15.00	15	15.00	15	15.00	15	15.00	15	15.00
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18	18.00	18	18.00	18	18.00	18	18.00	18	18.00
19	19.00	19	19.00	19	19.00	19	19.00	19	19.00
20	20.00	20	20.00	20	20.00	20	20.00	20	20.00
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23	23.00	23	23.00	23	23.00	23	23.00	23	23.00
24	24.00	24	24.00	24	24.00	24	24.00	24	24.00
25	25.00	25	25.00	25	25.00	25	25.00	25	25.00
26	26.00	26	26.00	26	26.00	26	26.00	26	26.00
27	27.00	27	27.00	27	27.00	27	27.00	27	27.00
28	28.00	28	28.00	28	28.00	28	28.00	28	28.00
29	29.00	29	29.00	29	29.00	29	29.00	29	29.00
30	30.00	30	30.00	30	30.00	30	30.00	30	30.00
31	31.00	31	31.00	31	31.00	31	31.00	31	31.00
32	32.00	32	32.00	32	32.00	32	32.00	32	32.00
33	33.00	33	33.00	33	33.00	33	33.00	33	33.00
34	34.00	34	34.00	34	34.00	34	34.00	34	34.00
35	35.00	35	35.00	35	35.00	35	35.00	35	35.00
36	36.00	36	36.00	36	36.00	36	36.00	36	36.00
37	37.00	37	37.00	37	37.00	37	37.00	37	37.00
38	38.00	38	38.00	38	38.00	38	38.00	38	38.00
39	39.00	39	39.00	39	39				

total number of pieces included above registered free:

(Title)

I hereby certify that during the quarter covered by this report no book, report, periodical, bulletin, pamphlet, list, or other article or document was transmitted through the mail free of postage in violation of section 6 of the Post Office Appropriation Act, approved May 6, 1939 (Pub. No. 65 - 76th Congress).

(Title)

1. The first of these is the fact that the Commission has not yet received any information from the Government of the United Kingdom as to whether or not it has any plans to introduce legislation to prohibit the export of arms and ammunition to the Republic of Ireland.

total number of bytes included equals 100:

Order	Quantity	Unit	Material	Weight	Value	Remarks
1	100	lb	Steel	100	10.00	
2	50	lb	Aluminum	50	5.00	
3	25	lb	Copper	25	2.50	
4	10	lb	Brass	10	1.00	
5	5	lb	Lead	5	.50	
6	2	lb	Zinc	2	.20	
7	1	lb	Nickel	1	.10	
8	1	lb	Chromium	1	.10	
9	1	lb	Manganese	1	.10	
10	1	lb	Silicon	1	.10	
11	1	lb	Phosphorus	1	.10	
12	1	lb	Sulfur	1	.10	
13	1	lb	Carbon	1	.10	
14	1	lb	Nitrogen	1	.10	
15	1	lb	Oxygen	1	.10	
16	1	lb	Hydrogen	1	.10	
17	1	lb	Helium	1	.10	
18	1	lb	Neon	1	.10	
19	1	lb	Argon	1	.10	
20	1	lb	Krypton	1	.10	
21	1	lb	Xenon	1	.10	
22	1	lb	Radium	1	.10	
23	1	lb	Polonium	1	.10	
24	1	lb	Astatine	1	.10	
25	1	lb	Francium	1	.10	
26	1	lb	Rutherfordium	1	.10	
27	1	lb	Dubnium	1	.10	
28	1	lb	Seaborgium	1	.10	
29	1	lb	Bohrium	1	.10	
30	1	lb	Hassium	1	.10	
31	1	lb	Meitnerium	1	.10	
32	1	lb	Darmstadtium	1	.10	
33	1	lb	Röntgenium	1	.10	
34	1	lb	Ununseptium	1	.10	
35	1	lb	Ununoctium	1	.10	
36	1	lb	Ununoctium	1	.10	
37	1	lb	Unbihexium	1	.10	
38	1	lb	Unbihexium	1	.10	
39	1	lb	Unbihexium	1	.10	
40	1	lb	Unbihexium	1	.10	
41	1	lb	Unbihexium	1	.10	
42	1	lb	Unbihexium	1	.10	
43	1	lb	Unbihexium	1	.10	
44	1	lb	Unbihexium	1	.10	
45	1	lb	Unbihexium	1	.10	
46	1	lb	Unbihexium	1	.10	
47	1	lb	Unbihexium	1	.10	
48	1	lb	Unbihexium	1	.10	
49	1	lb	Unbihexium	1	.10	
50	1	lb	Unbihexium	1	.10	

_____ , 73 _____, SA AUTO SUICIDE OF OFFICER _____

[illegible]

TOGETHER

TABLE OF OFFICERS

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

June 20, 1939.

MEMORANDUM FOR MR. PAUL H. APPLEBY
Assistant to the Secretary

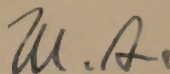
Dear Mr. Appleby:

Attached is a draft of a Secretarial Memorandum on Compliance with New Provisions of Law Applying to the Penalty Mailing Privilege. Paragraphs 1 to 12 were prepared in this Office, criticized in the Solicitor's Office and by information officers of the action agencies of the Department at two group meetings, revised in accordance with suggestions made by the Solicitor's Office and the information people in the action agencies, and approved in the present form by the Office of Budget and Finance and Office of Land Use Coordination.

Paragraph 13 was prepared in the Office of Plant and Operations. That Office is protesting to the Post Office Department the requirement that the number of pieces of the different classes of mail be reported. This requirement isn't written into the law. However, the Post Office Department states that all other government agencies are going to report number of pieces of mail sent postage free as well as total weight. We probably should not be the lone hold-out.

Approval and signature by the Secretary and immediate forwarding to Donaldson for circulation will be appreciated as the instructions should be in the hands of the bureaus this week.

Sincerely yours,



Morse Salisbury,
Acting Director of Information.

(Enclosure)

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

June 30, 1939.

MEMORANDUM FOR MR. PAUL H. APPIERT
Assistant to the Secretary

Dear Mr. Appieby:

Attached is a draft of a Secretarial Memorandum on Compliance with New Provisions of Law Applying to the Penalty Mailing Privilege. Paragraphs 1 to 12 were prepared in this Office, criticized in the Solicitor's Office and by information officers of the action agencies of the Department at two group meetings, revised in accordance with suggestions made by the Solicitor's Office and the information people in the action agencies, and approved in the present form by the Office of Budget and Finance and Office of Land Use Coordination.

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Morse Salisbury,
Acting Director of Information.

(Enclosure)

A 39805

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

June 20, 1939.

Salisbury

MEMORANDUM FOR MR. PAUL H. APPLEBY
Assistant to the Secretary

MEMORANDUM FOR: *Mr. W. A. Jupp*
Mr. H. S. Eisenhower

OK
CMK

Dear Mr. Appleby:

Attached is a draft of a Secretarial Memorandum on Compliance with New Provisions of Law Applying to the Penalty Mailing Privilege. Paragraphs 1 to 12 were prepared in this Office, criticized in the Solicitor's Office and by information officers of the action agencies of the Department at two group meetings, revised in accordance with suggestions made by the Solicitor's Office and the information people in the action agencies, and approved in the present form by the Office of Budget and Finance and Office of Land Use Coordination.

Ham
MR

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Approval and signature by the Secretary and immediate forwarding to Donaldson for circulation will be appreciated as the instructions should be in the hands of the bureaus this week.

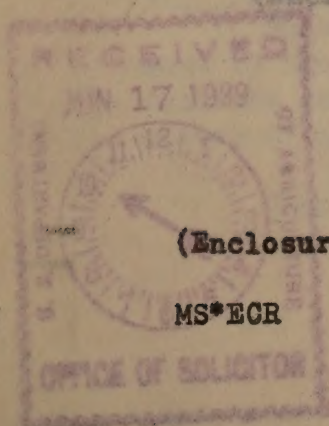
(Enclosure)

Sincerely yours,

Morse Salisbury,
Acting Director of Information.

(Enclosure)

MS*ECR



June 20, 1939.

MEMORANDUM FOR MR. PAUL H. APPELBY
Assistant to the Secretary

Dear Mr. Appelby:

Attached is a draft of a Secretarial Memorandum on Compliance with New Provisions of law Applying to the Penalty Mailing Privilege. Paragraphs 1 to 12 were prepared in this Office, criticized in the Solicitor's Office and by information officers of the action agencies of the Department at two group meetings, revised in accordance with suggestions made by the Solicitor's Office and the information people in the action agencies, and approved in the present form by the Office of Budget and Finance and Office of Land Use Coordination.

Paragraph 13 was prepared in the Office of Plant and Operations. That Office is protesting to the Post Office Department the requirement that the number of pieces of the different classes of mail be reported. This requirement is written into the law. However, the Post Office Department states that all other government agencies are going to report number of pieces of mail sent postage free as well as total weight. We probably should not be the lone hold-out.

Approval and signature by the Secretary and immediate forwarding to Donaldson for circulation will be appreciated as the instructions should be in the hands of the Bureau this week.

Sincerely yours,

Morse Salisbury,
Acting Director of Information.

(Enclosure)

MS:RGR

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

June 17, 1939.

Salisbury

MEMORANDUM FOR: ~~Mr. Ralph F. Koebel~~
~~Mr. W. A. Jump~~
Mr. M. S. Eisenhower

Herewith final draft of the Secretarial Memorandum on Compliance with New Provisions of Law Applying to the Penalty Mailing Privilege. It has been informally criticized in the Office of the Solicitor, and revised in accordance with suggestions there made. I shall appreciate your approval and initialing while messenger waits so it may be sent forward promptly.

Sincerely,

M.S.
Morse Salisbury,
Acting Director of Information.

(Enclosure)



A 30805

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

June 17, 1939.

MEMORANDUM FOR: Mr. W. A. Jagg
Mr. M. S. Eisenhower
Mr. Ralph S. Koebel

Herewith final draft of the Secretarial Memorandum
on Compliance with New Provisions of Law Applying to the
Penalty Mailing Privilege. It has been informally criticized
in the Office of the Solicitor, and revised in accordance
with suggestions there made. I shall appreciate your
approval and initiating while messenger waits so it may
be sent forward promptly.

Sincerely,

M. S. Eisenhower
Acting Director of Information.

(Enclosure)



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

XXXXXXXXXXXXXX

OFFICE OF PLANT AND OPERATIONS

June 20, 1939

The Honorable
The Postmaster General,
Washington, D. C.

Dear Mr. Farley:

Reference is made to ~~your~~^{an} letter of June 10, 1939, citing the requirements of Section 6 of the Act making appropriations for the Post Office Department, approved May 6, 1939 (Pub. No. 65, 76th Cong.), concerning the transmission of mail matter free of postage.

The third paragraph of ~~your~~^{the} letter reads as follows:

"For the purpose of uniformity, it is desirable that these reports be prepared in the form suggested in the attached specimen~~t~~ to show by classes the total number of pieces and weight of the official matter mailed free of postage, together with the number of pieces included in such mailings registered free. The reports should include all matter so mailed by branches or officials of your department or establishment, whether mailed at Washington, D. C., or elsewhere. For your information in this connection, there is inclosed a sheet describing briefly the several classes of mail."

Notwithstanding the fact that ~~the~~ mandatory provisions of the Act requiring the submission of quarterly reports of the weight of mail by classes, will place a ~~sizeable~~ burden on this Department, your request that we also furnish additional information as to the number of pieces ~~will~~ place an undue hardship on the many regional and field offices of the Department, as well as every mailing office in this city, which will ~~tend to~~ retard the expedition~~ing~~ handling of mail.

We wish to express our desire to cooperate with your Department to the fullest extent. However, it will be appreciated if we could be relieved of the requirement of furnishing the number of pieces of mail transmitted free of postage.

Your early decision in this matter will be appreciated.

from the Third Assistant P.M. General

and the request that local and other than local mail be segregated,

and the information concerning whether local or otherwise, transmitted free of postage

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C.

MINISTRY OF AGRICULTURE
OFFICE OF PLANT AND QUARANTINE

June 20, 1933

The Honorable
The Postmaster General,
Washington, D. C.

Dear Mr. Farley:

Reference is made to your letter of June 10, 1933, citing the requirements of Section 6 of the Act making appropriations for the Post Office Department, approved May 6, 1933 (Pub. No. 65, 78th Cong.), concerning the transmission of mail matter free of postage.

The third paragraph of your letter reads as follows:

"For the purpose of uniformity, it is desirable that these reports be prepared in the form suggested in the attached specimen to show by classes the total number of pieces and weight of the official matter mailed free of postage, together with the number of pieces included in such mailings registered free. The reports should include all matter so mailed by branches or officials of your department or establishment, whether mailed at Washington, D. C., or elsewhere. For your information in this connection, there is inclosed a sheet describing briefly the several classes of mail."

Notwithstanding the fact that the mandatory provisions of the Act requiring the submission of quarterly reports of the weight of mail by classes, will place a considerable burden on this Department, your request that we also furnish additional information as to the number of pieces will place an undue burden on the many regional and field offices of the Department, as well as every mailing office in this city, which will have to record the expedition handling of mail.

We wish to express our desire to cooperate with your Department to the fullest extent. However, it will be appreciated if we could be relieved of the requirement of furnishing the number of pieces of mail transmitted free of postage.

Your early decision in this matter will be appreciated.



DEPARTMENT OF AGRICULTURE

WASHINGTON
Secretary's File Room

November 20, 1942

MEMORANDUM NO. 824, REVISED, SUPPLEMENT 1

Suspension of Requirement for Reports on Penalty Mailing

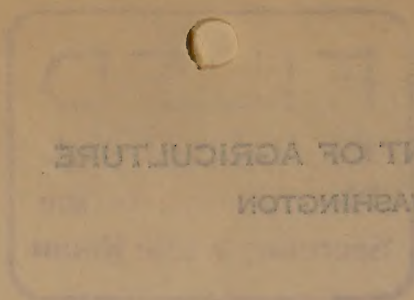
The Second Supplemental National Defense Appropriation Act, 1943, approved by the President October 26, 1942 (Public Law 763, 77th Congress, Chapter 629, Second Session, H.R. 7672) contains an amendment to the Second Supplemental National Defense Appropriation Act, 1941 which reads as follows:

"Section 301. That during the period of the national emergency declared by the President on September 8, 1939, to exist, so much of section 6 of the Act approved May 6, 1939 (53 Stat. 683, as amended by section 2 of the Act approved June 30, 1939 (53 Stat. 989), as requires the head of each executive department and independent establishment (other than the Post Office Department) to submit to the Postmaster General quarterly reports relating to mail matter which has been transmitted free of postage, is hereby suspended."

Accordingly, paragraph 13 of Memorandum 824 Revised, dated July 26, 1939 is suspended during the period of the national emergency.

Ernest B. Hill
Assistant Secretary

COMMUNICATIONS 1-6-1



November 20, 1942

MEMORANDUM NO. 824, REVISED, SUPPLEMENT 1

Suspension of Requirement for Reports on Foreign Mailings

The Second Supplemental National Defense Appropriation Act, 1942, approved by the President October 28, 1942 (Public Law 483, 77th Congress, Chapter 529, Second Session, H.R. 7872) contains an amendment to the Second Supplemental National Defense Appropriation Act, 1941 which reads as follows:

"Section 501. That during the period of the national emergency declared by the President on September 8, 1939, so much of section 6 of the Act approved May 8, 1939 (52 Stat. 689), as amended by section 2 of the Act approved June 30, 1939 (52 Stat. 989), as requires the head of each executive department and independent establishment (other than the Post Office Department) to submit to the Postmaster General quarterly reports relating to mail matter which has been transmitted free of postage, is hereby suspended."

Accordingly, paragraph 12 of Memorandum 824 Revised, dated July 28, 1939 is suspended during the period of the national emergency.

Assistant Secretary

COMMUNICATIONS 1-2-1

20

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

20

MEMORANDUM NO. 824 REVISED
(Supersedes memorandum issued June 22, 1939)

REVISED INSTRUCTIONS FOR COMPLIANCE WITH NEW LAWS
ON PENALTY MAILING

Chiefs of Bureaus
115
7/28/39
July 26, 1939.

FILED
★ AUG 2 1939 B
Please return to the
Post Office Room

The Deficiency Appropriation Act approved by the President June 30, 1939 contains an amendment modifying the provisions of Section 6 of the Treasury-Post Office Appropriation Act restricting the use of the penalty mailing privilege by Government agencies.

The said Section 6 has been amended to read as follows:

"SEC. 6. On and after July 1, 1939, no executive department or independent establishment of the Government shall transmit through the mail, free of postage, any book, report, periodical, bulletin, pamphlet, list or other article or document (except official letter correspondence, including such enclosures as are reasonably related to the subject matter of the correspondence; informational releases in connection with the decennial census of the United States, mail concerning the sale of Government securities, and all forms and blanks and copies of statutes, rules, regulations, and instructions and administrative orders and interpretations necessary in the administration of such departments and establishments), unless a request therefor has been previously received by such department or independent establishment; or such transmission is required by law; or such document is transmitted to inform the recipient thereof of the adoption, amendment, or interpretation of a statute, rule, regulation, or order to which he is subject. For each quarter, beginning with the quarter commencing July 1, 1939, the head of each independent establishment and executive department (other than the Post Office Department) shall submit to the Postmaster General, within thirty days after the close of the quarter, a statement of the weight of the mail matter by classes of mail that the independent establishment or department has transmitted free of postage during such quarter, and he shall also certify to the Postmaster General at the end of each such quarter that nothing was transmitted through the mail free of postage by the independent establishment or department in violation of the provisions of this section: Provided, That nothing herein shall be construed to prohibit the mailing free of postage of lists of agricultural bulletins, lists of public documents which are offered for sale by the Superintendent of Documents, or of announcements of publications of maps, atlases, statistical, and other reports offered for sale by the Federal Power Commission as authorized by section 312 of the Federal Power Act: Provided further, That this prohibition shall not apply to the transmission of such books, reports, periodicals, bulletins, pamphlets, lists, articles, or documents to educational institutions or public libraries, or to Federal, State or other public authorities."

2-Memorandum No. 824, Revised

All members of this Department are instructed faithfully to observe both the letter and the spirit of the foregoing requirement of law. It is recognized, however, from questions that have been raised by various agencies in the Department, that numerous points of interpretation are involved, and in order that uniform and orderly procedure may be followed, the following instructions are issued for the guidance of all concerned in this Department:

1. There is an obvious difference between employees of this Department and others to whom the matter specified in the Act might be mailed. It is not necessary to receive requests from Department employees in order to make permissible the mailing under penalty privilege to them of any book, report, periodical, bulletin, pamphlet, list, or other article or document necessary in the conduct of the public business.

2. Mailing under penalty privilege of official letter correspondence is permissible. Any official message signed by a Department officer and addressed to any individual or organization shall be regarded as official letter correspondence. The letters may be circular letters, identical in content for mailing to a list of addressees.

3. Such enclosures as are reasonably related to the subject matter of the correspondence may be mailed under penalty privilege without receiving a request for the enclosures.

4. Any written request or recorded oral indication that a person or organization desires a specified publication or series of publications or information on a specified subject or subjects will be regarded by this Department as a request that, under the terms of the Act, will permit mailing under penalty privilege of the matter necessary to give adequate information on the specified subject or subjects.

5. A request to be placed on a mailing list for the purpose of receiving matter on specified subjects will be regarded as sufficient to cover all mailings under penalty privilege until such request is withdrawn either through failure to answer a Department inquiry or by letter or otherwise. The Department policy will continue to be to maintain no mailing lists of addressees to receive all or any substantial part of the Department's publications, except as required by law or provided in this Act.

6. To make certain that addressees on mailing lists wish their requests for material to remain effective, mailing lists will be considered as expiring each June 30, unless revised prior to June 30 during the fiscal year, and the names of addressees who do not repeat their requests will be dropped.

All members of this Department are instructed faithfully to observe both the letter and the spirit of the foregoing requirements of law. It is recognized, however, that questions that have been raised by various agencies in the Department, that numerous points of interpretation are involved, and in order that uniform and orderly procedure may be followed, the following instructions are issued for the guidance of all concerned in this Department.

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3-Memorandum No. 824, Revised

7. The Act permits the mailing under penalty privilege of any material required by law to be transmitted. Books, reports, periodicals, bulletins, pamphlets, lists or other articles or documents "required by law" to be transmitted are only those for which there is express statutory direction and not those printed under general authority to disseminate or to make public information.

8. Forms and blanks necessary in the administration of the work of the Department are mailable under penalty privilege.

9. Lists of agricultural bulletins or lists of public documents offered for sale by the Superintendent of Documents may be mailed under penalty privilege. (The term "agricultural bulletins" does not apply only to the Farmers' Bulletin series.)

10. Department publications and other material designated in the Act may be mailed without express request to educational institutions, public libraries, or to Federal, State, or other public authorities.

11. All mailing under penalty privilege shall, of course, be done in accordance with postal regulations and laws governing mailing by the Superintendent of Documents.

12. Mailing under penalty privilege of printed or duplicated publications to addressees or lists of addressees who have not requested the material, is not permissible except as set forth herein.

13. In connection with the quarterly reports required by the Act, the Chief of each bureau or office will be required to submit to the Chief, Office of Plant and Operations within 15 days after the close of the quarter, a statement of the weight of mail matter by classes of mail that the bureau (including field offices) has transmitted free of postage during such quarter, and shall certify that nothing was transmitted through the mail free of postage in violation of the Act. A standard form for use by the bureaus and offices in submitting the reports is being developed and will be available for issuance by the Central Supply Section in the near future. In the meantime, the attached copy of a proposed form will indicate the extent of records which should be maintained.

14. Statutes, rules, regulations, and instructions and administrative orders and interpretations necessary in the administration of Department programs may be mailed under penalty privilege without request.

15. Material to inform the recipient of the adoption, amendment or interpretation of a statute, rule, regulation or order to which he is subject may be mailed under penalty privilege without request.

J. A. Wallace

Secretary.

(Enclosure)

7. The Act permits the mailing under penalty privilege of any material required by law to be transmitted. Books, reports, periodicals, bulletins, pamphlets, lists or other articles or documents "required by law" to be transmitted are only those for which there is a press statutory provision and not those printed under general authority to disseminate or to make public information.

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15. Material to inform the recipient of the election, amendment or interpretation of a statute, rule, regulation or order to which he is subject may be mailed under penalty privilege without request.

Secretary.

(Enclosure)

TO

Bureau or Office

Location

Date _____

Pursuant to Sec. 6, Act of May 6, 1939 (Pub. No. 65 - 76th Congress), there is submitted below a statement of official matter mailed free of postage under the penalty privilege during the quarter ended _____, 19____, by this bureau or office.

Matter in form of
post cards to which
1-cent rate would
apply if subject to
postage

Letters and other matter to which letter
rate would apply if subject to postage

Local

Other
Than Local

Matter to which third-Matter to which four th-
class rate would apply class rate would apply
if subject to postage if subject to postage

Number of cards	Total weight in ounces
1	1.00
2	2.00
3	3.00
4	4.00
5	5.00
6	6.00
7	7.00
8	8.00
9	9.00
10	10.00
11	11.00
12	12.00
13	13.00
14	14.00
15	15.00
16	16.00
17	17.00
18	18.00
19	19.00
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21	21.00
22	22.00
23	23.00
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25	25.00
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27	27.00
28	28.00
29	29.00
30	30.00
31	31.00
32	32.00
33	33.00
34	34.00
35	35.00
36	36.00
37	37.00
38	38.00
39	39.00
40	40.00
41	41.00
42	42.00
43	43.00
44	44.00
45	45.00
46	46.00
47	47.00
48	48.00
49	49.00
50	50.00
51	51.00
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57	57.00
58	58.00
59	59.00
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61	61.00
62	62.00
63	63.00
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65	65.00
66	66.00
67	67.00
68	68.00
69	69.00
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71	71.00
72	72.00
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76	76.00
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83	83.00
84	84.00
85	85.00
86	86.00
87	87.00
88	88.00
89	89.00
90	90.00
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93	93.00
94	94.00
95	95.00
96	96.00
97	97.00
98	98.00
99	99.00
100	100.00

Number of pieces	Total weight in ounces
1	1.00
2	2.00
3	3.00
4	4.00
5	5.00
6	6.00
7	7.00
8	8.00
9	9.00
10	10.00
11	11.00
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14	14.00
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16	16.00
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31	31.00
32	32.00
33	33.00
34	34.00
35	35.00
36	36.00
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39	39.00
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43	43.00
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85	85.00
86	86.00
87	87.00
88	88.00
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90	90.00
91	91.00
92	92.00
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95	95.00
96	96.00
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99	99.00
100	100.00

Number	Total weight in ounces
1	1.00
2	1.00
3	1.00
4	1.00
5	1.00
6	1.00
7	1.00
8	1.00
9	1.00
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11	1.00
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93	1.00
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96	1.00
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Number	of pieces
1	1
2	1
3	1
4	1
5	1
6	1
7	1
8	1
9	1
10	1
11	1
12	1
13	1
14	1
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90	1
91	1
92	1
93	1
94	1
95	1
96	1
97	1
98	1
99	1
100	1

Total weight in ounces

Number	of pieces
1	1
2	1
3	1
4	1
5	1
6	1
7	1
8	1
9	1
10	1
11	1
12	1
13	1
14	1
15	1
16	1
17	1
18	1
19	1
20	1
21	1
22	1
23	1
24	1
25	1
26	1
27	1
28	1
29	1
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31	1
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33	1
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89	1
90	1
91	1
92	1
93	1
94	1
95	1
96	1
97	1
98	1
99	1
100	1

Total weight in ounces
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99
100

Total number of pieces included above registered free: _____

(Title)

I hereby certify that during the quarter covered by this report no book, report, periodical, bulletin, pamphlet, list, or other article or document was transmitted through the mail free of postage in violation of section 6 of the Post Office Appropriation Act, approved May 6, 1939 (Pub. No. 65 - 76th Congress).

(Title)

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

July 8, 1939.

~~Dr. Mastin G. White~~
MEMORANDUM FOR ~~Mr. W. A. Jump~~
~~Mr. M. S. Eisenhower~~
Mr. Paul H. Appleby

The Section of the Treasury-Post Office Appropriation Act restricting the use of the penalty mailing privilege was modified by language contained in the Deficiency Appropriation Bill approved by the President on June 30. The modifications make necessary some revisions in instructions given in the Secretary's Memorandum No. 824. The attached gives new instructions that this office recommends. It is submitted for your initialing, approval by the Secretary, and issuance.

Sincerely yours,

M. S.

Morse Salisbury,
Acting Director of Information.



P.S. After approval by the Solicitor, Mr. Jump and Mr. Eisenhower of the attached modifications, I had prepared the attached complete memorandum to supersede Number 824, which is submitted for approval by the Secretary and yourself, and for issuance.

A 34833

UNITED STATES DEPARTMENT OF AGRICULTURE
DIRECTOR OF INFORMATION
WASHINGTON

July 8, 1932

MEMORANDUM FOR Mr. W. A. Group
Mr. M. S. Eisenhower
Mr. Paul H. Appley

The Section of the Treasury-Post Office Appropriation
has restricted the use of the penalty mailing privilege was
modified by language contained in the Treasury Appropriation
Bill approved by the President on June 30. The modifications
make necessary some revisions in instructions given in the
Secretary's Memorandum No. 323. The attached gives new in-
structions that this office recommends. It is submitted for
your initialing, approval by the Secretary, and issuance.

Sincerely yours,

Moise Salisbury,
Acting Director of Information.



3.3. After approval by the Collector, Mr. Group and Mr. Eisenhower
of the attached modifications, I had prepared the attached complete
memorandum to supersede Number 323, which is submitted for approv-
al by the Secretary and yourself, and for issuance.

July 8, 1939.

MEMORANDUM NO. _____

REVISED INSTRUCTIONS FOR COMPLIANCE WITH NEW LAWS
ON PENALTY MAILING

The Deficiency Appropriation Act approved by the President June 30, 1939, contains an amendment modifying the provisions of Section 6 of the Treasury-Post Office Appropriation Act restricting the use of the penalty mailing privilege by Government agencies.

The said Section 6 has been amended to read as follows:

This memorandum modifies in accordance with the revised language of the statute the instructions contained in my Memorandum No. 824 of June 22, 1939.

The paragraph numbered 3 in Memorandum No. 824 is replaced by the following:

3. Such enclosures as are reasonably related to the subject matter of the correspondence may be mailed under penalty privilege without receiving a request for the enclosures.

The paragraph numbered 10 is replaced by the following:

10. Department publications and other material designated in the Act may be mailed without express request to educational institutions, public libraries, or to Federal, State, or other public authorities.

July 8, 1939.

MEMORANDUM NO. _____

REVISED INSTRUCTIONS FOR COMPLIANCE WITH NEW LAWS
ON PENALTY MAILING

The Department's Application Act approved by the President
June 30, 1939, contains an amendment modifying the provisions of
Section 3 of the Treasury-Post Office Application Act relating
to the use of the penalty mailing privilege by Government
agencies.

The said Section 3 has been amended to read as follows:

This memorandum modifies in accordance with the revised language
of the statute the instructions contained in my Memorandum No. 324
of June 22, 1939.
The paragraph numbered 3 in Memorandum No. 324 is replaced
by the following:

3. Each enclosure as are reasonably related to the subject
matter of the correspondence may be mailed under penalty privilege
without receiving a request for the enclosure.

The paragraph numbered 10 is replaced by the following:
10. Department publications and other material designated
in the Act may be mailed without express request to educational
institutions, public libraries, or to Federal, State, or other
public authorities.

The following paragraphs are added to those contained in Memorandum No. 824:

14. Statutes, rules, regulations, and instructions and administrative orders and interpretations necessary in the administration of Department programs may be mailed under penalty privilege without request.

15. Material to inform the recipient of the adoption, amendment or interpretation of a statute, rule, regulation or order to which he is subject may be mailed under penalty privilege without request.

*mlh mhw
Ham Ross*

The following paragraphs are added to those contained

in Memorandum No. 824:

1. Statutes, rules, regulations, and instructions and administrative orders and interpretations necessary in the administration of Department programs may be mailed under penalty privilege without request.
2. Material to inform the recipient of the adoption, amendment or interpretation of a statute, rule, regulation or order to which he is subject may be mailed under penalty privilege without request.

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF OFFICIAL MATTER MAILED FREE OF POSTAGE

To _____ Bureau or Office

Location _____

Date _____

Pursuant to Sec. 6, Act of May 6, 1939 (Pub. No. 65 - 76th Congress), there is submitted below a statement of official matter mailed free of postage under the penalty privilege during the quarter ended _____, 19____, by this bureau or office.

Matter in form of _____		: _____		: _____	
: Letters and other matter to which letter:		: _____		: _____	
post cards to which rate would apply if subject to postage :		: _____		: _____	
1-cent rate would _____		: _____		: Matter to which third-: Matter to which fourth-	
apply if subject to _____		: _____		: class rate would apply: class rate would apply	
postage _____		: _____		: if subject to postage : if subject to postage	
: _____		: _____		: _____	
: Total : Number : Total : Number : Total : Number : Total		: _____		: _____	
of cards : weight : of pieces: weight : of pieces: weight : of pieces: weight		: _____		: _____	
: in ounces : : in ounces: : in ounces: : in ounces: : in ounces		: _____		: _____	
: _____		: _____		: _____	
: _____		: _____		: _____	
: _____		: _____		: _____	

Total number of pieces included above registered free: _____.

(Title) _____

I hereby certify that during the quarter covered by this report no book, report, periodical, bulletin, pamphlet, list, or other article or document was transmitted through the mail free of postage in violation of section 6 of the Post Office Appropriation Act, approved May 6, 1939 (Pub. No. 65 - 76th Congress).

(Title) _____

DEPARTMENT OF JUSTICE

NOTES

卷之四

On 20.05.1951, I was told, I was of the opinion that the family was living in the same house as before and that the family was living in the same house as before.

[illegible]

1987 Foreigner goods banished nearly 30 years later

(四)

(1111)

(continued)
 1. The first of these is the fact that the
 2. Government has not been able to
 3. maintain a consistent policy in
 4. regard to the treatment of
 5. the Chinese in the Far East.
 6. The second is the fact that the
 7. Government has not been able to
 8. maintain a consistent policy in
 9. regard to the treatment of
 10. the Japanese in the Far East.
 11. The third is the fact that the
 12. Government has not been able to
 13. maintain a consistent policy in
 14. regard to the treatment of
 15. the Koreans in the Far East.
 16. The fourth is the fact that the
 17. Government has not been able to
 18. maintain a consistent policy in
 19. regard to the treatment of
 20. the Manchurians in the Far East.
 21. The fifth is the fact that the
 22. Government has not been able to
 23. maintain a consistent policy in
 24. regard to the treatment of
 25. the Tibetans in the Far East.
 26. The sixth is the fact that the
 27. Government has not been able to
 28. maintain a consistent policy in
 29. regard to the treatment of
 30. the Mongolians in the Far East.
 31. The seventh is the fact that the
 32. Government has not been able to
 33. maintain a consistent policy in
 34. regard to the treatment of
 35. the Uzbeks in the Far East.
 36. The eighth is the fact that the
 37. Government has not been able to
 38. maintain a consistent policy in
 39. regard to the treatment of
 40. the Kazakhs in the Far East.
 41. The ninth is the fact that the
 42. Government has not been able to
 43. maintain a consistent policy in
 44. regard to the treatment of
 45. the Kyrgyz in the Far East.
 46. The tenth is the fact that the
 47. Government has not been able to
 48. maintain a consistent policy in
 49. regard to the treatment of
 50. the Tajiks in the Far East.
 51. The eleventh is the fact that the
 52. Government has not been able to
 53. maintain a consistent policy in
 54. regard to the treatment of
 55. the Ossetians in the Far East.
 56. The twelfth is the fact that the
 57. Government has not been able to
 58. maintain a consistent policy in
 59. regard to the treatment of
 60. the Abkhazians in the Far East.
 61. The thirteenth is the fact that the
 62. Government has not been able to
 63. maintain a consistent policy in
 64. regard to the treatment of
 65. the Chechens in the Far East.
 66. The fourteenth is the fact that the
 67. Government has not been able to
 68. maintain a consistent policy in
 69. regard to the treatment of
 70. the Dagestanis in the Far East.
 71. The fifteenth is the fact that the
 72. Government has not been able to
 73. maintain a consistent policy in
 74. regard to the treatment of
 75. the Ingush in the Far East.
 76. The sixteenth is the fact that the
 77. Government has not been able to
 78. maintain a consistent policy in
 79. regard to the treatment of
 80. the Kabardians in the Far East.
 81. The seventeenth is the fact that the
 82. Government has not been able to
 83. maintain a consistent policy in
 84. regard to the treatment of
 85. the Tatars in the Far East.
 86. The eighteenth is the fact that the
 87. Government has not been able to
 88. maintain a consistent policy in
 89. regard to the treatment of
 90. the Crimeans in the Far East.
 91. The nineteenth is the fact that the
 92. Government has not been able to
 93. maintain a consistent policy in
 94. regard to the treatment of
 95. the Armenians in the Far East.
 96. The twentieth is the fact that the
 97. Government has not been able to
 98. maintain a consistent policy in
 99. regard to the treatment of
 100. the Georgians in the Far East.
 101. The twenty-first is the fact that the
 102. Government has not been able to
 103. maintain a consistent policy in
 104. regard to the treatment of
 105. the Azerbaijanis in the Far East.
 106. The twenty-second is the fact that the
 107. Government has not been able to
 108. maintain a consistent policy in
 109. regard to the treatment of
 110. the Chechens in the Far East.
 111. The twenty-third is the fact that the
 112. Government has not been able to
 113. maintain a consistent policy in
 114. regard to the treatment of
 115. the Dagestanis in the Far East.
 116. The twenty-fourth is the fact that the
 117. Government has not been able to
 118. maintain a consistent policy in
 119. regard to the treatment of
 120. the Ingush in the Far East.
 121. The twenty-fifth is the fact that the
 122. Government has not been able to
 123. maintain a consistent policy in
 124. regard to the treatment of
 125. the Kabardians in the Far East.
 126. The twenty-sixth is the fact that the
 127. Government has not been able to
 128. maintain a consistent policy in
 129. regard to the treatment of
 130. the Tatars in the Far East.
 131. The twenty-seventh is the fact that the
 132. Government has not been able to
 133. maintain a consistent policy in
 134. regard to the treatment of
 135. the Crimeans in the Far East.
 136. The twenty-eighth is the fact that the
 137. Government has not been able to
 138. maintain a consistent policy in
 139. regard to the treatment of
 140. the Armenians in the Far East.
 141. The twenty-ninth is the fact that the
 142. Government has not been able to
 143. maintain a consistent policy in
 144. regard to the treatment of
 145. the Georgians in the Far East.
 146. The thirtieth is the fact that the
 147. Government has not been able to
 148. maintain a consistent policy in
 149. regard to the treatment of
 150. the Azerbaijanis in the Far East.
 151. The thirty-first is the fact that the
 152. Government has not been able to
 153. maintain a consistent policy in
 154. regard to the treatment of
 155. the Chechens in the Far East.
 156. The thirty-second is the fact that the
 157. Government has not been able to
 158. maintain a consistent policy in
 159. regard to the treatment of
 160. the Dagestanis in the Far East.
 161. The thirty-third is the fact that the
 162. Government has not been able to
 163. maintain a consistent policy in
 164. regard to the treatment of
 165. the Ingush in the Far East.
 166. The thirty-fourth is the fact that the
 167. Government has not been able to
 168. maintain a consistent policy in
 169. regard to the treatment of
 170. the Kabardians in the Far East.
 171. The thirty-fifth is the fact that the
 172. Government has not been able to
 173. maintain a consistent policy in
 174. regard to the treatment of
 175. the Tatars in the Far East.
 176. The thirty-sixth is the fact that the
 177. Government has not been able to
 178. maintain a consistent policy in
 179. regard to the treatment of
 180. the Crimeans in the Far East.
 181. The thirty-seventh is the fact that the
 182. Government has not been able to
 183. maintain a consistent policy in
 184. regard to the treatment of
 185. the Armenians in the Far East.
 186. The thirty-eighth is the fact that the
 187. Government has not been able to
 188. maintain a consistent policy in
 189. regard to the treatment of
 190. the Georgians in the Far East.
 191. The thirty-ninth is the fact that the
 192. Government has not been able to
 193. maintain a consistent policy in
 194. regard to the treatment of
 195. the Azerbaijanis in the Far East.
 196. The fortieth is the fact that the
 197. Government has not been able to
 198. maintain a consistent policy in
 199. regard to the treatment of
 200. the Chechens in the Far East.
 201. The forty-first is the fact that the
 202. Government has not been able to
 203. maintain a consistent policy in
 204. regard to the treatment of
 205. the Dagestanis in the Far East.
 206. The forty-second is the fact that the
 207. Government has not been able to
 208. maintain a consistent policy in
 209. regard to the treatment of
 210. the Ingush in the Far East.
 211. The forty-third is the fact that the
 212. Government has not been able to
 213. maintain a consistent policy in
 214. regard to the treatment of
 215. the Kabardians in the Far East.
 216. The forty-fourth is the fact that the
 217. Government has not been able to
 218. maintain a consistent policy in
 219. regard to the treatment of
 220. the Tatars in the Far East.
 221. The forty-fifth is the fact that the
 222. Government has not been able to
 223. maintain a consistent policy in
 224. regard to the treatment of
 225. the Crimeans in the Far East.
 226. The forty-sixth is the fact that the
 227. Government has not been able to
 228. maintain a consistent policy in
 229. regard to the treatment of
 230. the Armenians in the Far East.
 231. The forty-seventh is the fact that the
 232. Government has not been able to
 233. maintain a consistent policy in
 234. regard to the treatment of
 235. the Georgians in the Far East.
 236. The forty-eighth is the fact that the
 237. Government has not been able to
 238. maintain a consistent policy in
 239. regard to the treatment of
 240. the Azerbaijanis in the Far East.
 241. The forty-ninth is the fact that the
 242. Government has not been able to
 243. maintain a consistent policy in
 244. regard to the treatment of
 245. the Chechens in the Far East.
 246. The fiftieth is the fact that the
 247. Government has not been able to
 248. maintain a consistent policy in
 249. regard to the treatment of
 250. the Dagestanis in the Far East.
 251. The fifty-first is the fact that the
 252. Government has not been able to
 253. maintain a consistent policy in
 254. regard to the treatment of
 255. the Ingush in the Far East.
 256. The fifty-second is the fact that the
 257. Government has not been able to
 258. maintain a consistent policy in
 259. regard to the treatment of
 260. the Kabardians in the Far East.
 261. The fifty-third is the fact that the
 262. Government has not been able to
 263. maintain a consistent policy in
 264. regard to the treatment of
 265. the Tatars in the Far East.
 266. The fifty-fourth is the fact that the
 267. Government has not been able to
 268. maintain a consistent policy in
 269. regard to the treatment of
 270. the Crimeans in the Far East.

FILED

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Please return to the
Secretary's File Room

Chiefs of Bureaus

June 30, 1939.

MEMORANDUM NO. 825

ESTABLISHING THE OFFICE OF FOREIGN AGRICULTURAL RELATIONS

1. There is hereby established, as a part of the Office of the Secretary, the Office of Foreign Agricultural Relations.

2. Mr. L. A. Wheeler is hereby designated Director of Foreign Agricultural Relations.

3. The personnel and functions of the Foreign Agricultural Service not transferred to the Department of State under the terms of Reorganization Plan No. II are transferred to the Office of Foreign Agricultural Relations.

4. The functions of the Office of Foreign Agricultural Relations shall be:

(a) To collect information on foreign agricultural production, foreign markets, foreign trade, and related matters through the Foreign Service of the United States, the International Institute of Agriculture and other appropriate sources and to disseminate such information to all branches of the Department interested and to the public.

(b) To maintain liaison with the Department of State with a view to assuring prompt and adequate reports from the Foreign Service of the United States on foreign developments of interest to the various branches of the Department of Agriculture, and to American agriculture generally.

June 20, 1938.

Transmitted to the
Department of State

MEMORANDUM FOR THE SECRETARY

ESTABLISHING THE OFFICE OF FOREIGN AGRICULTURAL RELATIONS

1. There is hereby established, as a part of the Office of the Secretary, the Office of Foreign Agricultural Relations.
2. Mr. I. A. Wheeler is hereby designated Director of Foreign Agricultural Relations.
3. The personnel and functions of the Foreign Agricultural Service are transferred to the Department of State under the terms of Reorganization Plan No. 11 are transferred to the Office of Foreign Agricultural Relations.
4. The functions of the Office of Foreign Agricultural Relations shall be:

- (a) To collect information on foreign agricultural production, foreign markets, foreign trade, and related matters through the Foreign Service of the United States, the International Institute of Agriculture and other appropriate sources and to disseminate such information to all branches of the Department interested and to the public.
- (b) To maintain liaison with the Department of State with a view to securing prompt and adequate reports from the Foreign Service of the United States on foreign developments of interest to the various branches of the Department of Agriculture, and to American agriculture generally.

(c) To conduct specialized research and investigational work on foreign demand for American agricultural products, including such related subjects as the trends and potentialities of competitive foreign agricultural production, the nature and tendencies of foreign government policies affecting agricultural production and consumption, and general economic and financial conditions in foreign countries as they affect the demand for agricultural products.

(d) To direct and coordinate the participation on the part of the Department of Agriculture in the reciprocal trade agreements program.

(e) To plan, direct and coordinate the participation by the Department of Agriculture in the general program of cooperation between the Government of the United States and the governments of the other American Republics under the terms of Acts of Congress, authorizing such cooperation.

5. In addition to the above the Director of Foreign Agricultural Relations will function in a staff relationship to the Secretary in coordinating the relations of the Department of Agriculture in respect to foreign trade and allied problems and policies with the Department of State and other departments and agencies of the Government and with foreign governments and private agencies either through the Department of State or direct, and in this connection -

(c) To conduct specialized research and investigation work on foreign demand for American agricultural products, including such related subjects as the trends and potentialities of competitive foreign agricultural production, the nature and conditions of foreign government policies affecting agricultural production and consumption, and general economic and financial conditions in foreign countries as they affect the demand for agricultural products.

(d) To direct and coordinate the participation on the part of the Department of Agriculture in the reciprocal trade agreements program.

(e) To plan, direct and coordinate the participation

by the Department of Agriculture in the general program of cooperation between the Government of the United States and the Governments of the other American Republics under the terms of Acts of Congress, authorizing such cooperation.

5. In addition to the above the Director of Foreign Agricultural Relations will function in a staff relationship to the Secretary in coordinating the relations of the Department of Agriculture in respect to foreign trade and allied problems and policies with the Department of State and other departments and agencies of the Government and with foreign governments and private agencies either through the Department of State or direct, and in this connection -

(a) All correspondence prepared in the Department for the signature of the Secretary to the Department of State and all letters to members of Congress concerning foreign trade policy shall be routed through the Office of Foreign Agricultural Relations.

(b) All proposals relative to official foreign assignments and travel and participation by members of the Department in international conferences and congresses shall be cleared with the Office of Foreign Agricultural Relations before submission to the Secretary.

6. The Department Committee on Foreign Relations, established by Memorandum 804, January 28, 1939, is hereby continued with the following regular members: Mr. L. A. Wheeler, Director of Foreign Agricultural Relations; Dr. A. G. Black, Director of Marketing and Regulatory Work, and Dr. Donald C. Blaisdell, Assistant to the Under Secretary.

7. This memorandum shall be effective on and after July 1, 1939.

H A Wallace

Secretary.

(a) All correspondence prepared in the Department for the signature of the Secretary to the Department of State and all letters to members of Congress concerning foreign trade policy shall be routed through the Office of Foreign Affairs -

Foreign Relations.

(b) All proposals relative to official foreign assignments and travel and participation by members of the Department in international conferences and congresses shall be cleared with the Office of Foreign Agricultural Relations before submission to the Secretary.

6. The Department Committee on Foreign Relations, established by Memorandum 806, January 28, 1933, is hereby constituted with the following regular members: Mr. I. A. Wheeler, Director of Foreign Agricultural Relations; Dr. A. G. Black, Director of Marketing and Regulatory Work, and Dr. Donald C. Hainsworth, Assistant to the Under Secretary.

7. This memorandum shall be effective on and after July 1, 1933.

[Handwritten signature]

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREIGN AGRICULTURAL SERVICE X
WASHINGTON, D. C.

June 28, 1939.

MEMORANDUM FOR MR. R. F. HENDRICKSON,
Director of Personnel.

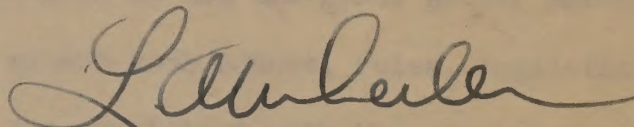
Dear Mr. Hendrickson:

Attached is the memorandum in regard to the establishment of the Office of Foreign Agricultural Relations, concerning which I spoke to you the other day.

Mr. Jump has seen and initialed this memorandum and it has also been initialed by Mr. Moise of the Solicitor's office, subject to the understanding that it would be called to the attention of Mr. Messersmith before it was signed.

I talked to Mr. Messersmith today and he said that it was O.K. from the standpoint of the Department of State. We had quite a little discussion as to the name of the office but we could not figure out anything better than Foreign Agricultural Relations. Mr. Messersmith says that that title is agreeable to him.

Sincerely yours,



L. A. Wheeler,
Chief,

Foreign Agricultural Service.

Enclosure.

OFFICE OF DIRECTOR

JUN 29 1939

OFFICE OF PERSONNEL
JUN 29 1939

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREIGN AGRICULTURAL SERVICE
WASHINGTON, D. C.

June 22, 1938.

MEMORANDUM FOR MR. E. F. HENDRICKSON
Director of Personnel

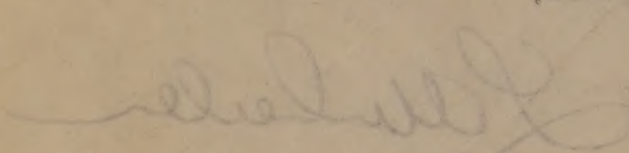
Dear Mr. Hendrickson:

Attached is the memorandum in regard to the establishment of the Office of Foreign Agricultural Relations, concerning which I spoke to you the other day.

Mr. Jump has seen and initialed this memorandum and it has also been initialed by Mr. Nease of the Solicitor's office, subject to the understanding that it would be called to the attention of Mr. Messersmith before it was signed.

I talked to Mr. Messersmith today and he said that it was O.K. from the standpoint of the Department of State. He had written a little discussion as to the name of the office but we would not figure out anything better than Foreign Agricultural Relations. Mr. Messersmith says that that title is acceptable to him.

Sincerely yours,



L. A. Wheeler,
Chief,
Foreign Agricultural Service.

Enclosure.

OFFICE OF DIRECTOR

1938 JUN 29 AM 8 38

U.S. DEPT. OF AGR.
OFFICE OF PERSONNEL

FILED

★ JUL 13 1939 P

Please return to the
Secretary's File Room

June 30, 1939

MEMORANDUM NO. 826

MAKING APPLICABLE TO THE EMERGENCY RELIEF APPROPRIATION ACT OF 1939 CERTAIN ORDERS, RULES, REGULATIONS AND DELEGATIONS OF AUTHORITY ISSUED UNDER AUTHORITY OF THE EMERGENCY RELIEF APPROPRIATION ACT OF 1938.

By virtue of and pursuant to the authority vested in me by the Emergency Relief Appropriation Act of 1939, approved June 30, 1939, particularly Sections 3 and 14 thereof, I hereby order and direct that the expenditure of funds appropriated to this Department by the said Act, and the administration of all activities conducted with such funds, shall be in accordance with the orders, rules, regulations and delegations of authority heretofore issued and in effect on this date relating to the expenditure of funds appropriated to this Department by the Emergency Relief Appropriation Act of 1938, to the extent such orders, rules, regulations and delegations of authority are consistent with the provisions of the Emergency Relief Appropriation Act of 1939. Whenever any authority heretofore granted limited the amount of money which might be expended thereunder, such limit shall be deemed applicable to the total amount to be expended under such authorization out of funds appropriated by prior acts and the Emergency Relief Appropriation Act of 1939. Any redelegations of authority in effect on the date of this order shall continue in effect subject to any powers heretofore granted to revoke such redelegations. The foregoing rules and regulations shall remain in effect until my further order.

JUL 18 1933 P

June 30, 1933

MEMORANDUM NO. 886

MAKING APPLICABLE TO THE EMERGENCY RELIEF APPROPRIATION ACT OF 1933 CERTAIN ORDERS, RULES, REGULATIONS AND DELEGATIONS OF AUTHORITY ISSUED UNDER AUTHORITY OF THE EMERGENCY RELIEF APPROPRIATION ACT OF 1933.

By virtue of and pursuant to the authority vested in me by the Emergency Relief Appropriation Act of 1933, approved June 30, 1933, particularly Sections 3 and 14 thereof, I hereby order and direct that the expenditure of funds appropriated to this Department by the said Act, and the administration of all activities connected with such funds, shall be in accordance with the orders, rules, regulations and delegations of authority heretofore issued and in effect on this date relating to the expenditure of funds appropriated to this Department by the Emergency Relief Appropriation Act of 1933, to the extent such orders, rules, regulations and delegations of authority are consistent with the provisions of the Emergency Relief Appropriation Act of 1933. Whenever any authority heretofore granted limited the amount of money which might be expended thereunder, such limit shall be deemed applicable to the total amount to be expended under such authorization out of funds appropriated by prior Acts and the Emergency Relief Appropriation Act of 1933. Any regulations of authority in effect on the date of this order shall continue in effect subject to any powers heretofore granted to revoke such regulations. The foregoing rules and regulations shall remain in effect until my further order.

File

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

FILED

★ JUL 8 1939 B

Please return to the
Secretary's File Room

July 1, 1939.

Chiefs of Bureaus
Ordered
4
7/5/39

MEMORANDUM NO. 827

Subject to the further order of the Secretary, the following shall govern the operations of the Rural Electrification Administration:

1. In accordance with the provisions of section 5, part 1, of Reorganization Plan No. II, transmitted by the President to the Congress on May 9, 1939, pursuant to the Reorganization Act of 1939, the Rural Electrification Administration is hereby established as an agency of and within the Department of Agriculture.

2. The functions and activities of the Rural Electrification Administration shall be conducted and performed in accordance with the established departmental procedures and regulations of the Department.

3. (a) The Administrator of the Rural Electrification Administration shall perform his duties under the direction of, and be responsible to, the Secretary of Agriculture.

(b) Except as otherwise provided by law, the other officers and employees of the Rural Electrification Administration shall be subject to the direction of, and responsible to, the Administrator of the Rural Electrification Administration.

4. The Administrator of the Rural Electrification Administration shall be a member of the Agricultural Program Board, established by Memorandum No. 786, dated October 6, 1938.

5. The Administrator of the Rural Electrification Administration is authorized to utilize the personnel, records, and property (including office equipment) of the Rural Electrification Administration in the performance of the functions of the Administration.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

JUL 8 1938 E

Placed in the
Secretary's file

July 1, 1938

MEMORANDUM NO. 837

Subject to the further order of the Secretary, the
following shall govern the operations of the Rural Electrification
Administration:

1. In accordance with the provisions of section 2, part 1,
of Reorganization Plan No. 11, transmitted by the President to the
Congress on May 9, 1939, pursuant to the Reorganization Act of
1939, the Rural Electrification Administration is hereby
established as an agency of and within the Department of Agriculture.

2. The functions and activities of the Rural Electrification
Administration shall be conducted and performed in accordance with
the established departmental procedures and regulations of the
Department.

3. (a) The Administrator of the Rural Electrification
Administration shall perform his duties under the direction of,
and be responsible to, the Secretary of Agriculture.

(b) Except as otherwise provided by law, the other
officers and employees of the Rural Electrification Administration
shall be subject to the direction of, and responsible to, the
Administrator of the Rural Electrification Administration.

4. The Administrator of the Rural Electrification
Administration shall be a member of the National Planning
Board, established by Executive Order No. 786, dated October 6, 1938.

5. The Administrator of the Rural Electrification
Administration is authorized to utilize the personnel, records,
and property (including office equipment) of the Rural
Electrification Administration in the performance of the functions
of the Administration.

6. All administrative orders, delegations of authority, and procedures heretofore issued or approved by the Administrator of the Rural Electrification Administration are continued, except to the extent that they conflict with Reorganization Plan No. II or other provisions of law, or with the regulations or procedures of the Department, or with the provisions of this memorandum.

7. This memorandum shall be effective at once.

H A Wallace

Secretary.

6. All administrative orders, delegations of authority, and procedures heretofore issued or approved by the Administrator of the Rural Electrification Administration are continued, except to the extent that they conflict with Reorganization Plan No. 11 or other provisions of law, or with the regulations or procedures of the Department, or with the provisions of this memorandum.

7. This memorandum shall be effective at once.

W. O. H.

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILES

FILED

★ JUL 10 1939 P

Please return to the
Secretary's File Room

July 1, 1939.

MEMORANDUM NO. 828

Subject to the further order of the Secretary, Mr. Robert B. Craig is appointed Assistant Administrator of the Rural Electrification Administration.

Pursuant to the provisions of Section 178 of the Revised Statutes, the Assistant Administrator of the Rural Electrification Administration, in case of the death, resignation, absence, or sickness of the Administrator of the Rural Electrification Administration, shall perform the duties of such Administrator until a successor is appointed or such absence or sickness shall cease.

This memorandum shall be effective at once.

H A Wallace

Secretary.

Chiefs of Bureau
10/10/39
J. Edgar Hoover
7/8/39

June ² 1, 1939.

Memorandum No. 829

Further improvement and coordination in the statistical work of the Department of Agriculture are highly desirable in the interest of research, planning, program administration, and public information. For this purpose there is hereby created a committee to be known as the Statistics Committee of the Department of Agriculture. The membership will include one representative from each Bureau or other major branch of the Department having relatively large responsibility for the compilation and use of statistics.

Each representative on the committee should be close enough to the general administration of his organization to know at least in general its field of work and its statistical material. By reason of the responsibility assigned to the Bureau of Agricultural Economics in economic research and planning, the chairman of the committee will be from that Bureau. The Bureau will provide such personnel as may be necessary to constitute an efficient working unit under the general guidance of the Statistics Committee, whose functions are outlined below.

The committee will concern itself with statistical policies and programs within the Department, exercising cooperative leadership in the improvement of statistics. It will have no administrative responsibility over projects. It will of course make recommendations to appropriate administrative authorities having jurisdiction over the matter to which the recommendations refer.

The general functions of the committee will include: (1) Coordination and improvement of statistics gathered by operating agencies largely as by-products of administrative action, in order to make these data more useful in research and program planning and to promote efficiency in our statistical work as a whole; (2) promotion of precision and refinement of data and analysis, especially to meet the needs of planning, programming, program improvement, and administration; (3) relating the improvement of statistics to the formulation of programs and to the uses of statistics in securing public understanding of, and informed reaction to agricultural policies, programs and administration.

FILED
JUN 10 1939
U.S. DEPT. OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C.

June 1, 1939.

Memorandum No. 829

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Further improvement and coordination in the statistical work of the Department of Agriculture are highly desirable in the interest of research, planning, program administration, and public information. For this purpose there is hereby created a committee to be known as the Statistics Committee of the Department of Agriculture. The membership will include one representative from each Bureau or other major branch of the Department having relatively large responsibility for the compilation and use of statistics.

Each representative on the committee should be close enough to the general administration of his organization to know at least in general its field of work and its statistical material. By reason of the responsibility assigned to the Bureau of Agricultural Economics in economic research and planning, the chairman of the committee will be from that Bureau. The Bureau will provide such personnel as may be necessary to constitute an efficient working unit under the general guidance of the Statistics Committee, whose functions are outlined below.

The committee will concern itself with statistical policies and programs within the Department, exercising cooperative leadership in the improvement of statistics. It will have no administrative responsibility over projects. It will of course make recommendations to appropriate administrative authorities, having jurisdiction over the matter to which the recommendations refer.

The general functions of the committee will include: (1) Coordination and improvement of statistics gathered by operating agencies largely as by-products of administrative action, in order to make these data more useful in research and program planning and to promote efficiency in our statistical work as a whole; (2) promotion of precision and refinement of data and analysis, especially to meet the needs of planning, programming, program improvement, and administration; (3) relating the improvement of statistics to the formulation of programs and to the use of statistics in securing public understanding of, and informed reaction to agricultural policies, programs and administration.

The specific functions of the committee will include:

- (1) Improvement, correlation, and clearance of questionnaires;
- (2) maintaining cooperative relations with the Bureau of the Census (the chairman of the Department Census Committee might well be a member of the Statistics Committee);
- (3) work with and through the Yearbook Statistics Committee;
- (4) maintain cooperative relations with the Central Statistical Board;
- (5) plan and develop necessary cooperative relations with agencies outside of the Department on specific problems in statistics but with proper clearance with Central Statistical Board.

Clearance of questionnaires with the Central Statistical Board will be accomplished through the Statistics Committee rather than through the Office of Budget and Finance. The instructions in Department Regulation No. 1616 are modified accordingly.

Mr. H. R. Tolley, Chief of the Bureau of Agricultural Economics, will work out with the various agencies of the Department the necessary arrangements for carrying this memorandum into effect.

W A Wallace

Secretary.

The specific functions of the committee will include:
(1) Improvement, coordination, and clearance of questionnaires;
(2) Maintaining cooperative relations with the Bureau of the Census
(the chairman of the Government Census Committee will be a
member of the Statistical Committee); (3) Work with and through the
Yearbook Statistics Committee; (4) Maintain cooperative relations
with the Central Statistical Board; (5) Plan and develop necessary
cooperative relations with agencies outside of the Department on
specific problems in statistics but with proper clearance with
Central Statistical Board.

Clearance of questionnaires with the Central Statistical
Board will be accomplished through the Statistical Committee rather
than through the Office of Budget and Finance. The instructions
in Department Regulation No. 110 are modified accordingly.

Mr. H. L. Tolley, Chief of the Bureau of Agricultural
Economics, will work out with the various agencies of the Depart-
ment the necessary arrangements for carrying this memorandum into
effect.

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

July 7, 1939.

★ JUL 12 1939 M

Please return to the
Secretary's File Room

MEMORANDUM NO. ~~824~~ 830

Establishing the Agricultural Marketing Service.

1. Pursuant to the provisions of the Department of Agriculture Appropriation Act, 1940, the Agricultural Marketing Service is established as a bureau of and within the Department of Agriculture.

2. (a) There is transferred to the Agricultural Marketing Service from the Bureau of Agricultural Economics the responsibility for administering all marketing research, service and regulatory activities in connection with cotton, dairy products, poultry products, fruits, vegetables, grain, livestock, meats, wool, hay, feed and seed, warehousing, tobacco, and market news under the provisions of The Tobacco Inspection Act, The Perishable Agricultural Commodities Act, The Standard Container Act of 1916, The Standard Container Act of 1928, The Produce Agency Act, The Peanut Stocks and Standards Act, The Tobacco Stocks and Standards Act, The Cotton Grade and Staple Statistics Act, The Cotton Futures Act, The Cotton Standards Act, The Grain Standards Act, The Warehouse Act, The Wool Standards Act, The Export Apples and Pears Act, all as amended.

(b) There is transferred to the Agricultural Marketing Service from the Bureau of Agricultural Economics the responsibility for administering the programs and activities of the Division of Crop and Livestock Estimates.

(c) There is transferred to the Agricultural Marketing Service from the Bureau of Animal Industry the responsibility for administering the provisions of The Packers and Stockyards Act, as amended.

(d) There is transferred to the Agricultural Marketing Service from the Bureau of Plant Industry the responsibility for administering the provisions of The Federal Seed Act.

(e) There is transferred to the Agricultural Marketing Service from the Bureau of Dairy Industry the responsibility for administering The Dairy Products for Export Act.

3. Mr. C. W. Kitchen is appointed Chief of the Agricultural Marketing Service.

4. All employees of the Bureau of Agricultural Economics, Bureau of Animal Industry, Bureau of Plant Industry, and Bureau of Dairy Industry heretofore engaged in performing work in connection with the activities, programs, and statutory provisions enumerated in paragraph numbered 2 of this memorandum, and the positions occupied by such employees, are transferred to the Agricultural Marketing Service.

5. The Chief of the Agricultural Marketing Service shall serve as a member of the Agricultural Program Board, established by Memorandum No. 786, dated October 6, 1938.

6. The Director of Marketing and Regulatory Work shall be responsible for coordinating the work of the Agricultural Marketing Service, in accordance with the provisions of paragraph numbered 4 of Memorandum No. 783, dated October 6, 1938.

7. The provisions of paragraph numbered 1 of Memorandum No. 783, dated October 6, 1938, are superseded by this memorandum.

Hawaldan

Secretary.

3. Mr. E. W. Menden is appointed Chief of the Agricultural Marketing Service.

4. All employees of the Bureau of Agricultural Economics, Bureau of Animal Industry, Bureau of Plant Industry, and Bureau of Entomology and Plant Quarantine engaged in performing work in connection with the activities, projects, and statutory provisions enumerated in paragraph numbered 2 of this memorandum, and the positions occupied by such employees, are transferred to the Agricultural Marketing Service.

5. The Chief of the Agricultural Marketing Service shall serve as a member of the Agricultural Program Board, established by Memorandum No. 7867, dated October 6, 1933.

6. The Director of Marketing and Regulatory Work shall be responsible for coordinating the work of the Agricultural Marketing Service, in accordance with the provisions of paragraph numbered 4 of Memorandum No. 7833, dated October 6, 1933.

7. The provisions of paragraph numbered 1 of Memorandum No. 7833, dated October 6, 1933, are superseded by this memorandum.

Handwritten signature

Secretary

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

6/22, 1939

~~Solicitor~~

6/23

~~Dr. Black~~

~~Mr. Hendrick~~

Mr. Eisenhower 7/6

Mr. Appleby

Here is something
for everyone to shoot
at, as this is one
phase of the 1940
reorganization that
can be formally
completed when
the 1940 Agricultural
Act finally passes.

→ Mr. Donaldson

Please check with
me before releasing this
after you - in order to be sure
OK for standard approval. and

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

..... 1922

~~Mr. [illegible]~~

There is something
for everyone to do
at, as this is one
feature of the 1922
reorganization that
can be formally
concluded when
the 1922 April 1st
bill finally passes.

Washington
Please check with
the [illegible]
[illegible]
[illegible]



DEPARTMENT OF AGRICULTURE
WASHINGTON

MEMORANDUM NO.

Establishment of Agricultural Marketing Service

Memorandum No. 783, dated October 6, 1938, as amended, designated Mr. C. W. Kitchen, as personal representative of the Secretary of Agriculture, to have charge of activities enumerated therein, namely:

(1) All marketing research, service and regulatory activities in connection with cotton, dairy products, poultry products, fruits, vegetables, grain, livestock, meats, wool, hay, feed and seed, warehousing, tobacco, transportation, and market news, formerly administered by the Bureau of Agricultural Economics under the provisions of The Tobacco Inspection Act, The Perishable Agricultural Commodities Act, The Standard Container Act of 1916, The Standard Container Act of 1928, The Produce Agency Act, The Peanut Stocks and Standards Act, The Tobacco Stocks and Standards Act, The Cotton Grade and Staple Statistics Act, The Cotton Futures Act, The Cotton Standards Act, The Grain Standards Act, The Warehouse Act, The Wool Standards Act, The Export Apples and Pears Act, all as amended, and the Department of Agriculture Appropriation Act, 1939.

(2) The programs and activities of the Division of Crop and Livestock Estimates of the Bureau of Agricultural Economics.

(3) The programs undertaken by the Department pursuant to the provisions of (a) The Packers and Stockyards Act, as amended, formerly administered by the Bureau of Animal Industry, (b) The Federal Seed Act, formerly administered by the Bureau of Plant Industry, and (c) The Dairy Products for Export Act, formerly administered by the Bureau of Dairy Industry.

In practice these activities have been carried on since that date in the names of the bureaus to which the appropriations were made for the fiscal year 1939.

Effective July 1, 1939, in accordance with the Agricultural Appropriation Act for the fiscal year 1940, these activities will be administered by a new bureau to be known as the Agricultural Marketing Service, Mr. C. W. Kitchen, Chief.

The work of the Agricultural Marketing Service will be coordinated through the office of the Director of Marketing and Regulatory Work as indicated in Memorandum 783.

Secretary.

↓
Not to be released
until checked with
App Act 1940
Wag

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U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

6/20, 1939

~~Mr. Fletcher B. R.~~

— Don't you
think something
on the order of
the long form
would be more
useful and
informative to the
whole Dept.? If
so is it OK?

6/22 W. J.
Mr. Jump
much better
C.W.K.

I have initialed Salmon Copy

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

100

February 1892

Dear Sir

Thank you for the order of
the Land Service
received by me

Receipt and

information to the
White House of
Go no more.

Very
Respectfully

Wm. H. H. H.

General Agent

Chief

2 have indicated above copy

RE
6/20

Mr. Jump -

Have had inserted
the material from Memo.
No. 783, almost verbatim,
and added mention of
Mr. Kitchen as Chief.
If the latter should be
included, perhaps it
should be stated differently,
such as "of which Mr.
C. W. Kitchen is designated
Chief."

E.S.

1/2

The jump -
None had inserted
the material from items
70, 71, 72, almost identical
and added mention of
Mr. Kitchen as Chief.
Of the latter should be
inserted, perhaps it
should be stated differently
such as "of which Mr.
C. W. Kitchen is designated
Chief."

22

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

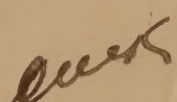
June 16, 1939.

Mr. W. A. Jump,

Room 103, Admin. Bldg.,

Dear Mr. Jump:--

I believe it would be desirable for the Secretary to issue a memorandum calling attention to the creation of the Agricultural Marketing Service, as I mentioned to you over the telephone the other day. Attached is a draft of such a memorandum. It probably should be initialed by Dr. Black, but I am submitting it to you first, because you may wish to make some changes in it.


C. W. Kitchen.

Enclosure

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

June 16, 1939.

Mr. W. A. Jones,

Room 105, Admin. Bldg.,

Dear Mr. Jones:--

I believe it would be desirable for the Secretary to issue a memorandum calling attention to the creation of the Agricultural Marketing Service, as I mentioned to you over the telephone the other day. Attached is a draft of such a memorandum. It probably should be initialed by Dr. Black, but I am submitting it to you first, because you may wish to make some changes in it.

C. W. Kitchen.

Enclosure



DEPARTMENT OF AGRICULTURE

WASHINGTON, D.C.

MEMORANDUM NO. _____

24 Establishment of Agricultural Marketing Service

Memorandum No. 783, dated October 6, 1938, designated Mr. C. W. Kitchen, as personal representative of the Secretary, to have charge of the activities enumerated therein, [#] In practice these activities have been carried on since that date in the names of the bureaus to which the appropriations were made. *for the f. y. 1939.*

Effective July 1, 1939, in accordance with the Agricultural Appropriation Act for the fiscal year 1940, these activities, with the exception of the administration of Section 201 of the Agricultural Adjustment Act of 1938, ^{be administered by} will constitute a new bureau to be known as the Agricultural Marketing Service, *Mr. C. W. Kitchen, Chief.*

The work of the Agricultural Marketing Service will be coordinated through the office of the Director of Marketing and Regulatory Work as indicated in Memorandum 783.

Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.



MEMORANDUM NO. _____

Memorandum No. 783, dated October 6, 1932, transmitted

Mr. G. W. Mitchell, as personal representative of the Secretary, to have charge of the activities enumerated therein. In addition these activities have been carried on since that date in the name of the Bureau to which the organizations were made.

Effective July 1, 1932, in accordance with the Agricultural Marketing Act for the fiscal year 1932, these activities, with the exception of the administration of Section 101 of the Agricultural Marketing Act of 1929, will constitute a new Bureau to be known as the Agricultural Marketing Service.

The work of the Agricultural Marketing Service will be coordinated through the office of the Director of Marketing and Regulatory Work as indicated in Memorandum 782.

SECRETARY
JUN 21 11 50 AM 1933
BUREAU AGG. ECONOMIC
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OF AGRICULTURE
U.S. DEPT.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

MEMORANDUM NO.

Establishment of Agricultural Marketing Service

Memorandum No. 783, dated October 6, 1938, *as amended,* designated Mr. C. W. Kitchen, as personal representative of the Secretary of Agriculture, to have charge of activities enumerated therein, namely:

(1) All marketing research, service and regulatory activities in connection with cotton, dairy products, poultry products, fruits, vegetables, grain, livestock, meats, wool, hay, feed and seed, warehousing, tobacco, transportation, and market news, formerly administered by the Bureau of Agricultural Economics under the provisions of The Tobacco Inspection Act, The Perishable Agricultural Commodities Act, The Standard Container Act of 1916, The Standard Container Act of 1928, The Produce Agency Act, The Peanut Stocks and Standards Act, The Tobacco Stocks and Standards Act, The Cotton Grade and Staple Statistics Act, The Cotton Futures Act, The Cotton Standards Act, The Grain Standards Act, The Warehouse Act, The Wool Standards Act, The Export Apples and Pears Act, all as amended, and the Department of Agriculture Appropriation Act, 1939.

(2) The programs and activities of the Division of Crop and Livestock Estimates of the Bureau of Agricultural Economics.

(3) The programs undertaken by the Department pursuant to the provisions of (a) The Packers and Stockyards Act, as amended, formerly administered by the Bureau of Animal Industry, (b) The Federal Seed Act, formerly administered by the Bureau of Plant Industry, and (c) The Dairy Products for Export Act, formerly administered by the Bureau of Dairy Industry.

In practice these activities have been carried on since that date in the names of the bureaus to which the appropriations were made for the fiscal year 1939.

Effective July 1, 1939, in accordance with the Agricultural Appropriation Act for the fiscal year 1940, these activities will be administered by a new bureau to be known as the Agricultural Marketing Service, Mr. C. W. Kitchen, Chief.

The work of the Agricultural Marketing Service will be coordinated through the office of the Director of Marketing and Regulatory Work as indicated in Memorandum 783.

Secretary.

INFORMATION FOR THE PRESS

United States Department of Agriculture

Release --- Immediate

Washington, D. C., July 1, 1939.

AGRICULTURAL MARKETING SERVICE BECOMES NEW BUREAU OF DEPARTMENT

With the opening of the new fiscal year, the final step has been taken in the establishment of the Agricultural Marketing Service. The organization of the Service was announced last October by Secretary of Agriculture Wallace as one of the major changes to be made in the structure of the Department in order to expedite its services to the public.

Under the direction of C. W. Kitchen, Chief, the Agricultural Marketing Service administers related activities transferred from four Bureaus of the Department: (1) From the Bureau of Agricultural Economics--market research, service and regulatory work in connection with cotton, dairy and poultry products, fruits and vegetables, grain, livestock, meats and wool, hay, feed and seed, tobacco, warehousing, market news service, and all of the work on crop and livestock estimates; (2) from the Bureau of Animal Industry--administration of the Packers and Stockyards Act; (3) from the Bureau of Plant Industry--administration of the Federal Seed Act; and (4) from the Bureau of Dairy Industry--administration of the Dairy Exports Act.

Though these activities were transferred to the new agency by order of the Secretary dated October 6, 1939, they have been conducted during the past few months in the names of the Bureaus to which the appropriations were previously made.

The Agricultural Marketing Service is a service and regulatory agency

concerned with the various phases of marketing farm products. Its activities fall within five broad categories: (1) the collection and dissemination of crop and livestock production statistics; (2) the gathering and reporting of current market information from terminal markets, shipping points, and producing sections; (3) standardization and inspection to provide a common language in merchandising and a uniform system for measuring gradations in quality of farm and food products; (4) research and demonstration in standardization, grading, preparation for market, handling, and other related phases of marketing; and (5) the administration of "rules of fair play" in the merchandizing of farm commodities.

The activities involve the administration of 17 specific laws: the Cotton Standards Act, Cotton Futures Act, Grain Standards Act, Packers and Stockyards Act, Perishable Agricultural Commodities Act, two Standard Container Acts, Produce Agency Act, Export Apple and Pear Act, Dairy Products Act, Warehouse Act, Tobacco Inspection Act, Federal Seed Act, Cotton Grade and Staple Statistics Act, Tobacco Stocks and Standards Act, the Wool Standards Act, and the Peanut Statistics Act.

Mr. Kitchen, Chief of the new agency, was formerly assistant chief of the Bureau of Agricultural Economics. He has been identified with the Department's marketing research, service and regulatory work for nearly 25 years. Assistant chief is Harry E. Reed.

--mcp--

DAILY DIGEST

Prepared in the Press Service, Office of Information, U. S. Department of Agriculture to present items of interest to agriculture and to agricultural workers. Views and opinions in these items are not necessarily approved by the Department.

Vol. LXXIV, No. 1

Section 1

July 5, 1939

AGRICULTURAL MARKETING SERVICE

With the opening of the new fiscal year, the final step has been taken in the establishment of the Agricultural Marketing Service, announced last October by Secretary Wallace as one of the major changes to be made in the Department. Under the direction of C. W. Kitchen, chief, the Agricultural Marketing Service administers related activities transferred from four bureaus of the Department: (1) from the Bureau of Agricultural Economics--market research, service and regulatory work in connection with cotton, dairy and poultry products, fruits and vegetables, grain, livestock, meats and wool, hay, feed and seed, tobacco, warehousing, market news service, and all the work on crop and livestock estimates; (2) from the Bureau of Animal Industry--administration of the packers and stockyards act; (3) from the Bureau of Plant Industry--administration of the federal seed act; and (4) from the Bureau of Dairy Industry--administration of the dairy exports act.

WHEAT CROP INSURANCE

A crop insurance program applying to wheat seeded for harvest in 1940 will be introduced to farmers in all wheat states within the next few weeks, the Federal Crop Insurance Corporation has announced, following approval by Secretary Wallace of the regulations which will govern the new program. "The 1940 program, while basically the same as the 1939 wheat crop insurance plan, incorporates many improvements which will make it easier for growers to insure their crops and will effect many economies in operation," declared Leroy K. Smith, manager of the corporation. "All-risk crop insurance was first made available to wheat growers in 1938, to apply on the crop now being harvested. The program was and still is experimental, but in the first year it has given protection to more than 170,000 growers and has revealed many short cuts to better and simpler methods of operation."

BAE SAYS TRADE BARRIERS HALTED

Gradual elimination of interstate trade barriers, which have limited distribution and raised costs of food products, was noted yesterday by the Bureau of Agricultural Economics. More than a dozen state legislatures, at their 1939 sessions, rejected such bills, and some lowered or repealed existing barrier laws, with only a few states enacting new legislation of this type, the bureau announced. (Washington Post.)

Science in
Government

The United States government is the heaviest investor in scientific research, Dr. Charles H. Judd, director of education of the National Youth Administration, said recently at the meeting of the American Association for the Advancement of Science. Throughout its history, Dr. Judd pointed out, the federal government has made use of science and hence has been interested in its promotion. It started as early as 1790, when the first patent law was passed and the first census taken. Many science activities have come in by degrees. Thus, the Weather Bureau started as a side issue with the signal corps of the Army, and the National Bureau of Standards began its evolution through the necessity of establishing dependable weights and measures. The greatest single scientific agency of the government is the U. S. Department of Agriculture, Dr. Judd stated, adding: "It has been said that the farmers of the United States are more fully convinced than is any other section of the population that the way to human welfare is through the applications of science to the solution of problems. They have been led to this conviction through the demonstrations given them by the Department of Agriculture. Whether this is true or not and whether the general popular esteem of science is due to contagion of farmer opinion or to other causes, the fact is that today there is very general acceptance of the view that science is worth supporting." (Science Service.)

Artificial
Hay Drying

"Something new in the field of artificial drying is the experimental work being carried on at the University of Tennessee where haymows are built in such a way that air can be blown up through wilted hay put into the mows," says the Farm Journal and Farmer's Wife (July). "Hay thus cured retains green color and carotene, parent of Vitamin A. This calls for a special type of haymow, with air ducts built into the mow floor. On the roof of the barn is a solar heat absorber built of 28-gauge galvanized sheet steel. The absorber is really another roof placed on top of the barn roof. Before the air is forced through the hay in the mow, it first passes under this solar heat absorber. Samples of hay analyzed show that the barn-dried hay averages 2.3 percent more leaves, 19 percent more green color and a quality of about one grade and class better than field-dried hay cut from the same field at the same time. The barn-dried hay, when fed to laboratory rats, contained more Vitamin A than field-dried hay. The cost of blower, motor, lumber, hardware and labor for equipping a barn for drying an annual crop of 20 tons of hay is about \$300. That figure is supplied by John W. Weaver, Jr., and C. E. Wylie, of the University of Tennessee. They said that the cost of operating this system (not counting labor) in drying about 200 tons of hay during the last three seasons has averaged 86 cents per dry ton, with electricity costing two cents per kilowatt hour. Their records show that the labor requirements for this barn-drying system are about the same as for the field-drying method..."

July 5, 1939

Senate Passed with amendments H. R. 6970, urgent deficiency
June 29 and supplemental appropriation bill. O'Mahoney amendment
modifying the provision in the Treasury-Post Office Ap-
propriation Act which limits the use of the franking privilege, was
agreed to. As passed the Senate, the bill contains the following items:
Assistants to the President, \$86,400; Electric Home and Farm Authority,
\$500,000; Export-Import Bank, \$75,000; Temporary National Economic Com-
mittee, \$300,000; Commodity Credit Corporation, \$2,000,000; Alaskan In-
ternational Highway Commission, \$6,200; International Congress for Mi-
crobiology, \$5,000.

Committee on Banking and Currency reported with amendments S. 2697,
to facilitate the execution of arrangements for the exchange of surplus
agricultural commodities produced in the United States for reserve
stocks of strategic and critical materials produced abroad.

Sunday through Tuesday: In adjournment.

House Conference report on H. J. Res. 326, emergency re-
June 29 lief appropriation bill, was submitted to the House. Ac-
tion was taken on the following Senate amendments by the
conference committee as follows: Public Works Administration, \$125,000,-
000, stricken; authorizing projects for eradication of plant and fungus
pests, retained; prohibiting purchase of machinery which can be rented
fairly, modified and retained; Farm Security Administration item fixed
at \$143,000,000; permitting Secretary to require recipients of relief
to perform work, retained; \$10,000,000 for refinancing of farm mortgages,
etc., stricken; providing for membership of National Resources Planning
Board, modified and retained; increase of Federal-projects authorization
to \$60,000,000, retained; limit on nonrelief employees under Federal
projects to 5 percent, retained with limit changed to 10 percent;
authorizing employment without regard to civil service, retained; pro-
hibiting establishments of mills, etc., in certain cases, retained.

Senate Both Houses agreed to the conference report on H. J.
June 30 Res. 326, emergency relief appropriation bill. Approved
by the President on June 30. (Public Resolution No. 24,
76th Cong.)

Both Houses agreed to the conference report on H. R. 6970, urgent
deficiency and supplemental appropriation bill. Approved by the Presi-
dent on June 30. (Public No. 160, 76th Cong.)

The House agreed to the conference report on H. R. 3325, to extend
the time within which the powers relating to the stabilization fund
and alteration of the weight of the dollar may be exercised.

Passed the following: S. 1995, to authorize the Secretary of Ag-
riculture to delegate certain regulatory functions, and to create the
position of Second Assistant Secretary of Agriculture; S. 2399, for the
relief of certain former employees of the Farm Security Administration,
for compensation for annual leave; S. 2197, authorizing Federal

participation in the United States Coronado Exposition; H. J. Res. 247, to provide minimum national allotments for cotton. An amendment was agreed to providing for allotments of 10,000,000 bales instead of 11,500,000.

During call of the calendar, the following bills were passed over after discussion: S. 446, to amend the Packers and Stockyards Act to authorize the Secretary to fix rates, etc.; S. 1108, to restrict the exportation of certain Douglas fir peeler logs and Port Orford cedar logs; S. 1852, to promote the free flow of domestically produced fishery products in commerce; H.R. 5625, Coffee Federal seed bill; H. J. Res. 248, to provide minimum national allotments for wheat.

Committee on Agriculture and Forestry reported without amendment: S. 2694, amending section 322 of the Agricultural Adjustment Act of 1938, and S. 2695, to amend the Agricultural Adjustment Act of 1938 relative to marketing percentages.

Adjourned until Wednesday, July 5.

House

Passed H. J. Res. 306, neutrality bill.

June 30

Committee on Interstate and Foreign Commerce reported with amendment H. R. 6884, to encourage travel in the United States (H. Rept. 1010).

Rejected the conference report on the D. C. revenue bill and appointed conferees for a further conference.

(Prepared by the Office of Budget and Finance.)

Federal

In five years since the Federal credit union act was passed, in June, 1934, credit unions chartered under that act have loaned their members \$125,000,000, said Director C. R. Orchard, of the Credit Union Section in the Farm Credit Administration. Enrollment in Federal credit unions has passed 700,000 with about 3,000 new members being added each week. Of the 3,342 Federal credit unions thus far chartered fully 90 percent remain active. Mr. Orchard emphasized that the credit unions' first object is to encourage its members to save. "More impressive than the loan total is the thrift fostered by the credit union," he observed. "Share capital of Federal credit unions, contributed entirely from members' savings, now stands at \$33,000,000 and total assets at \$36,000,000. The total is increasing at the rate of \$10,000,000 to \$15,000,000 a year." Federal credit unions show losses of less than \$1 for each \$1,000 loaned. At the end of last year reserves aggregated \$760,000 as against loans outstanding of \$23,728,000. Up to that time 1,177,000 loans had been made for \$98,653,000 and only \$54,000 had been charged off as uncollectible. Returns on members' savings in credit unions are variable, taking the form of dividends declared from net earnings each year after deducting 20 percent for reserves. Last year 70 percent of all active Federal credit unions paid dividends at rates of 2 to 6 percent.

Index

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Chiefs of Bureaus
Ordered 7/11/39 H 39
July 11, 1939.

MEMORANDUM NO. 831

Federal Crop Insurance Corporation Study

FILED
JUL 12 1939
Return to the
File Room

I am appointing a committee to make a study of the organization and operations of the Federal Crop Insurance Corporation to determine whether or not economies might be made in the present methods of operation. Consideration should be given to the possibility of consolidating the field work of the Corporation with that of the AAA, both locally and in the State offices. I am naming the following to serve on the committee:

J. B. Hutson, AAA, Chairman
E. O. Pollock, Mktg. & Reg. Work
Leroy K. Smith, Crop Ins. Corp.
W. R. Fuchs, Budget & Finance

The committee should complete its study and be ready to report to the Board of the Federal Crop Insurance Corporation not later than September 1, 1939.

H. A. Wallace

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

MEMORANDUM FOR THE SECRETARY

Federal Crop Insurance Corporation Study

I am appointing a committee to make a study of the operation and organization of the Federal Crop Insurance Corporation to determine whether or not economies might be made in the present methods of operation. Consideration should be given to the possibility of consolidating the field work of the Corporation with that of the AAA, both locally and in the State offices. I am sending the following to serve on the committee:

J. B. Hutson, AAA, Chairman
E. O. Pollock, AAA, a non-voting member
Levey K. Smith, Crop Ins. Corp.
W. R. Nichols, Budget & Finance

The committee should complete its study and be ready to report to the Board of the Federal Crop Insurance Corporation not later than September 1, 1938.

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

June 26, 1939.

MEMORANDUM FOR MR. R. M. EVANS
Administrator,
Agricultural Adjustment Administration. X

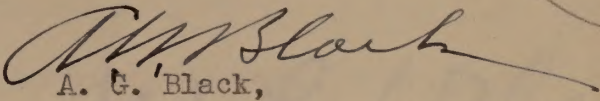
Dear Mr. Evans:

It has occurred to me that it would be desirable to have a study made of the organization and operations of the Crop Insurance Corporation to determine what, if any, economies might be made in the present methods of operation. Such a study, if made, should give consideration to the possibility of consolidating the field work of the Corporation with that of the AAA, both locally and in the State offices.

If this suggestion merits consideration it might be possible to have the Secretary appoint a small committee who might make the study and be ready to report to the Board later this summer when both Mr. Wilson and I are available for Board meetings.

I would suggest as members of the committee, J.B. Hutson, Chairman, E. O. Pollock of this office, and a representative to be named by Mr. Jump.

Very truly yours,


A. G. Black,
Director,
Marketing and Regulatory Work.

OK
BME

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

June 20, 1933.

MEMORANDUM FOR MR. E. M. WILSON

Assistant Secretary

Agricultural Adjustment Administration

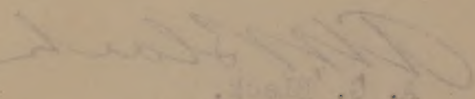
Dear Mr. Wilson:

It has occurred to me that it would be desirable to have a study made of the organization and operations of the Agricultural Adjustment Corporation as to whether or not, and, if so, in what manner, it should be reorganized. Such a study, it is felt, should give consideration to the possibility of consolidating the field work of the Corporation with that of the AAA, both locally and in the State offices.

If this suggestion merits consideration it might be possible to have the Secretary appoint a small committee who might make the study and be ready to report to the Board later this summer when both Mr. Wilson and I are available for Board meetings.

I would not act as a member of the committee, J. R. Huston, Chairman, E. O. Pollock of this office, and a representative to be named by Mr. Wilson.

Very truly yours,


A. C. Black,
Director,
Marketing and Regulatory Work.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Ordered
43
7/17/38
(12)
July 11, 1939

MEMORANDUM NO. 832

(Amending Memorandum No. 756, as amended)

Memorandum No. 756, dated May 19, 1938, as amended by Memorandum No. 794, dated October 31, 1938, and as supplemented by paragraph numbered 1 of Memorandum No. 785, dated October 6, 1938, is further amended as follows:

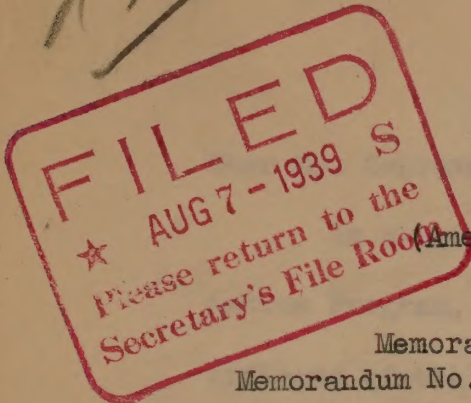
1. Add a new paragraph, numbered 8, to the itemized list of the functions delegated by the Secretary in connection with the administration of the Land Conservation and Land Utilization Program under Title III and related sections of the Bankhead-Jones Farm Tenant Act, as follows:

"8. Execute contracts or agreements for the purchase of abstracts or certificates of title in connection with the acquisition of real property or any interest therein."

2. Delete paragraph numbered 8, "To execute abstract contracts", from the itemized statement of the authority reserved by the Secretary.

M. L. Wilson

Acting Secretary.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED
AUG - 1933
U.S. DEPT. OF AGRICULTURE
OFFICE OF THE SECRETARY

MEMORANDUM NO. 835
(as amended)

Memorandum No. 750, dated May 19, 1933, as amended by
Memorandum No. 794, dated October 30, 1933, and as supplemented
by paragraph numbered 1 of Memorandum No. 785, dated October 6,
1933, is further amended as follows:

1. Add a new paragraph, numbered 3, to the itemized
list of the functions delegated by the Secretary in connection
with the administration of the land connection and land
Utilization Program under Title III and related sections of the
Barnhart-Jones Farm Tenant Act, as follows:

"3. Execute contracts or agreements for the
purchase of abstract or certificate of title in
connection with the acquisition of real property or
any interest therein."

2. Delete paragraph numbered 2, "To execute abstract
contracts", from the itemized statement of the authority reserved
by the Secretary.

W. L. Wilson

Acting Secretary

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE X

Washington, D. C.

MEMORANDUM FOR THE SECRETARY

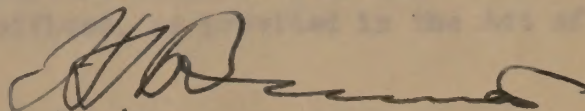
JUN 19 1939

Dear Mr. Secretary:

In connection with the acquisition of land for the Land Utilization Program, this Service is required to obtain an abstract or certificate of title for each tract of land. A large portion of the abstracts or certificates are obtained through the negotiation of agreements with commercial abstracters or title companies. Under your Memorandum No. 756, dated May 19, 1938, it is required that these agreements be submitted to your office to be executed. This practice has been followed since the inception of the Land Utilization Program authorized under Title III of the Bankhead-Jones Farm Tenant Act, approved July 22, 1937.

It is now believed that a delegation of authority to this Service to execute such agreements would be in the interest of expediting the title clearance activities of the Land Utilization Program. Accordingly, it is requested that the proposed memorandum, attached hereto, be executed as an amendment to Memorandum No. 756.

Sincerely,



Chief.

Attachment (1)

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

Washington, D. C.

JUN 10 1939

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In connection with the regulation of land for the Land Utilization Program, this Service is required to obtain an abstract or certificate of title for each tract of land. A large portion of the abstracts or certificates are obtained through the negotiation of agreements with commercial abstractors or title companies. Under your Memorandum No. 758, dated May 19, 1938, it is required that these agreements be submitted to your office to be executed. This practice has been followed since the inception of the Land Utilization Program authorized under title III of the Bankhead-Jones Farm Tenant Act. Approved July 23, 1937.

It is now believed that a delegation of authority to this Service to execute such agreements would be in the interest of expediting the title clearance activities of the Land Utilization Program. Accordingly, it is requested that the proposed memorandum attached hereto, be executed as an amendment to Memorandum No. 758.

Sincerely,

Chief.

Attachment (1)

UNITED STATES DEPARTMENT OF AGRICULTURE

Office of the Secretary
Washington, D.C.

AUG 9 1939

Please return to the

Secretary's File Room

MEMORANDUM NO. 833

August 4
July 5, 1939.PREPARATION OF THE MONTHLY CROP REPORTS
OF THE DEPARTMENT OF AGRICULTURE

Sec. 1. All previous orders and regulations governing the preparation and publication of the monthly crop reports of the Department of Agriculture are hereby revoked, and the following regulations shall be effective hereafter, subject to amendment by the Secretary of Agriculture. Specifically, this revokes Memorandum No. 580, dated May 8, 1928; unnumbered Amendment to Memorandum No. 580, dated March 31, 1930; Memorandum No. 619, dated August 20, 1931; and Memorandum No. 736, dated September 10, 1937.

Sec. 2. The monthly crop reports of the Department of Agriculture, hereinafter called the Department, shall be prepared by the Crop Reporting Board of the Department, hereinafter called the Board, consisting of the chairman and five or more additional members, and shall be officially approved by the Secretary (or Acting Secretary) of Agriculture before being issued or published.

Sec. 3. The administrative officer in charge (or acting in charge) of the Division of Agricultural Statistics (hereinafter called the Division) of the Agricultural Marketing Service (hereinafter called the Service) shall be the Chairman (or Acting Chairman) of the Board (hereinafter called the Chairman) unless some other officer of the Department shall be so designated by the Chief of the Service and approved by the Secretary of Agriculture. The Secretary of the Board shall be designated by the Chairman from the professional staff of the Division in Washington, subject to the approval of the Chief of the Service. The members of the Board shall be selected by the Chairman, subject to the approval of the Chief of the Service, from the professional staff of the Division in Washington and from the professional staff of the Division in charge of Field offices of the Division; provided, that when preparing the monthly reports for corn, wheat, or oats, two or more members shall be selected from the professional staff in charge of Field offices; and provided further, that when preparing the monthly reports for cotton, not less than three members shall be selected from the professional staff in charge of Field offices, as provided in the Act of May 3, 1924 (43 Stat. L. 115).

Sec. 4. The Chairman shall, before the first of December each year, prepare a schedule of crop reports, which shall include the monthly crop reports, for the following year, showing the character of the reports and the dates and hours of publication. This schedule of reports shall be effective when approved by the Secretary of Agriculture, and may be amended by him at any time.

UNITED STATES DEPARTMENT OF AGRICULTURE

Office of the Secretary

Washington, D.C.

August 1, 1933

MEMORANDUM NO. 113

PREPARATION OF THE MONTHLY CROP REPORTS
OF THE DEPARTMENT OF AGRICULTURE

Sec. 1. All previous orders and regulations governing the preparation and publication of the monthly crop reports of the Department of Agriculture are hereby revoked, and the following regulations shall be effective hereafter, subject to amendment by the Secretary of Agriculture. Specifically, this revokes Memorandum No. 580, dated May 8, 1933; unnumbered Memorandum No. 580, dated March 31, 1933; Memorandum No. 519, dated August 20, 1931; and Memorandum No. 735, dated September 10, 1927.

Sec. 2. The monthly crop reports of the Department of Agriculture hereinafter called the Department, shall be prepared by the Crop Reporting Board of the Department, hereinafter called the Board, consisting of the Chairman and five or more additional members, and shall be officially approved by the Secretary (or Acting Secretary) of Agriculture before being issued or published.

Sec. 3. The administrative officer in charge (or acting in charge) of the Division of Agricultural Statistics (hereinafter called the Division) of the Agricultural Marketing Service (hereinafter called the Service) shall be the Chairman (or Acting Chairman) of the Board (hereinafter called the Board) unless some other officer of the Department shall be so designated by the Chief of the Service and approved by the Secretary of Agriculture. The Secretary of the Board shall be designated by the Chairman from the professional staff of the Division in Washington, subject to the approval of the Chief of the Service. The members of the Board shall be selected by the Chairman, subject to the approval of the Chief of the Service, from the professional staff of the Division in Washington and from the professional staff of the Division in charge of field offices of the Division; provided, that when preparing the monthly reports for corn, wheat, or oats, two or more members shall be selected from the professional staff in charge of field offices; and provided further, that when preparing the monthly reports for cotton, not less than three members shall be selected from the professional staff in charge of field offices, as provided in the Act of May 8, 1924 (43 Stat. 113).

Sec. 4. The Chairman shall, before the first of December each year, prepare a schedule of crop reports, which shall include the monthly crop reports, for the following year, showing the character of the reports and the dates and hours of publication. This schedule of reports shall be effective when approved by the Secretary of Agriculture, and may be amended by him at any time.

Sec. 5. The contents, and every part of the contents of each and every report provided for in the previous section, and the information and every part of the information utilized in the preparation of each and every report, shall be withheld from publication until the time provided for the publication of the report by the above section or such amendments thereto as may be made from time to time.

Sec. 6. No person or persons other than members of the Board and other employees actually engaged in the preparation of the reports provided for in Sec. 4 shall have access to any report, or to the data used in the preparation of any report, in advance of its publication, unless such other person or persons are actually in the Board rooms on the day of the publication of such reports after the doors are locked as provided in Sec. 14 herein. No member of the Board or other employees engaged in the preparation of reports shall, before the publication of any report provided for herein, wilfully impart any information contained therein or any part thereof, directly or indirectly, to any person not entitled under the law and rules of the Department to receive the same (Act March 4, 1909, 35 Stat. 1088, 1111). The Board may under this regulation notify officers in charge of Field offices of the Division, in advance of publication, of changes made by it from recommendations submitted by such officers for non-speculative items as defined in Sec. 7 herein.

Sec. 7. Data used by the Board in the preparation of the monthly crop reports shall be considered as of two classes:

(a) Speculative data, which are defined to be data relating to corn, wheat, oats, or cotton, the assembling and collating of which would make it possible to enable any member, members or assistants of the Board to approximately anticipate the Board's forthcoming report on the condition, yield, probable production, or farm stocks, of corn, wheat, oats, or cotton, for the United States. For the purpose of this regulation, speculative data shall be restricted to the above data for:

- (1) Corn in Iowa, Illinois, Nebraska, Missouri, Indiana, Ohio, Minnesota, Kansas, and South Dakota.
- (2) Winter wheat in Kansas, Illinois, Nebraska, Ohio, Indiana, Missouri, and Washington.
- (3) Spring wheat in North Dakota, Montana, South Dakota, Minnesota, Idaho, and Washington.
- (4) Oats in Iowa, Minnesota, Illinois, South Dakota, Nebraska, Ohio, North Dakota, Indiana, Missouri, and Kansas.

Sec. 3. The contents, and every part of the contents of every report provided for in the previous section, and the information and every part of the information utilized in the preparation of each and every report, shall be withheld from publication until the time provided for the publication of the report by the above section or such amendments thereto as may be made from time to time.

Sec. 4. No person or persons other than members of the Board and other employees actually engaged in the preparation of the reports provided for in Sec. 4 shall have access to any report, or to the data used in the preparation of any report, in advance of its publication, unless such other person or persons are actually in the Board rooms on the day of the publication of such reports after the doors are locked as provided in Sec. 12. No member of the Board or other employees engaged in the preparation of reports shall, before the publication of any report provided for herein, willfully impart any information contained therein or any part thereof, directly or indirectly, to any person not entitled under the law and rules of the Department to receive the same (Act March 4, 1909, 35 Stat. 1086, 1111). The Board may under this regulation notify officers in charge of field offices of the Division, in advance of publication, of changes made by it from recommendations submitted by such officers for non-speculative items as defined in Sec. 7 herein.

Sec. 5. Data used by the Board in the preparation of the monthly crop reports shall be considered as of two classes:

(a) Speculative data, which are defined to be data relating to corn, wheat, oats, or cotton, the assembling and collating of which would make it possible to enable any member, non-board or assistant of the Board to approximately anticipate the Board's forthcoming report on the condition, yield, probable production, or farm stocks, of corn, wheat, oats, or cotton, for the United States, for the purpose of this regulation, speculative data shall be restricted to the above data for:

- (1) Corn in Iowa, Illinois, Nebraska, Missouri, Indiana, Ohio, Minnesota, Kansas, and South Dakota.
- (2) Winter wheat in Kansas, Illinois, Nebraska, Ohio, Indiana, Missouri, and Washington.
- (3) Spring wheat in North Dakota, Montana, South Dakota, Minnesota, Idaho, and Washington.
- (4) Data in Iowa, Minnesota, Illinois, South Dakota, Nebraska, Ohio, North Dakota, Indiana, Missouri, and Kansas.

- (5) Cotton in Texas, Mississippi, Oklahoma, Arkansas, and Louisiana.
- (6) Any other data, than specified above, which the Chairman shall define as speculative.
- (b) Non-speculative data, which are defined to be data other than speculative data mentioned above, and which at all times may be forwarded directly to the Board by the officers in charge of the Field offices of the Division.

Sec. 8. Speculative data collected by the Washington office of the Division shall be tabulated in the Tabulating and Computing Section of that Division as follows:

- (a) The individual reports shall be assembled and listed by crop reporting districts.
- (b) A summary shall be made of the district data specified in Sec. 8--a above for approximately one-half of the districts, for each State, and each such summary forwarded at once by the officer in charge, or acting in charge, of the Tabulating and Computing Section to the Secretary of Agriculture in a sealed envelope marked "Special A". A separate summary of the data for the remaining districts shall be handled in the same manner.
- (c) No other summary of the above data shall be made prior to the time that the Board meets behind locked doors to prepare the report.

Sec. 9. Speculative data collected by the Field offices of the Division shall be summarized in the Field offices, which summary, together with recommendations of the officer in charge of each such office shall be transmitted by mail or telegraph to the Secretary of Agriculture. When transmitted by mail, the summary and recommendations shall be forwarded in a sealed envelope marked "Special A". When transmitted by telegraph, the summary and recommendations shall be forwarded in a secret code provided by the Secretary of the Board.

Sec. 10. The officer in charge, or acting in charge, of the Department telegraph office shall place each telegram received by him containing speculative crop report data in a sealed envelope marked "Special A" and deliver such envelope to the office of the Secretary of Agriculture.

Sec. 11. All "Special A" envelopes containing speculative crop report data received in the office of the Secretary of Agriculture shall, immediately upon receipt and without breaking the seals thereof, be placed in the locked box in the office of the Secretary of Agriculture provided for that purpose.

(a) Cotton in Texas, Mississippi, Oklahoma, Arkansas, and Louisiana.

(b) Any other data, than specified above, which the Chairman shall define as speculative.

(c) Non-speculative data, which are defined to be data other than speculative data mentioned above, and which at all times may be forwarded directly to the Board by the officers in charge of the field offices of the Division.

Sec. 8. Speculative Data collected by the Washington office of the Division shall be tabulated in the Tabulating and Computing Section of that Division as follows:

(a) The individual reports shall be assembled and listed by crop reporting districts.

(b) A summary shall be made of the district data specified in Sec. 8-a above for approximately one-half of the districts for each State, and such summary forwarded at once by the officer in charge, or acting in charge, of the Tabulating and Computing Section to the Secretary of Agriculture in a sealed envelope marked "Special A". A separate summary of the data for the remaining districts shall be handled in the same manner.

(c) No other summary of the above data shall be made prior to the time that the Board meets behind locked doors to prepare the report.

Sec. 9. Speculative data collected by the field offices of the Division shall be summarized in the field offices, which summary, together with recommendations of the officer in charge of each such office shall be transmitted by mail or telegram to the Secretary of Agriculture. When transmitted by mail, the summary and recommendations shall be forwarded in a sealed envelope marked "Special A". When transmitted by telegram, the summary and recommendations shall be forwarded in a secret code provided by the Secretary of the Board.

Sec. 10. The officer in charge, or acting in charge, of the Department telegraph office shall place each telegram received by him containing speculative crop report data in a sealed envelope marked "Special A" and deliver such envelope to the office of the Secretary of Agriculture.

Sec. 11. All "Special A" envelopes containing speculative crop report data received in the office of the Secretary of Agriculture shall, immediately upon receipt and without breaking the seals thereof, be placed in the locked box in the office of the Secretary of Agriculture provided for that purpose.

Sec. 12. Immediately preceding the convening of the Board on the day a report is to be published, the locked box in the office of the Secretary of Agriculture containing the "Special A" envelopes shall be opened and the "Special A" envelopes removed in the presence of the administrative assistant to the Secretary of Agriculture, the Chairman, one other member of the Board, and a special guard provided by the Office of the Secretary of Agriculture. The Chairman and other member of the Board, accompanied by the guard, shall then proceed directly to the Board rooms.

Sec. 13. The Board rooms shall consist of the board rooms proper and all adjacent rooms occupied during the session of the Board by clerks, stenographers, and others engaged in assisting the Board in the preparation of the report.

Sec. 14. Previous to the arrival of the Chairman, other member of the Board, and guard, with the sealed "Special A" envelopes, the Secretary, or acting secretary, of the Board, shall have caused all windows in the Board rooms to be sealed in such manner as to prevent communication between persons within the Board rooms and persons outside, and the officer in charge of the Department's branch telephone exchange shall have caused to be disconnected all telephones, buzzers, and similar means of communication from the Board rooms. Immediately after the entrance of the Chairman and other member of the Board into the Board rooms, with the sealed "Special A" envelopes, the guard shall lock all doors leading from the Board rooms, and remain on watch until the report is released. While on watch, the guard shall not permit any oral communication between persons within the Board rooms and persons outside, and shall unlock the door only to permit:

(a) The entrance of:

- (1) The Secretary, or Acting Secretary of Agriculture.
- (2) The Chief or Assistant Chief of the Service.
- (3) All employees of the Division, whose presence is required in the preparation of the report, and officials of the Bureau of the Census who cooperate in issuing the joint cotton ginning and production report, having written permission from the Chairman.
- (4) Other officials and employees of the Department of Agriculture having written authority from the Secretary or Acting Secretary of Agriculture, or from the Chief or Acting Chief of the Service.

- (b) (1) The delivery of mail, telegrams, written communications or supplies for the use of the Board.

Sec. 12. Immediately preceding the convening of the Board on the day a report is to be published, the locked box in the office of the Secretary of Agriculture containing the "Special A" envelopes shall be opened and the "Special A" envelopes removed in the presence of the administrative assistant to the Secretary of Agriculture, the Chairman, one other member of the Board, and a special guard provided by the Office of the Secretary of Agriculture. The Chairman and other member of the Board, accompanied by the guard, shall then proceed directly to the Board room.

Sec. 13. The Board room shall consist of the Board room proper and all adjacent rooms occupied during the session of the Board by clerks, stenographers, and others engaged in assisting the Board in the preparation of the report.

Sec. 14. Previous to the arrival of the Chairman, other member of the Board, and guard, with the sealed "Special A" envelopes, the Secretary or acting secretary, of the Board, shall have caused all windows in the Board room to be sealed in such manner as to prevent communication between persons within the Board room and persons outside, and the officer in charge of the Department's branch telephone exchange shall have caused to be disconnected all telephones, batons, and similar means of communication from the Board room. Immediately after the entrance of the Chairman and other member of the Board into the Board room, with the sealed "Special A" envelopes, the guard shall lock all doors leading from the Board room, and remain on watch until the report is released. While on watch, the guard shall not permit any oral communication between persons within the Board room and persons outside, and shall unlock the door only to persons:

(a) The entrance of:

- (1) The Secretary, or Acting Secretary of Agriculture.
- (2) The Chief or Assistant Chief of the Service.
- (3) All employees of the Division, whose presence is required in the preparation of the report, and officials of the Bureau of the Census who cooperate in issuing the joint cotton growing and production report, having written permission from the Chairman.
- (4) Other officials and employees of the Department of Agriculture having written authority from the Secretary or Acting Secretary of Agriculture, or from the Chief or Assistant Chief of the Service.

(b) (1) The delivery of mail, telegrams, written communications or supplies for the use of the Board.

(c) The departure of:

- (1) The Secretary or Acting Secretary of Agriculture, the Chairman and such other persons as may be designated at the time by the Chairman for the purpose of proceeding, under guard, to the room provided for the publication of the report.
- (2) Any person in the case of extreme emergency, in which event a member of the guard shall accompany and remain with such person until the publication of the report.
- (3) All persons in case of fire.

Sec. 15. Upon the completion of any report provided for in Section 4 of these regulations, a copy of it must be signed by the Chairman and each member of the Board, and approved in writing by the Secretary or Acting Secretary of the Department of Agriculture before it is published. The Secretary of the Board shall maintain a file of the signed copies of the reports. The Chairman of the Board shall provide copies of the approved report, and accompanied by not less than two other persons, shall take these copies from the Board rooms to the publication room before the time specified for the publication of the report.

Sec. 16. The officer in charge, or acting in charge, of the Department's telegraph office shall act as release officer and shall provide in the publication room suitable telegraph and telephone facilities for all persons desiring such facilities for the transmission of the report upon its publication.

Sec. 17. Upon the arrival in the publication room of the Chairman and persons accompanying him, the release officer shall cause all persons other than the Chairman and persons accompanying him to remain within a prescribed area until the publication of the report, the limits of which area shall be not less than six feet from the telephones, telegraph instruments, and tables or shelves provided for distribution of copies of the report. The Chairman shall then place one copy of the report, face down, beside each telephone and telegraph instrument, and additional copies, face down, upon the tables or shelves provided for that purpose. At the exact time provided for the publication of each report, the release officer shall inform those present that the report is published and permit access to the copies of the report. The release officer shall then notify the guard at the door of the Board rooms that the report has been published, and the guard thereupon shall unlock the doors.

Sec. 18. In the event that the report should not be completed and approved for publication at the designated time, the Chairman shall, within ten minutes of the time designated for the publication of the report, notify the guard of the time when the report will be ready for publication. The guard will immediately notify the release officer, who, in turn, will notify all persons present in the publication room for the purpose of receiving the report.

(c) The departure of:

- (1) The Secretary or Acting Secretary of Agriculture, the Chairman and such other persons as may be designated at the time by the Chairman for the purpose of proceeding, under guard, to the room provided for the publication of the report.
- (2) Any person in the case of extreme emergency, in which event a member of the Guard shall accompany and remain with such person until the publication of the report.

(3) All persons in case of fire.

Sec. 15. Upon the completion of any report provided for in Section 4 of these regulations, a copy of it must be signed by the Chairman and each member of the Board, and approved in writing by the Secretary or Acting Secretary of the Department of Agriculture before it is published. The Secretary of the Board shall maintain a file of the signed copies of the reports. The Chairman of the Board shall provide copies of the approved reports and accompanied by not less than two other persons, shall take these copies from the Board room to the publication room before the time specified for the publication of the report.

Sec. 16. The officer in charge, or acting in charge, of the Department's telegraph office shall act as release officer and shall provide in the publication room suitable telephone and telephone facilities for all persons desiring such facilities for the transmission of the report upon its publication.

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Sec. 18. In the event that the report should not be completed and approved for publication at the designated time, the Chairman shall, within ten minutes of the time designated for the publication of the report, notify the guard of the time when the report will be ready for publication. The guard will immediately notify the release officer, who, in turn, will notify all persons present in the publication room for the purpose of receiving the report.

Sec. 19. The Chief of the Service shall deliver, or exhibit, a copy of these regulations to each officer and employee of the Division, to each person authorized in Section 6 of these regulations to receive crop report data in advance of publication, and to each other person admitted to the Board rooms during the preparation of any report provided for in Sec. 4 of these regulations, and take his certification therefor. This certification shall contain an acknowledgment that the signer has read this memorandum and will be governed by these regulations and amendments thereto.

Sec. 20. These regulations may be amended at any time by the Secretary or Acting Secretary of Agriculture.

J. A. Wallace

Secretary of Agriculture.

Extracts from Act of March 4, 1909 (35 Stat. 1088, 1111) to which reference is made in Sec. 6 herein:

SEC. 123. Whoever, being an officer or employee of the United States or a person acting for or on behalf of the United States, in any capacity under or by virtue of the authority of any department or office thereof, and while holding such office, employment, or position shall, by virtue of the office, employment, or position held by him, become possessed of any information which might exert an influence upon or affect the market value of any product of the soil grown within the United States, which information is by law or by the rules of the department or office required to be withheld from publication until a fixed time, and shall willfully impart, directly or indirectly, such information, or any part thereof, to any person not entitled under the law or the rules of the department or office to receive the same; or shall, before such information is made public through regular official channels, directly or indirectly speculate in any such product respecting which he has thus become possessed of such information, by buying or selling the same in any quantity, shall be fined not more than \$10,000 or imprisoned not more than 10 years, or both: PROVIDED, That no person shall be deemed guilty of a violation of any such rule unless prior to such alleged violation he shall have had actual knowledge thereof.

SEC. 124. Whoever, being an officer or employee of the United States and whose duties require the compilation or report of statistics or information relative to the soil, shall knowingly compile for issuance, or issue, any false statistics or information as a report of the United States shall be fined not more than \$5,000 or imprisoned not more than five years, or both.

Sec. 18. The Chief of the Service shall deliver, or exhibit, a copy of these regulations to each officer and employee of the Division, to each person authorized in Section 8 of these regulations to receive crop report data in advance of publication, and to each other person admitted to the Board room during the preparation of any report provided for in Sec. 4 of these regulations, and take his certification therefor. This certification shall contain an acknowledgment that the officer has read this memorandum and will be governed by these regulations and amendments thereto.

Sec. 19. These regulations may be amended at any time by the Secretary or Acting Secretary of Agriculture.

W. O. C.
Secretary of Agriculture

Extracts from Act of March 4, 1909 (35 Stat. 1082, 1111), to which reference is made in Sec. 6 hereof:

SEC. 122. Whoever, being an officer or employee of the United States or a person acting for or on behalf of the United States, in any capacity under or by virtue of the authority of any department or office thereof, and while holding such office, employment, or position shall, by virtue of the office, employment, or position held by him, become possessed of any information which might exert an influence upon or affect the market value of any product of the soil grown within the United States, which information is by law or by the rules of the department or office required to be withheld from publication until a fixed time, and shall willfully impart, directly or indirectly, such information, or any part thereof, to any person not entitled under the law or the rules of the department or office to receive the same; or shall, before such information is made public through regular official channels, directly or indirectly speculate in any such product respecting which he has thus become possessed of such information, by buying or selling the same in any quantity, shall be fined not more than \$10,000 or imprisoned not more than 10 years, or both: PROVIDED, That no person shall be deemed guilty of a violation of any such rule unless prior to such alleged violation he shall have had actual knowledge thereof.

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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICECERTIFICATION

*Proposed form
of Certification*

The Chief of the Agricultural Marketing Service, through his authorized representative, has placed before me certain rules and regulations covering the preparation and publication of the monthly crop reports of the Department of Agriculture as prepared by the Crop Reporting Board of the Agricultural Marketing Service. These rules and regulations consist of Memorandum No. ____, entitled "Preparation of the Monthly Crop Reports of the Department of Agriculture," as approved on _____, 1939, by the Secretary of Agriculture.

I certify that I have read the above mentioned memorandum this ____ day of _____, 19 __, and will abide by these rules and regulations.

Witnessed by:

Signature_____
Representative of Chief_____
Address

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE

CERTIFICATION

The Chief of the Agricultural Marketing Service, through his authorized representative, has placed before me certain rules and regulations covering the preparation and publication of the monthly crop reports of the Department of Agriculture as prepared by the Crop Reporting Board of the Agricultural Marketing Service. These rules and regulations consist of Memorandum No. _____, entitled "Preparation of the Monthly Crop Reports of the Department of Agriculture," as approved on _____, 1939, by the Secretary of Agriculture.

I certify that I have read the above mentioned memorandum this _____ day of _____, 19____, and will abide by these rules and regulations.

Witnessed by: _____
Representative of Chief

Address

Signature

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
WASHINGTON, D. C.

July 17, 1939.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

There is submitted herewith for your approval a memorandum dealing with the preparation of the monthly crop reports of the Department of Agriculture. This memorandum is intended to displace the existing memorandum on this subject (Memorandum No. 580, as amended). The immediate occasion of the change is to bring up to date the Bureau nomenclature as affected by the reorganization of the Department.

Other changes in current procedure incorporated in the memorandum are as follows:

1. From Section 5, Memorandum No. 580, has been deleted the provision for delaying the publication of data for certain States in order to provide for simultaneous release in Washington and in the States. This provision has not been exercised for some years, and has been deleted as now being obsolete.

2. Section 7, sub-section (a-5)--The number of States which shall be considered speculative for cotton has been reduced from ten (10) to five (5) by removing from the speculative list the States of Alabama, Georgia, North Carolina, South Carolina, and Tennessee. This change is made to reduce the amount of work which the Crop Reporting Board is compelled to do on Cotton Crop Report days between the time when the speculative reports are taken from the lockbox in your office and the specified hour of release, 11:00 A.M. The five States which are retained as speculative (Texas, Mississippi, Oklahoma, Arkansas and Louisiana) had somewhat over two-thirds of the planted and harvested acreage, and nearly two-thirds of the production of cotton during the past fifteen years. The percentages of the United States planted acres, harvested acres, and production, by years, were as follows:

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
WASHINGTON, D. C.

July 15, 1933

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

There is submitted herewith for your approval a memorandum dealing with the preparation of the monthly crop reports of the Department of Agriculture. This memorandum is intended to displace the existing memorandum on this subject (Memorandum No. 580, as amended). The immediate occasion of the change is to bring up to date the Bureau nomenclature as affected by the reorganization of the Department.

Other changes in current procedure incorporated in the memorandum are as follows:

1. From Section 5, Memorandum No. 580, has been deleted the provision for delaying the publication of data for certain States in order to provide for simultaneous releases in Washington and in the States. This provision has not been exercised for some years, and has been deleted as now being obsolete.
2. Section 7, sub-section (a)-(5)--The number of States which shall be considered speculative for cotton has been reduced from ten (10) to five (5) by removing from the specification list the States of Alabama, Georgia, North Carolina, South Carolina, and Tennessee. This change is made to reduce the amount of work which the Crop Reporting Board is compelled to do on Cotton Crop Report days between the time when the specified hour of release, 11:00 A.M. The five States which are retained as speculative (Texas, Mississippi, Oklahoma, Arkansas and Louisiana) had somewhat over two-thirds of the planted and harvested acreage, and nearly two-thirds of the production of cotton during the past fifteen years. The percentages of the United States planted acres, harvested acres, and production, by years, were as follows:

COTTON ACREAGE AND PRODUCTION

Year	:	Planted	:	Harvested	:	Production
	:	Acres	:	Acres	:	
	:	Percent of U.S.:	Percent of U.S.:	Percent of U.S.:		
1924		71.1		71.0		67.1
1925		71.1		70.6		64.3
1926		70.3		70.1		64.9
1927		70.1		69.9		64.0
1928		70.5		70.5		67.1
1929		70.6		70.3		62.3
1930		70.2		69.9		57.0
1931		70.5		70.4		65.2
1932		70.6		70.5		66.9
1933		71.5		70.1		64.2
1934		70.2		69.3		54.2
1935		69.9		69.5		58.2
1936		70.3		69.7		58.0
1937		67.7		67.5		61.4
1938		67.2		66.9		61.8
Average						
1924-38		70.1		69.7		62.4

These 5 States were selected to be speculative because they constitute a solid block comprising the Mississippi Delta and the Southwestern Plains Cotton Areas. It would be impossible for the Board, or any member of the Board, to anticipate from the data received from the non-speculative States what the acreage or production of cotton would be for the entire Cotton Belt.

3. Section 19 (which was Section 20 in Memorandum No. 580) has been changed:

- (a) To make it unnecessary actually to provide a copy of these regulations for every person who might have a part in preparing the Crop Reports, and to substitute an acknowledgment that each such person has read the regulations;
- (b) To do away with the requirement that each such person shall be furnished with, and give his receipt for, copies of the schedule of crop report dates and any announcement of changes in such list of dates.

These two changes simplify the procedure which previously has been somewhat complex and burdensome.

A marked copy of Memorandum No. 580, showing these changes, is attached for your convenience, together with a typewritten copy of the proposed final form.

It will be appreciated if your approval can be given to this memorandum by August 1 in order that the changes may be effective with respect to the Cotton Crop Report of August 8, and the General Crop Report of August 10.

Sincerely yours,

Beckwith

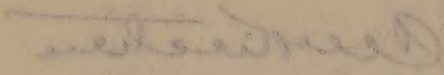
Chief.

Inclosures (2)

A marked copy of Memorandum No. 580, showing these changes, is attached for your convenience, together with a typewritten copy of the proposed final form.

It will be appreciated if your approval can be given to this memorandum by August 1 in order that the changes may be effective with respect to the Cotton Crop Report of August 2, and the General Crop Report of August 10.

Sincerely yours,



Chief.

Enclosures (2)

July 17, 1939.

Mr. C. W. Kitchen,
Chief, Agricultural Marketing Service,
Room 2073, South Building.

Dear Mr. Kitchen:

I submit herewith for your approval a memorandum to the Secretary transmitting, for his approval, a proposed Secretary's Memorandum relating to the preparation of crop reports. These were prepared by Mr. Becker and agreed to by Mr. Callander prior to his departure on a field trip.

Very truly yours,

Paul L. Koenig

Paul L. Koenig,
Principal Agric. Statistician,
Acting in Charge,
Division of Agricultural Statistics.

Incls.

JAB/ela

JAB

July 17, 1933.

Mr. C. W. Kitchen,
Chief, Agricultural Marketing Service,
Room 3073, South Building.

Dear Mr. Kitchen:

I submit herewith for your approval a memorandum
to the Secretary transmitting for his approval, a pro-
posed Secretary's Memorandum relating to the preparation
of crop reports. These were prepared by Mr. Becker and
agreed to by Mr. Callender prior to his departure on a
field trip.

Very truly yours,

Paul L. Koenig
Paul L. Koenig,
Principal Agric. Statistician,
Acting in Charge,
Division of Agricultural Statistics.

Incise.

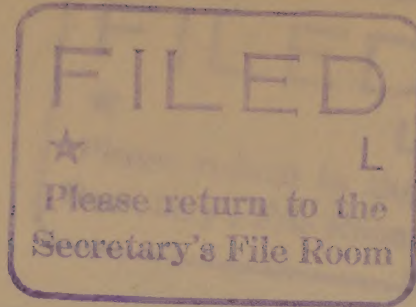
12/1/33

Paul

Reg 758



DEPARTMENT OF AGRICULTURE
WASHINGTON



February 25, 1942.

MEMORANDUM NO. 833, AMENDMENT NO. 1

"Preparation of the Monthly Crop Reports
of the Department of Agriculture"

Section 14, subsection (c) (3), relating to the release of
employees from the Board Rooms, is amended to read:

"(3) All persons in case of fire, or an air-raid alarm."

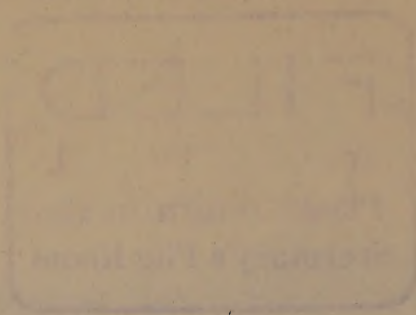
Claude R. Wickard
Secretary

CROP REPORTS

Crop Report Board Rooms, release of employees from

Crop

DEPARTMENT OF AGRICULTURE
WASHINGTON



February 22, 1942.

MEMORANDUM NO. 833, AMENDMENT NO. 1

"Preservation of the Monthly Crop Reports
of the Department of Agriculture"

Section 14, subsection (c) (3), relating to the release of
employees from the Board House, is amended to read:

"(3) All persons in case of fire, or an air-raid alarm."

Charles A. Wickard
Secretary

Crop Reports Board House, release of employees from

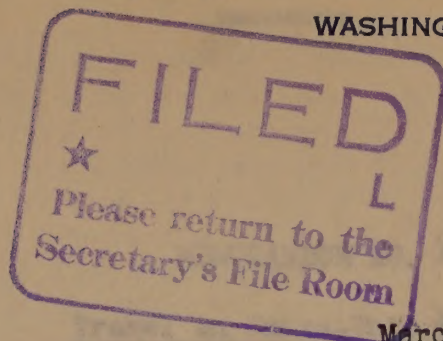
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DEPARTMENT OF AGRICULTURE
WASHINGTON



March 12, 1942.

MEMORANDUM NO. 833, AMENDMENT NO. *2* *Don amnt*

"Preparation of the Monthly Crop Reports
of the Department of Agriculture"

Sec. 3; Sec. 14 (a), (2) and (4); and Sec. 19 of Secretary's Memorandum No. 833 are amended as follows:

"Agricultural Marketing Service," wherever mentioned, is changed to read "Bureau of Agricultural Economics"; and "Service," wherever mentioned, is changed to read "Bureau."

Claude R. Weekard

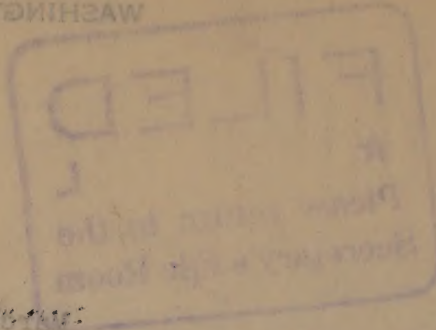
Secretary

CROP REPORTS

Crop Report Board Rooms, release of employees from

Crops 1

DEPARTMENT OF AGRICULTURE
WASHINGTON



March 12, 1942.

MEMORANDUM NO. 833, AMENDMENT NO. 2

"Translation of the Monthly Crop Reports
of the Department of Agriculture"

Sec. 3; Sec. 14 (a), (3) and (4); and Sec. 19 of Sec. 1-
ary's Memorandum No. 833 are amended as follows:

"Agricultural Marketing Service," wherever mentioned,
is changed to read "Bureau of Agricultural Economics";
and "Service," wherever mentioned, is changed to read
"Bureau."

Secretary

Copy Report Board House, Bureau of Entomology and Plant Quarantine

2 files

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

to B.B. L. L. 153 9/39

August 8. 1939. *(2)*

MEMORANDUM NO. 834

Travel on Extra-Fare Trains
Standardized Government Travel Regulations Amended.

~~To Chiefs of Bureaus and Offices and Others Concerned:~~

In Budget Bureau Circular No. 348, the Director of the Budget Bureau promulgated the following amendment to the Standardized Government Travel Regulations:

"Section 15 of the Standardized Government Travel Regulations is hereby amended to read as follows:

"Travel on extra-fare trains may be authorized or approved by the head of any department, establishment or agency, or by any of their designated subordinates in cases where (a) the cost thereof, taking into consideration salary and subsistence savings, is not in excess of travel by regular fare trains, or (b) in emergencies where necessary for saving life or property. When the cost of transportation by extra-fare trains is in excess of the cost of travel by regular fare trains, taking into consideration salary and subsistence savings, and there is no existing emergency involving the loss of life or property, transportation by extra-fare trains must be specifically authorized or approved in each case by the head of the executive department, establishment or agency concerned."

By virtue of authority contained in this amendment, unless travel on extra-fare trains is otherwise restricted or prohibited in express terms, letters of authorization or travel orders which authorize travel in connection with the work of the Department shall be construed as authorizing transportation by extra-fare trains, (a) if the cost thereof, taking into consideration salary and subsistence savings, does not exceed the cost of travel by regular-fare trains, or (b) in emergencies where necessary for saving life or property. Under (a) or (b), transportation by extra-fare trains will be allowed without specific previous authorization or subsequent approval by the Secretary. However, in case of travel under conditions stated in (a), the voucher on which reimbursement of expenses is claimed shall be accompanied by a

statement showing (1) the time of departure from and time of return to official station (or other points where the per diem allowance is affected) if travel had been performed by regular-fare train, (2) a computation of the subsistence savings at the rate given in the travel order, and (3) the cost of travel by a regular-fare train over the most economical, usually traveled route. And in case of travel under conditions set forth in (b), the voucher shall be supported by a statement, subject to verification, that the extra-fare train was used in an emergency involving loss of life or property.

If the cost of transportation by extra-fare trains, taking into consideration salary and subsistence savings, is in excess of that by regular-fare trains, and there is no existing emergency involving the loss of life or property, the actual cost of travel by extra-fare trains will be allowed only if such travel is specifically authorized in advance or subsequently approved in each case by the Secretary. A request for such authorization or approval must be accompanied by a statement of facts explaining the necessity of travel by extra-fare train and the added cost involved. Should circumstances make it impossible to obtain authorization in advance, the official or employee concerned must, on his own responsibility, decide whether the expenditure of the excess cost of travel by extra-fare train is justified, with the understanding that requests for post-approval will be closely scrutinized.

This memorandum supersedes the provisions of Departmental Regulation No. 3438. Employees maintaining copies of the Regulations should record this memorandum therein by an appropriate cross-reference notation.

Harry L. Brown
Acting Secretary.

statement showing (1) the time of departure from and time of return to official station for other persons where the per diem allowance is authorized; if travel has been performed by regular train, (2) a comparison of the authorized mileage at the rate given in the travel order, and (3) the cost of travel by a regular-rate train over the most economical, usually traveled route. And in case of travel under conditions set forth in (a), the voucher shall be approved by a statement, subject to verification, that the extra-rate train was used in an emergency involving loss of life or property.

If the cost of transportation by extra-rate train, adding into consideration subject and subsistence charges, is in excess of that by regular-rate train, and there is no existing emergency involving the loss of life or property, the actual cost of travel by extra-rate train will be allowed only if such travel is specifically authorized in advance or subsequently approved in each case by the Secretary. A request for such authorization or approval must be accompanied by a statement of facts explaining the necessity of travel by extra-rate train and the added cost involved. In all circumstances when it is possible to obtain authorization in advance, the official or employee concerned must, on his own responsibility, decide whether the expenditure of the excess cost of travel by extra-rate train is justified, with the understanding that requests for post-approval will be closely scrutinized.

This document supersedes the provisions of Departmental Regulation No. 2452. Employees maintaining copies of the Regulations should record this amendment therein by an appropriate cross-reference notation.

Harry R. Brown
Acting Secretary

Chiefs of Bureaus

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

8-15-39

Full

*Ordered
no 189
8/17/39
(R)*

MEMORANDUM NO *835*

ORDER OF THE SECRETARY OF AGRICULTURE
CONCERNING THE MANAGEMENT OF THE COM-
MODITY CREDIT CORPORATION.

1. Pursuant to the authority vested in the Secretary of Agriculture by Section 401 of Reorganization Plan No. I (transmitted by the President of the United States to the Senate and House of Representatives on April 25, 1939, pursuant to the provisions of the Reorganization Act of 1939), by Executive Order No. 8219, dated August 7, 1939, and by the by-laws of the Commodity Credit Corporation, as amended, it is hereby ordered and directed that, on and after August 15, 1939, the management of the Commodity Credit Corporation shall be vested in the President of the Corporation, subject to the direction and supervision of the Secretary of Agriculture.

2. The business and operations of the Corporation shall be conducted pursuant to the established departmental procedures and regulations of the Department of Agriculture, with such exceptions as may be approved by the Secretary of Agriculture from time to time.

3. The President of the Corporation shall function under the direction of, and be responsible to, the Secretary of Agriculture, through the Director of Marketing and Regulatory Work.

4. The other officers of the Corporation and the agents and employees of the Corporation shall be subject to the direction of, and responsible directly to, the President of the Corporation.

5. The President of the Corporation may, in accordance with the regular procedures of the Department, appoint such agents and employees to act for and on behalf of the Corporation as may be

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

MEMORANDUM NO. 111

ORDER OF THE SECRETARY OF AGRICULTURE
CONCERNING THE MANAGEMENT OF THE
INDIAN CREDIT CORPORATION

1. Pursuant to the authority vested in the Secretary of Agriculture by Section 401 of Reorganization Plan No. 1 (transmitted by the President of the United States to the Senate and House of Representatives on April 25, 1933, pursuant to the provisions of the Reorganization Act of 1929), by Executive Order No. 5312, dated August 7, 1933, and by the act of the United States Credit Corporation, as amended, it is hereby ordered and directed that, on and after August 13, 1933, the management of the Government Credit Corporation shall be vested in the President of the Corporation, subject to the direction and supervision of the Secretary of Agriculture.

2. The business and operations of the Corporation shall be conducted pursuant to the established departmental procedures and regulations of the Department of Agriculture, with such exceptions as may be approved by the Secretary of Agriculture from time to time.

3. The President of the Corporation shall function under the direction of, and be responsible to, the Secretary of Agriculture, through the Director of Marketing and Regulatory Work.

4. The other officers of the Corporation and its agents and employees of the Corporation shall be subject to the direction of, and responsible directly to, the President of the Corporation.

5. The President of the Corporation may, in accordance with the regular practices of the Department, appoint such agents and employees as may be necessary for and on behalf of the Corporation as may be

necessary to carry out the directions of the Secretary of Agriculture.

6. The institution of loan programs, the amendment or termination thereof, the issuance of regulations thereunder, and the disposition of agricultural commodities acquired by the Corporation shall be covered by dockets approved by the Solicitor, the Director of Finance, the Director of Marketing and Regulatory Work, and the Secretary of Agriculture.

7. Any contracts requiring formal execution by the Corporation may be executed, in its name, by the President of the Corporation, attested by the Secretary or Assistant Secretary of the Corporation, and the corporate seal may be affixed thereto.

8. In the absence or inability of the President of the Corporation to act, a vice-president thereof, designated by the Secretary of Agriculture for the purpose, shall have the powers and responsibilities herein conferred upon the President of the Corporation.

Done at Washington, D. C., this
15th day of August 1939. Witness
my hand and the seal of the Department of Agriculture.

W. A. Waller
Secretary of Agriculture.

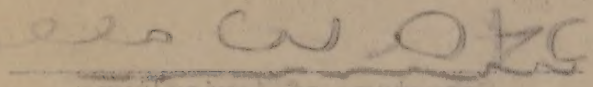
necessary to carry out the directions of the Secretary of Agriculture.

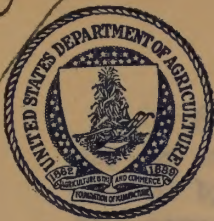
6. The institution of loan programs, the amendment or termination thereof, the issuance of regulations thereunder, and the disposition of agricultural commodities acquired by the Corporation shall be covered by checks approved by the Solicitor, the Director of Finance, the Director of Marketing and Regulatory Work, and the Secretary of Agriculture.

7. Any contracts regarding formal execution by the Corporation may be executed, in its name, by the President of the Corporation, attested by the Secretary or Assistant Secretary of the Corporation, and the corporate seal may be affixed thereto.

8. In the absence or inability of the President of the Corporation to act, a vice-president thereof, designated by the Secretary of Agriculture for the purpose, shall have the powers and responsibilities herein conferred upon the President of the Corporation.

Done at Washington, D. C., this
7 day of August 1939. Witness
my hand and the seal of the Department of Agriculture.


Secretary of Agriculture



DEPARTMENT OF AGRICULTURE
WASHINGTON

April 12, 1940.

MEMORANDUM NO. 835 Supplement 1

Chiefs of Bureaus
Adm. Serv. 1255
Agr. 12140
FILED
APR 18 1940
Please return to the
Secretary's File Room

Management of the Commodity Credit Corporation
and
Procedure for Approval of Commodity Loan Programs

1. Pursuant to the authority vested in the Secretary of Agriculture by Section 401 of Reorganization Plan No. 1 and the Reorganization Act of 1939, and by the by-laws of the Commodity Credit Corporation, as amended, it is hereby ordered and directed that the business and operations of the Corporation shall be conducted pursuant to the established departmental procedures and regulations of the Department of Agriculture, with such exceptions as may be approved by the Secretary of Agriculture.
2. The management of the Corporation shall be vested in the President of the Corporation under the general direction and supervision of the Secretary of Agriculture. The term "management" as used herein shall mean the exercise of the powers and authority vested in the Secretary of Agriculture by the by-laws of the Corporation, with such exceptions as have been or may be ordered by the Secretary.
3. Such agents and employees of the Corporation as may be necessary to carry out the directions of the Secretary of Agriculture may be appointed subject to the regulations and the usual personnel procedures of the Department of Agriculture. The officers, agents and employees of the Corporation shall be subject to the direction of and responsible to the President of the Corporation. The President of the Corporation may, at his discretion, delegate the powers and duties vested in him to officers and employees of the Corporation, and any such delegation as may have been made is hereby ratified.
4. In the absence or inability of the President of the Corporation to act, the Vice President thereof, and in the absence or inability of the President and the Vice President to act, the Treasurer thereof, shall have the powers and responsibilities herein conferred upon the President of the Corporation.
5. All resolutions adopted by the Board of Directors or the Executive Committee of the Corporation prior to August 15, 1939, which were in effect on such date, are hereby ratified and continued in full force and effect, until the same expire or are rescinded or modified as herein provided.

DEPARTMENT OF AGRICULTURE

WASHINGTON

April 12, 1940

MEMORANDUM NO. 855 Supplement I



Management of the Commodity Credit Corporation and
Procedure for Approval of Commodity Loan Programs

1. Pursuant to the authority vested in the Secretary of Agriculture by Section 401 of Reorganization Plan No. 1 and the Reorganization Act of 1939, and by the by-laws of the Commodity Credit Corporation, as amended, it is hereby ordered and directed that the business and operations of the Corporation shall be conducted pursuant to the established departmental procedures and regulations of the Department of Agriculture, with such exceptions as may be approved by the Secretary of Agriculture.

2. The management of the Corporation shall be vested in the President of the Corporation under the general direction and supervision of the Secretary of Agriculture. The term "management" as used herein shall mean the exercise of the powers and authority vested in the Secretary of Agriculture by the by-laws of the Corporation, with such exceptions as have been or may be ordered by the Secretary.

3. Such agents and employees of the Corporation as may be necessary to carry out the directions of the Secretary of Agriculture may be appointed subject to the regulations and the usual personnel procedures of the Department of Agriculture. The officers, agents and employees of the Corporation shall be subject to the direction of and responsible to the President of the Corporation. The President of the Corporation may, at his discretion, delegate the powers and duties vested in him to officers and employees of the Corporation, and any such delegation as may have been made is hereby ratified.

4. In the absence or inability of the President of the Corporation to act, the Vice President thereof, and in the absence or inability of the President and the Vice President to act, the Treasurer thereof, shall have the powers and responsibilities herein conferred upon the President of the Corporation.

5. All resolutions adopted by the Board of Directors or the Executive Committee of the Corporation prior to August 15, 1939, which were in effect on such date, are hereby ratified and confirmed in full force and effect, until the same expire or are rescinded or modified as herein provided.

6. Any contracts requiring formal execution by the Corporation may be executed, in its name, by the President of the Corporation, attested by the Secretary or Assistant Secretary of the Corporation, and the corporate seal may be affixed thereto.

7. The institution of loan programs, and programs for the disposal of commodities owned by the Corporation, and any revision, amendment, or termination of such programs, shall be approved by the Secretary of Agriculture; and recommendations to the Secretary of Agriculture for the approval of such programs, and changes thereof, shall be incorporated by the Corporation into dockets concurred in by the head officer of the agency responsible for the production adjustment, soil conservation, marketing agreement, or surplus removal program that would be affected most by the proposal, the Solicitor, and the Director of Finance.

8. Requests received by the Department for commodity loan programs, whether presented in writing or in person, shall be referred for consideration to (1) the agency responsible for the production adjustment, soil conservation, marketing agreement, or surplus removal program that would be affected most by the proposed loan program; and, if approved, shall be transmitted, together with the recommendations to the Secretary of Agriculture of the head officer of such agency, to (2) the Commodity Credit Corporation, for consideration; and, if approved, shall be transmitted, with the further recommendations of the President of the Corporation to form a docket, to (3) the Secretary of Agriculture, for consideration; and, if approved, shall be transmitted, with the recommendations of the Secretary of Agriculture, through (4) the Bureau of the Budget, to (5) the President for final consideration; and if approved, shall be announced by a press release. In conformity with the general departmental policy that no prior commitments shall be made on any proposal requiring the approval of the Secretary of Agriculture, and in order to insure that all proposed commodity loan programs may reach the President for final consideration free of any vestige of obligation, no employee of the Department shall, during the full course of this procedure, make or imply any commitment with respect to a proposed commodity loan program, except to give the proposal prompt and careful consideration.

9. This order supersedes and replaces previous orders of the Secretary of Agriculture concerning the management of the Commodity Credit Corporation, and is to be effective on the date hereof, except any portion of the order that may involve changes in existing procedures and require some time to initiate, which portion of the order shall be effective 30 days from the date of this order.

J. A. Wallace

Secretary

6. Any contracts requiring formal execution by the Corporation may be executed, in its name, by the President of the Corporation, attested by the Secretary or Assistant Secretary of the Corporation, and the corporate seal may be affixed thereto.

7. The institution of loan programs, and programs for the disposal of commodities owned by the Corporation, and any revision, amendment, or termination of such programs, shall be approved by the Secretary of Agriculture; and recommendations to the Secretary of Agriculture for the approval of such programs, and changes thereof, shall be incorporated by the Corporation into documents submitted in by the head officer of the agency responsible for the production adjustment, soil conservation, marketing agreement, or surplus removal program that would be effected most by the proposal, the Solicitor, and the Director of Finance.

8. Requests received by the Department for commodity loan programs, whether presented in writing or in person, shall be referred for consideration to (1) the agency responsible for the production adjustment, soil conservation, marketing agreement, or surplus removal program that would be effected most by the proposed loan program; and, if approved, shall be transmitted, together with the recommendations to the Secretary of Agriculture of the head officer of such agency, to (2) the Commodity Credit Corporation, for consideration; and, if approved, shall be transmitted, with the further recommendations of the President of the Corporation to form a budget, to (3) the Secretary of Agriculture, for consideration; and, if approved, shall be transmitted, with the recommendations of the Secretary of Agriculture, to (4) the Bureau of the Budget, for final consideration; and if approved, shall be announced by a press release, in conformity with the general departmental policy that no prior commitments shall be made on any proposal requiring the approval of the Secretary of Agriculture, and in order to insure that all proposed commodity loan programs may reach the President for final consideration free of any vestige of obligation, no employee of the Department shall, during the full course of this procedure, make or imply any commitment with respect to a proposed commodity loan program, except to give the proposal prompt and careful consideration.

9. This order supersedes and replaces previous orders of the Secretary of Agriculture concerning the management of the Commodity Credit Corporation, and is to be effective on the date hereof, except any portion of the order that may involve changes in existing procedures and require some time to initiate, which portion of the order shall be effective 30 days from the date of this order.

Chiefs of Bureaus
Handwritten initials

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

Files

August 15, 1939.

Handwritten:
836
190
11/2/39
JH

MEMORANDUM NO. *1333*

FILED

★ AUG 19 1939

ADVISORY COMMITTEE,
COMMODITY CREDIT CORPORATION.

Please return to the
Secretary's File Room

There is hereby established within the Department a committee, to be known as the Advisory Committee, Commodity Credit Corporation. It will be the function of the Committee to consult with and advise, upon request, the Secretary of Agriculture and the officers of the Commodity Credit Corporation with respect to matters of policy and other problems arising in connection with the operations of the Commodity Credit Corporation. The following persons are appointed as members of the Committee:

Carl B. Robbins, Chairman;
John B. Hutson;
J. E. Wells, Jr.;
Milo R. Perkins;
John D. Goodloe, Secretary.

Handwritten signature: H. A. Waller

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

August 15, 1935

MEMORANDUM NO. 444

COMMODITY CREDIT CORPORATION.
ADVISORY COMMITTEE.

There is hereby established within the Department a committee, to be known as the Advisory Committee, Commodity Credit Corporation. It will be the function of the Committee to consult with and advise, upon request, the Secretary of Agriculture and the officers of the Commodity Credit Corporation with respect to matters of policy and other problems arising in connection with the operations of the Commodity Credit Corporation. The following persons are appointed as members of the Committee:

Carl B. Robbins, Chairman;
John B. Watson;
J. E. Wells, Jr.;
Milo R. Perkins;
John D. Goodloe, Secretary.

Secretary of Agriculture

gill

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

★ AUG 24 1939 B

Please return to the
Secretary's File Room

MEMORANDUM NO. 837

ORDER OF THE SECRETARY OF AGRICULTURE SUPPLEMENT-
ING MEMORANDUM NO. 835 DATED AUGUST 15, 1939,
CONCERNING THE MANAGEMENT OF COMMODITY CREDIT
CORPORATION.

The order of the Secretary of Agriculture, dated August 15, 1939, Memorandum No. 835, concerning the management of Commodity Credit Corporation is hereby supplemented as follows:

1. All resolutions adopted by the Board of Directors or the Executive Committee of the Corporation prior to August 15, 1939, which were in effect on such date are hereby ratified and continued in full force and effect, until the same expire or are rescinded or modified as hereinafter provided.
2. Notwithstanding the provisions of paragraph numbered 6 of said order of August 15, 1939, the President of the Corporation may make such determinations concerning the amendment or modification of existing loan programs and concerning the disposition of agricultural commodities owned or held by the Corporation as were previously within the authority of the former Executive Committee of the Corporation: Provided, however, That the President of the Corporation shall not be authorized to make such determinations concerning the amendment or modification of existing loan programs or concerning the disposition of agricultural commodities owned or held by the Corporation as were formerly reserved to the Board of Directors of the Corporation.
3. The term "management" as used in paragraph numbered 1 of said order of August 15, 1939, shall mean the exercise of the powers and authority vested in the Secretary of Agriculture by the by-laws of the Corporation, except the powers and authority reserved to the Secretary of Agriculture by paragraph numbered 6 of such order of August 15, 1939, as modified in paragraph numbered 2 of this memorandum.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

August 15, 1939

Memorandum for the Secretary of the Board of Directors

MEMORANDUM NO. 839

ORDER OF THE SECRETARY OF AGRICULTURE
THE MEMORANDUM NO. 839 DATED AUGUST 15, 1939,
CONCERNING THE MANAGEMENT OF COMMODITY CREDIT
CORPORATION.

The order of the Secretary of Agriculture, dated August 15, 1939, Memorandum No. 839, concerning the management of Commodity Credit Corporation is hereby supplemented as follows:

1. All resolutions adopted by the Board of Directors or the Executive Committee of the Corporation prior to August 15, 1939, which were in effect on such date are hereby ratified and continued in full force and effect, until the same expire or are rescinded or modified as hereinafter provided.
2. Notwithstanding the provisions of paragraph numbered 6 of said order of August 15, 1939, the President of the Corporation may make such determinations concerning the amendment or modification of existing loan programs and concerning the disposition of regional commodity committees owned or held by the Corporation as were previously within the authority of the former Executive Committee of the Corporation: Provided, however, that the President of the Corporation shall not be authorized to make such determinations concerning the amendment or modification of existing loan programs or concerning the disposition of agricultural commodities owned or held by the Corporation as were formerly reserved to the Board of Directors of the Corporation.
3. The term "management" as used in paragraph numbered 1 of said order of August 15, 1939, shall mean the exercise of the powers and authority vested in the Secretary of Agriculture by the laws of the Corporation, except the powers and authority reserved to the Secretary of Agriculture by paragraph numbered 6 of said order of August 15, 1939, as modified in paragraph numbered 2 of this memorandum.

4. The President of the Corporation may, in his discretion, delegate the powers and duties vested in him to officers and employees of the Corporation and any such delegation as may have been made is hereby ratified.

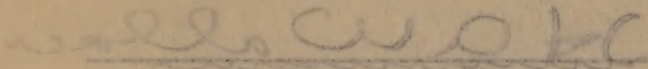
Done at Washington, D. C., this
18th day of August, 1939. Wit-
ness my hand and the seal of
the Department of Agriculture.

Harry Wallace
Secretary of Agriculture.

Harry F. Brown
Acting Secretary.

4. The President of the Corporation may, in his discretion, delegate the powers and duties vested in him to officers and employees of the Corporation and any such delegation as may have been made is hereby ratified.

Done at Washington, D. C., this
11th day of August, 1939. Witness
my hand and the seal of
the Department of Agriculture.


Secretary of Agriculture

2 files

*Ordered
no 214
8/23/39*

Date August 22, 1939.

MEMORANDUM NO. 838

FILED

★ **AUG 29 1939 P**

**Please return to the
Secretary's File Room.**

Paragraph 1 (d) of Memorandum No. 796, dated

November 16, 1938, is hereby amended to read as fol-

lows:

"To further the rehabilitation of borrowers, the Farm Security Administration may at any time renew loans on terms and conditions not inconsistent with the provisions of these rules and regulations. Upon default in any payment due to the Farm Security Administration, it may enforce payment by realizing upon its security or by legal proceedings."

Harry L. Brown
Acting Secretary.

It is desired to meet this situation, we have developed the use of a...
...which will permit the client to deposit...
...in a bank account under the joint control of the...
...and the... for use in 1940 of a...
...is an... that this plan has definite value in that

1. By... the... of...
...which... will...
...in... of...

2. It would permit...
...which...
...in...

Date August 22 1938

MEMORANDUM NO. 123

Paragraph 1 (b) of Memorandum No. 123, dated November 10, 1938, is hereby amended to read as follows:

"To further the rehabilitation of borrowers, the Farm Security Administration may at any time renew loans on terms and conditions not inconsistent with the provisions of these rules and regulations. Upon default in any payment due to the Farm Security Administration, it may enforce payment by reselling upon its property or by legal proceedings."

Respectfully,
Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
FARM SECURITY ADMINISTRATION
WASHINGTON

OFFICE OF THE ADMINISTRATOR

July 28, 1938.

MEMORANDUM TO THE SECRETARY

Dear Mr. Secretary:

Under the terms of Memorandum No. 796, which you approved on November 16, 1938, authority is granted in Paragraph 1 (d) thereof for the Farm Security Administration to renew obligations of the debtor that are in default. Our experience in the operation of the Rural Rehabilitation Program indicates that this limitation on renewing obligations of debtors interferes in some cases with the most efficient and economic conduct of the Rural Rehabilitation Program.

It frequently happens that before an installment of principal or interest becomes due, it is apparent to the Rural Rehabilitation Supervisor that payment of the installment will leave the client with insufficient cash for subsistence over a subsequent unproductive period, such as a winter season, or without sufficient funds to finance production of the next crop and that the client will, therefore, have to apply for another loan. In this connection, we call your attention to the fact that every effort is being made in the conduct of the loan program to eliminate the necessity for a great number of supplemental loans. Splendid progress in this direction has been made as a result of better training and more experience of our field personnel, so that the initial farm plans make more adequate provision for depreciation, repairs, minor crop failures and other factors which, in the past, have tended to increase the volume of supplemental loans. However, in spite of very careful planning in the beginning, there are unforeseen and unpredictable losses through disease in livestock, floods or droughts, and infestation of rust or insects.

In an effort to meet this situation, we have encouraged the use of a collection policy which will permit the client to deposit operating capital in a bank account under the joint control of the supervisor and the farmer for use in lieu of a supplemental loan for that purpose. It is our feeling that this plan has definite value in that:

1. By reducing the number of supplemental loans required, a considerable saving in time and money expended will be effected which will in turn permit the use of these in giving more attention to the needs of new applicants.
2. It would permit an accumulation of operating capital during the rehabilitation period which should mean continued self-dependency after a loan is repaid.

July 28, 1938

OFFICE OF THE ADMINISTRATION

MEMORANDUM TO THE SECRETARY

Dear Mr. Secretary:

Under the terms of Memorandum No. 796, which you approved on November 16, 1938, authority is granted in Paragraph 1 (b) thereof for the Farm Security Administration to render assistance to the debtor in the operation of the Rural Rehabilitation Program. Our experience in the operation of the Rural Rehabilitation Program indicates that this limitation on rendering assistance of debtor interests in some cases with the most efficient and economic conduct of the Rural Rehabilitation Program.

It frequently happens that before an installment of principal or interest becomes due, it is apparent to the Rural Rehabilitation expert that payment of the installment will leave the client with insufficient cash for subsistence over a subsequent unproductive period, such as a winter season, or without sufficient funds to finance production of the next crop and that the client will, therefore, have to apply for another loan. In this connection, we call your attention to the fact that every effort is being made in the conduct of the loan program to eliminate the necessity for a great number of supplemental loans. Splendid progress in this direction has been made as a result of better training and more experience of our field personnel, so that the initial farm plans were more adequate provision for depreciation, repairs, minor crop failures and other factors which, in the past, have tended to increase the volume of supplemental loans. However, in spite of very careful planning in the beginning, there are unforeseen and unpredictable losses through disease in livestock, floods or droughts, and infestation of fruit or insects.

In an effort to meet this situation, we have encouraged the use of a collection policy which will permit the client to deposit operating capital in a bank account under the joint control of the supervisor and the farmer for use in lieu of a supplemental loan for that purpose. It is our feeling that this plan has definite value in that:

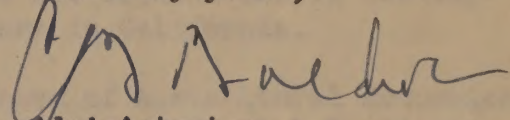
1. By reducing the number of supplemental loans required, a considerable saving in time and money expended will be effected which will in turn permit the use of these in giving more attention to the needs of new applicants.
2. It would permit an accumulation of operating capital during the rehabilitation period which should mean continued self-sufficiency after a loan is repaid.

3. It educates the client in finance management and good business methods.

Under the present regulations, after money is once received by the Government on an installment which is due, it must be deposited in the Treasury and it is then too late to renew the loan. Therefore, it appears desirable to permit renewal of loans in advance of due date when it is clear that the client will need an additional loan if the installment is paid. If authority is granted to renew obligations in advance of their maturity, it would not be our purpose to introduce any change in the present procedure which would be detrimental to a sound credit and collection policy. On the other hand, we would expect to limit the use of this renewal privilege to those cases which, although not in default, have a repayment schedule in excess of the client's ability to pay, if at the same time he is permitted to retain sufficient funds for approved family and farm needs.

We are attaching a form of memorandum prepared by the Solicitor's Office which amends Paragraph 1 (d) of Memorandum No. 796, so as to authorize the renewal of loans to meet the objectives we have pointed out. If you agree that this is a desirable policy in the light of the facts set forth above, we shall appreciate your approval of the proposed memorandum.

Sincerely yours,



Acting Administrator.

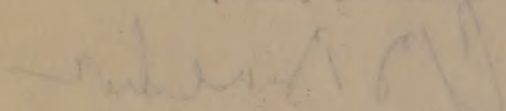
Attachment

3. It advises the client in finance management and good business methods.

Under the present regulations, after money is once received by the Government on an installment which is due, it must be deposited in the Treasury and it is then too late to renew the loan. Therefore, it appears desirable to permit renewal of loans in advance of due date when it is clear that the client will need an additional loan at the installment due date. If authority is granted to renew obligations in advance of their maturity, it would not be our purpose to introduce any change in the present procedure which would be detrimental to a sound credit and collection policy. On the other hand, we would expect to limit the use of this renewal privilege to those cases where, although not in default, have a repayment schedule in excess of the client's ability to pay, at the same time he is permitted to retain sufficient funds for approved family and farm needs.

We are attaching a form of memorandum prepared by the Solicitor's Office which contains Paragraph 1 (b) of Memorandum No. 776, so as to outline the renewal of loans to meet the objectives we have pointed out. If you agree that this is a desirable policy in the light of the facts set forth above, we shall appreciate your approval of the proposed memorandum.

Sincerely yours,



Assistant Administrator

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Chiefs of Bureaus
Sec. 440
10-9-39
MTM

October 6, 1939.

MEMORANDUM NO. 839

(Amendment to Memorandum No. 712)

FILED
★ OCT 12 1939 B
Please return to the
Secretary's File Room

Because of recent changes in the organization of the Department, I am making the following changes in the personnel of the Department Poultry Committee established in Memorandum No. 712, dated March 2, 1937:

Mr. C. W. Kitchen, Chief, Agricultural Marketing Service, will replace Mr. W. D. Termohlen as Vice-Chairman of the Committee. Mr. Termohlen is named Executive Secretary in place of Mr. H. L. Shrader, and is to report through the Chairman or the Vice-Chairman of the Committee. Mr. Shrader will continue on the Committee as a member.

Dr. Harry E. Goresline of the Bureau of Agricultural Chemistry and Engineering is to replace Dr. Swenson who is leaving to take charge of the regional laboratory in California.

Mr. Richard J. Foote of the Bureau of Agricultural Economics is to fill the vacancy caused by the transfer of Mr. Rob R. Slocum to the Agricultural Marketing Service, and Mr. Slocum is to continue as a member of the committee from the Agricultural Marketing Service instead of from the Bureau of Agricultural Economics as heretofore.

These changes have the approval of the Chiefs of the Bureaus involved.

H A Wallace

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

October 8, 1935

MEMORANDUM NO.

(Assignment to Memorandum No. 712)

Because of recent changes in the organization of the Department, I am making the following changes in the personnel of the Department's Committee established in Memorandum No. 712, dated March 2, 1935:

Mr. C. W. Kitchen, Chief, Agricultural Marketing Service, will replace Mr. W. D. Tamm as Vice-Chairman of the Committee. Mr. Tamm is named Executive Secretary in place of Mr. H. I. Shriver, and is to report through the Chairman or the Vice-Chairman of the Committee. Mr. Shriver will continue on the Committee as a member.

Dr. Harry E. Gosnell of the Bureau of Agricultural Chemistry and Botany is to replace Dr. Swenson who is leaving to take charge of the regional laboratory in California.

Mr. Richard J. Foote of the Bureau of Agricultural Economics is to fill the vacancy caused by the transfer of Mr. R. E. Bloom to the Agricultural Marketing Service, and Mr. Bloom is to continue as a member of the committee from the Agricultural Marketing Service instead of from the Bureau of Agricultural Economics as heretofore.

These changes have the approval of the Chiefs of the Bureau involved.

Secretary

Mildred:

I believe PHA has told you something about this. We asked me to tell you that Termohlen should be named Exec. Secretary, to report thru Chairman or Vice-Chairman. Kitchen should be added as Vice-Chairman.

cmC

Alfred:

I believe PMA has told you something about this
I asked me to tell you that Termination should be
named Exec. Secretary, to report to the Chairman or
Vice-Chairman. Kitchen should be added as Vice-
Chairman.

CNC

UNITED STATES DEPARTMENT OF AGRICULTURE,
BUREAU OF ANIMAL INDUSTRY,
WASHINGTON, D. C.

ADDRESS REPLY TO
"CHIEF OF BUREAU OF ANIMAL INDUSTRY,"
AND REFER TO

A-

September 20, 1939.

Memorandum to the Secretary.

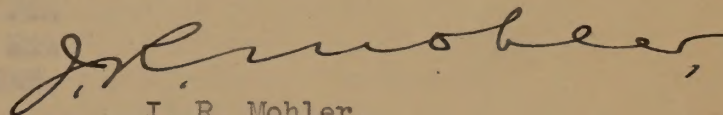
Dear Mr. Secretary:

Referring to your Memorandum No. 712 creating a Department of Agriculture Poultry Committee, as amended by Memoranda Nos. 723 and 740, I respectfully recommend the following changes in the personnel of this Committee because of recent changes in the organization of the Department. These recommendations are the result of consultation with Dr. Knight, Dr. Englund, and Mr. Kitchen and have their approval.

Dr. Harry E. Goresline of the Bureau of Agricultural Chemistry and Engineering to replace Dr. Swenson who is leaving to take charge of the regional laboratory in California.

Mr. Richard J. Foote of the Bureau of Agricultural Economics to fill the vacancy caused by the transfer of Rob R. Slocum to the Agricultural Marketing Service, and the continuation of the latter as a member of the committee from the Agricultural Marketing Service instead of from the Bureau of Agricultural Economics as heretofore.

Very truly yours,



J. R. Mohler,
Chief of Bureau.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON, D. C.

September 10, 1910.

MEMORANDUM FOR THE RECORD

Mr. W. H. Henshaw

Received from Mr. Henshaw a report of the results of the investigation of the cause of the loss of the cotton crop in the State of Mississippi. The report states that the loss was due to the action of the boll weevil, and that the loss was estimated at 50 per cent of the crop. The report also states that the loss was due to the action of the boll weevil, and that the loss was estimated at 50 per cent of the crop.

The report also states that the loss was due to the action of the boll weevil, and that the loss was estimated at 50 per cent of the crop. The report also states that the loss was due to the action of the boll weevil, and that the loss was estimated at 50 per cent of the crop.

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Very truly yours,

J. W. Henshaw,
Chief of Bureau.



DEPARTMENT OF AGRICULTURE
WASHINGTON

June 26, 1941.

MEMORANDUM NO. 839, SUPPLEMENT NO. 1

Change in Membership of
Departmental Poultry Committee

FILED

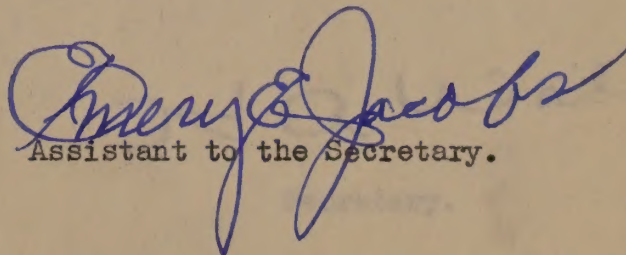


Please return to
the Secretary's Office

The Secretary has asked me to announce that henceforth Mr. Herbert C. Kriesel of the Bureau of Agricultural Economics will serve as a member of the Departmental Poultry Committee in place of Mr. Richard J. Foote of that Bureau.

The membership of this Committee now stands as follows:

J. R. Mohler, BAI, Chairman
C. W. Kitchen, AMS, Vice-Chairman
W. D. Termohlen, AAA, Executive Secretary
F. C. Bishopp, E&PQ
W. K. Charles, Info.
J. W. T. Duvel, CEA
H. C. Kriesel, BAE
H. E. Coresline, C&E
H. W. Marston, Exp. Stations
O. W. Meier, REA
J. J. Riggle, FSA
J. J. Scanlan, FCA
H. L. Shrader, Ext.
R. R. Slocum, BAE
A. R. Lee, BAI
Dorothy E. Shank, BHE


Assistant to the Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



June 22, 1944

MEMORANDUM NO. 839, SUPPLEMENT NO. 1

FILE

Change in Membership of
Departmental Poultry Committee

The Secretary has asked me to announce that heretofore Mr. Herbert C. Kriesel of the Bureau of Agricultural Economics will serve as a member of the Departmental Poultry Committee in place of Mr. Richard J. Foote of that Bureau.

The membership of this Committee now stands as follows:

J. R. Mohler, BAI, Chairman
C. W. Kitchen, AAI, Vice-Chairman
W. D. Trenchard, AAA, Executive Secretary
E. C. Nichols, BAP
W. K. Chandler, Indus.
J. W. T. Lavel, CEA
H. G. Kriesel, BAE
E. E. Correll, CBE
H. W. Larrison, Exp. Stations
O. W. Meier, BAA
J. J. Higgins, BAA
J. J. Scamler, ICA
E. L. Shriver, Ext.
R. R. Bloom, BAA
A. R. Lee, BAI
Dorothy N. Shank, BEE

Assistant to the Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

October 7, 1939.

MEMORANDUM NO. 840

FILED

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Please return to the

Secretary's File Room

At the suggestion of Governor Hill of the Farm Credit Administration I am appointing a committee of Department of Agriculture people to serve with persons to be named by Governor Hill for the consideration of policies in the field of farm credit. In view of sentiment demonstrated in the last session of Congress, it seems certain that we should be in a position at the next session of Congress to participate constructively in discussions of farm credit policies, particularly refinancing and interest rates. As a special assignment I should like to ask Dr. A. G. Black to serve as chairman of the Department committee, and I am designating to serve with him the following:

Eric Englund, BAE
H. B. Boyd, AAA
C. B. Baldwin, FSA
E. H. Wiecking, OLUC
Monroe Oppenheimer, Solicitor's Office
Ralph Olmstead, Office of Personnel

The function of the committee should include the whole field of credit policy and should specifically include policies related to lending, collecting, and disposal of property acquired incident to foreclosure on the part of the Federal Land Banks and National Farm Loan Associations, the Federal Intermediate Credit Banks, the Central and Regional Banks for Cooperatives, the Production Credit Corporations and Production Credit Associations, Regional Agricultural Credit Corporations, and the Emergency Crop and Feed Loan Section. In addition to policies directly concerned with the extension of credit, policies of administration affecting the central office of Farm Credit, regional farm credit districts and local associations should be considered. Anything in the field of credit policy and anything involved in policy changes in that field, independently or in relation to other departments or agencies of the federal government, may properly be included in reports or suggestions coming to me from the committee.

W. A. Waller

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

October 7, 1938

MEMORANDUM NO. 10

At the suggestion of Governor Hill of the Farm Credit Administration I am appointing a committee of Department of Agriculture people to serve with persons to be named by Governor Hill for the consideration of policies in the field of farm credit. In view of sentiment demonstrated in the last session of Congress, it seems certain that we should be in a position at the next session of Congress to participate constructively in discussions of farm credit policies, particularly refinancing and interest rates. As a special assignment I should like to ask Dr. A. G. Black to serve as chairman of the Department committee, and I am desirous to serve with him the following:

Eric Englund, BAA
H. B. Boyd, AAA
G. B. Baldwin, TSA
F. H. Wiering, OJUC
Manroe Updegraff, Solicitor's Office
Ralph Olmstead, Office of Personnel

The function of the committee should include the whole field of credit policy and should specifically include policies related to lending, collecting, and disposal of property acquired incident to foreclosure on the part of the Federal Land Banks and National Farm Loan Associations, the Federal Intermediate Credit Banks, the Central and Regional Banks for Cooperatives, the Production Credit Corporation, and the Emergency Crop and Feed Loan Section. In addition to policies directly concerned with the extension of credit, policies of administration affecting the central office of Farm Credit, regional farm credit districts and local associations should be considered. Anything in the field of credit policy and anything involved in policy changes in that field, independently or in relation to other departments or agencies of the Federal Government, may properly be included in reports or suggestions coming to me from the committee.

Secretary.

OFFICE OF
THE SECRETARY OF AGRICULTURE

10-4-39

MR. RALPH OLMSTEAD

Mr. Appleby asked me to send this to you with the thought that you might want to state more precisely in this memo the fields which should be covered by the committee.

I haven't yet got from the bureaus designations of members, but membership will include someone from BAE, AAA, FSA, OLUC, Solicitor's Ofc., and yourself.

enc

C. Case

This Case:

I believe this is enough detail to cover the subject. To go further would probably cause undeniable speculation by FCA people.

Rwd

*P.S. Martin White suggested
Monroe Oppenheimer -*

OFFICE OF
THE SECRETARY OF AGRICULTURE

1914-15

MR. JAMES H. HARRIS

Mr. Harris asked me to send this to
you with the thought that you might find it
of some use in the work of the
Committee.

I have not from the Bureau
any information of value, but as the
Bureau has no other information, I
am sending you the only one I have.

Very
truly
yours,
J. H. Harris

I believe this is

the only letter to be sent to
the Committee on the part of the
Bureau.

Very truly
yours,
J. H. Harris

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

October 4, 1939

MEMORANDUM NO.

At the suggestion of Governor Hill of the Farm Credit Administration I am appointing a committee of Department of Agriculture people to serve with persons to be named by Governor Hill for the consideration of policies in the field of farm credit. In view of sentiment demonstrated in the last session of Congress, it seems certain that we should be in a position at the next session of Congress to participate constructively in discussions of farm credit policies, particularly refinancing and interest rates. As a special assignment I should like to ask Dr. A. G. Black to serve as chairman of the Department committee, and I am designating to serve with him the following:

The function of the committee is not restricted at all to the two suggestions mentioned above. Anything in the whole field of credit policy and anything involved in policy changes in that field, may properly be included in reports or suggestions coming to me from the committee.

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

October 4, 1939

MEMORANDUM NO.

At the suggestion of Governor Hill of the Farm Credit Administration I am appointing a Committee of Department of Agriculture people to serve with persons to be named by Governor Hill for the consideration of policies in the field of farm credit. In view of sentiment demonstrated in the last session of Congress, it seems certain that we should be in a position at the next session of Congress to participate constructively in discussions of farm credit policies, particularly refinancing and interest rates. As a special assignment I should like to ask Dr. A. G. Black to serve as chairman of the Department committee, and I am desirous to serve with him the following:

The function of the committee is not restricted at all to the two suggestions mentioned above. Anything in the whole field of credit policy and anything involved in policy changes in that field, may properly be included in reports or suggestions coming to me from the committee.

Secretary

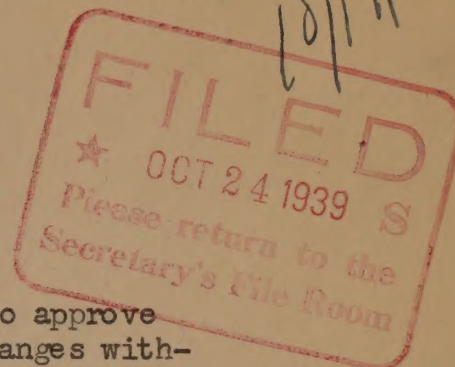
UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D. C.

October 16, 1939.

MEMORANDUM NO. 841

The authority of the Director of Personnel to approve or otherwise act upon all proposed organizational changes within the bureaus and offices of the Department, as provided in Paragraph 2312 of the Department Regulations, is hereby extended to the Farm Security Administration. Farm Security Administration Order 14, Revision 2, approved by the Acting Secretary on April 21, 1938, and Secretary's Memorandum No. 710 are superseded to the extent that they conflict with the provisions of this memorandum.

H. A. Wallace
Secretary



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

MEMORANDUM NO. 241

The authority of the Director of Personnel to approve or otherwise act upon all proposed organizational changes within the Bureau and Office of the Department, as provided in Paragraph 2415 of the Department Regulations, is hereby extended to the Bureau of Security Administration. This Security Administration Order is approved by the Acting Secretary on April 21, 1938, and Secretary's Memorandum No. 241 is amended to the extent that they conflict with the provisions of this memorandum.

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
FARM SECURITY ADMINISTRATION
WASHINGTON

OFFICE OF THE ADMINISTRATOR

Q. L. Mitchell
October 7, 1939.

MEMORANDUM FOR MR. ROY F. HENDRICKSON
OFFICE OF THE SECRETARY

Dear Mr. Hendrickson:

Attached, for the approval of the Secretary, is the proposed Secretary's Memorandum submitted to us by your Office for approval. The addition of the words "and Secretary's Memorandum No. 710" was cleared with Mr. Johnson of your Office.

Sincerely yours,

George S. Wheeler

Assistant Administrator

OFFICE OF THE ASSISTANT DIRECTOR

MEMORANDUM FOR MR. ROY R. HENRICHSON
DIRECTOR OF THE BUREAU

Dear Mr. Henrichson:

Attached, for the approval of the Secretary, is the proposed Secretary's memorandum submitted to you by your Office for approval. The addition of the words "and Secretary's memorandum No. 710" was cleared with Mr. Johnson of your Office.

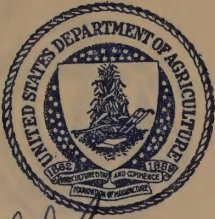
Sincerely yours,

Assistant Administrator

OFFICE OF DIRECTOR

1939 OCT 9 AM 9 46

U.S. DEPT. OF AGRIC.
OFFICE OF PERSONNEL



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ OCT 26 1939 October 21, 1939

Please return to the
Secretary's File Room

MEMORANDUM NO. ~~835 Supplement #1~~

842

Pursuant to paragraph numbered 8 of Memorandum No. 835, dated August 15, 1939, concerning the management of Commodity Credit Corporation, and to paragraph numbered 27 of the by-laws of the Corporation, I hereby designate and authorize Mr. John D. Goodloe, Vice President of the Corporation, in the absence or inability of the President of the Corporation, to act for, and to exercise the powers and perform the duties of, the President of the Corporation.

J. H. Waller

Secretary.

M. L. Wilson

Acting Secretary.

File

*10/23/39
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DEPARTMENT OF AGRICULTURE
WASHINGTON



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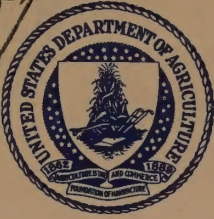
OCT 26 1938

These return to the
Secretary's file room.

MEMORANDUM NO. 4-27-38

Referent to paragraph numbered 3 of Memorandum No. 325,
dated August 12, 1938, concerning the management of commodity
credit corporation, and to paragraph numbered 27 of the by-laws
of the Corporation, I hereby designate and authorize Mr. John D.
Geach, Vice President of the Corporation, in the absence or
inability of the President of the Corporation, to act for, and
to exercise the powers and perform the duties of, the President
of the Corporation.

Secretary.



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ DEC 12 1939 M December 5, 1939.

Please return to the
Secretary's File Room

MEMORANDUM NO. 842, Amendment No. 1.
Commodity Credit Corporation

Pursuant to paragraph numbered 8 of Memorandum no. 835, dated August 15, 1939, concerning the management of Commodity Credit Corporation, and to paragraph numbered 27 of the by-laws of the Corporation, I hereby designate and authorize Mr. Geron E. Rathell, Treasurer of the Corporation, to be acting Vice President and in the absence or inability of the President and the Vice President of the Corporation, to act for, and to exercise the powers and perform the duties of, the President of the Corporation.

M. L. Wilson

Acting Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



RECEIVED
JUL 13 1938
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

MEMORANDUM FOR THE SECRETARY
SUBJECT: Consolidated Credit Corporation

Transmit to paragraph numbered 3 of Memorandum no. 655,
dated August 15, 1938, concerning the management of Consolidated
Credit Corporation, and to paragraph numbered 27 of the by-laws
of the Corporation, I hereby designate and authorize Mr. Gordon C.
Rathbun, Treasurer of the Corporation, to be acting Vice President
and in the absence or inability of the President and the Vice
President of the Corporation, to act for, and to exercise the powers
and perform the duties of, the President of the Corporation.

W. L. Wilson
Acting Secretary.

Solicitor

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

* DEC 6 1939 B

Please return to the
Secretary's File RoomOrdered
no 662
12/1/39December 1, 1939
~~November 29, 1939.~~

MEMORANDUM NO. 843

Fertilizer Research Division

Dr. Eugene C. Auchter, Chief of the Bureau of Plant Industry, as the personal representative of the Secretary of Agriculture, is hereby designated to supervise, subject to the general direction of the Secretary of Agriculture, all the activities of the Fertilizer Research Division of the Bureau of Agricultural Chemistry and Engineering. The chief of the division shall report and be responsible to Dr. Auchter, rather than to the Chief of the Bureau of Agricultural Chemistry and Engineering, with respect to all phases of the work of the Fertilizer Research Division.

H. A. Wallace

Secretary.

12-1-39

Changed date from November 29 to
December 1, 1939, upon advice
from Mr. W. A. Jump.

G. Rest

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

MEMORANDUM NO. 243

Fertilizer Research Division

Dr. Eugene C. Anchter, Chief of the Bureau of Plant Industry, as the personal representative of the Secretary of Agriculture, is hereby designated to supervise, subject to the general direction of the Secretary of Agriculture, all the activities of the Fertilizer Research Division of the Bureau of Agricultural Chemistry and Engineering. The chief of the Division shall report and be responsible to Dr. Anchter, rather than to the Chief of the Bureau of Agricultural Chemistry and Engineering, with respect to all phases of the work of the Fertilizer Research Division.

Secretary.

12-1-39

Changed date from November 29 to
December 1, 1939, upon advice
from Mr. W. A. Jupp.

G. East

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

December 27, 1939.

MEMORANDUM NO. 844

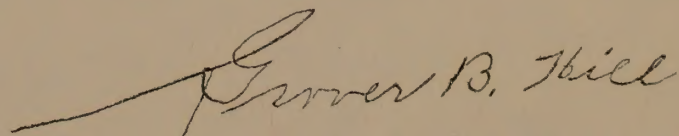
There is quoted below for the information and guidance of all concerned in the Department of Agriculture, the contents of Budget Bureau Circular No. 352, issued by direction of the President under date of December 26, 1939. All members of this Department will be governed by the policy set forth in the Budget Bureau circular, which is the same as has prevailed in this Department for many years:

"1. From time to time recently there has been brought to the attention of this Bureau evidence indicating that sufficient care is not being exercised by the executive agencies in preserving, until formally released, the confidential character of all information regarding the estimates of appropriations for the Annual Budget.

"2. It should be understood that the estimates submitted to the Bureau of the Budget by the various executive agencies, the recommendations of this Bureau to the President, and the decisions of the President as to the appropriations deemed essential, are to be held strictly confidential until the Annual Budget is made public by the President through its transmission with an appropriate budget message to the Congress. This is emphasized by the caption 'STRICTLY CONFIDENTIAL' appearing at the head of each communication to the agencies regarding the amounts of their Budget allowance by the President.

"3. In view of the embarrassment which may result from premature dissemination of information of this character, it is requested that steps be taken to prevent the release of information in any form or under any circumstances as to the President's Budget in advance of its formal presentation to Congress. This would not apply, of course, to the presentation of information requested by the Appropriation Committees of Congress in connection with such hearings as may be held prior to the convening of Congress."

This supplements Department of Agriculture Regulation 1431.



Acting Secretary.

THE UNIVERSITY OF CHICAGO
OFFICE OF THE DEAN
CHICAGO, ILL.

January 12, 1915

Dear Sir:

I have the honor to acknowledge the receipt of your letter of the 10th inst. and in reply to inform you that the same has been forwarded to the proper authorities for their consideration. I am, however, unable to give you any definite answer at this time.

I am, however, sure that your application will be given the most careful consideration and that you will receive a prompt answer. I am, therefore, very sorry that I cannot give you a more definite answer at this time.

I am, however, sure that your application will be given the most careful consideration and that you will receive a prompt answer. I am, therefore, very sorry that I cannot give you a more definite answer at this time.

I am, however, sure that your application will be given the most careful consideration and that you will receive a prompt answer. I am, therefore, very sorry that I cannot give you a more definite answer at this time.

Very respectfully,
The Dean

Yours truly,
The Dean